

CITY AND BOROUGH OF SITKA

Meeting Agenda

City and Borough Assembly

Mayor Steven Eisenbeisz, Deputy Mayor Kevin Mosher, Vice Deputy Mayor Timothy Pike, Thor Christianson, Chris Ystad, JJ Carlson, Scott Saline

Municipal Administrator: John Leach Municipal Clerk: Sara Peterson

| Tuesday, July 23, 2024 | 6:00 PM | Assembly Chambers |
|------------------------|---------|-------------------|
| | | |

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. RECITAL OF LANDS ACKNOWLEDGEMENT
- IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

24-107 Reminders, Calendars, and General Correspondence

 Attachments:
 Reminders and Calendars

 Fire Dept Quarterly Report
 HCH Quarterly Report 2024 (Mar 1-June 30)

 Sitka Public Library Quarterly Report
 Electric Department Quarterly Report

VI. CEREMONIAL MATTERS

<u>24-099</u> Citation - Honoring U.S. Coast Guard Day

Attachments: Ceremonial USCG Day

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

<u>24-100</u> Legislative Update - Representative Rebecca Himschoot

Attachments: Special Report

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A 24-101 Approve the following liquor license documents: 1) a renewal application for American Legion Post #13 dba American Legion Post #13 at 205 Lincoln Street, 2) a renewal application for JL Sitka, Inc. dba Westmark Sitka Hotel at 330 Seward Street, and 3) a transfer of ownership application, a premises diagram application, and restaurant endorsement application from The Longliner Lodge & Suites, LLC at 485 Katlian Street to The Galley Restaurant, LLC dba The Galley Restaurant at 485 Katlian Street

Attachments: Motion Memos

<u>#56 American Legion</u> <u>#1031 Westmark Sitka Hotel</u> <u>#4117 Longliner_Galley</u>

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

B24-1021) Appoint: Dusty Kidd to a three-year term on the Animal Hearing Board
2) Reappoint: Scott Wagner to a two-year term on the Gary Paxton
Industrial Park Board

Attachments: Motion

Kidd Animal Hearing Board

Wagner GPIP

XI. UNFINISHED BUSINESS:

C ORD 24-16 Proposing to amend Section 11.13 "Administration of Budget" of the Home Rule Charter and, submitting the question of such an amendment to the qualified voters at the regular election on October 1, 2024 <u>Attachments:</u> Motion Ord 2024-16

02 Memo Ord 2024-16

03 Ord 2024-16

D ORD 24-18 Proposing to amend Section 6.02 "Recall" of the Home Rule Charter and, submitting the question of such an amendment to the qualified voters at the regular election on October 1, 2024

Attachments: 01 Motion Ord 2024-18

02 Memo Ord 2024-18 03 Ord 2024-18 AS 29.10.200 Limitation of Home Rule Powers AS 29.26 Recall Charter Section 6.02 Recall Sitka General Code Chapter 2.80 Recall

 E
 ORD 24-19
 Amending the official Sitka zoning map to rezone 201 Price Street from Industrial (I) to General Commercial Mobile Home (C-2)

Attachments: 00 Motion Ord 2024-19

01 Memo 201 Price Street 02 Ord 2024-19 exhibit

03 Planning Commission Materials

 F
 ORD 24-20
 Making supplemental appropriations for fiscal year 2025 (Chamber/Visit Sitka Base and Supplemental Funding)

 Attachments:
 Motion Ord 2024-20

02 MemoSupFund-CVBS-Ord2024-20 final

03 Ord 2024-20 FY2025 funding for Visit Sitka contract

04 June 7 Visit Sitka email and materials.

05 Contract

XII. NEW BUSINESS:

G 24-103 Authorize Renewal Option 4 of 5 with the Greater Sitka Chamber of Commerce to provide Convention and Visitors Bureau Services to the City and Borough of Sitka through December 2025

Attachments: Motion Renewal Option

Chamber Contract Option Memo 2024

| н | <u>24-104</u> | Discussion/Direction on draft RFP/evaluation criteria for Jarvis Street Horticulture Site |
|---|---------------|---|
| | | Attachments: Discussion Direction RFP |
| | | Memo_Draft RFP Horticulture Site |
| I | <u>24-105</u> | Approve the hire offer for Josh Branthoover as Human Resources Director as recommended by the Municipal Administrator <i>Attachments:</i> Motion Memo Branthoover HR Director Redacted |
| J | <u>24-106</u> | Discussion/Direction/Decision to schedule Municipal Attorney candidates for interviews, if desired <u>Attachments:</u> DDD Municipal Attorney Candidates |

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at https://sitka.legistar.com/Calendar.aspx or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk Publish: July 19