



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Cheryl Westover*  
*Deputy Mayor Pete Esquiro, Vice-Deputy Mayor Thor*  
*Christianson,*  
*Terry Blake, Phyllis Hackett, Mim McConnell, and Mike Reif*

*Municipal Administrator: Jim Dinley*  
*Municipal Attorney: Theresa Hillhouse*  
*Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, February 14, 2012

6:00 PM

Assembly Chambers

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### WORKSESSION

*Electrical Cost of Service Study - 5:00 PM - 5:50 PM*

### REGULAR MEETING

#### I. CALL TO ORDER

#### II. FLAG SALUTE

#### III. ROLL CALL

#### IV. CEREMONIAL MATTERS

*Certificate of Achievement - John Sherrod Silver Beaver Award*  
*Proclamation - Sitka ArtiGras*

#### V. CORRESPONDENCE/AGENDA CHANGES

#### Government-to-Government Update with Sitka Tribe of Alaska

#### VI. SPECIAL MUNICIPAL/COMMITTEE/COMMISSION REPORTS:

[12-24](#)

CBS Comprehensive Annual Financial Report - Jay Sweeney and Mike Middleton

Attachments: [CAFR reduced file size](#)

#### VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      **12-21**      Approve a fund transfer of \$100,000 from Electric Dept. Capital Improvement Project #90628 - Demand Side Management to fund the Appliance Rebate Program.  
**Attachments:**    [MOTION Funds Transfer Rebate Program](#)  
                                 [Funds Transfer Rebate Program](#)
- B**      **RES 12-03**      In support of the passage of Bills by the Alaska Legislature for funding of School Meal Programs.  
**Attachments:**    [MOTION Res 2012-03 consent](#)  
                                 [RES 12-03 School Meals + docs](#)
- C**      **12-18**      Approve the minutes of the January 24, 2011 Assembly meeting.  
**Attachments:**    [MOTION Minutes](#)  
                                 [Minutes Jan 24](#)
- D**      **12-20**      Appoint 1) Edward J. Gonzalez and Melinda Tysor to terms on the Local Emergency Planning Commission; 2) Appoint John Stein to a seat on the Tourism Commission.  
**Attachments:**    [MOTION Appoint Gonzalez, Tysor, Stein](#)

**X. UNFINISHED BUSINESS:**

- E**      **ORD 12-04**      Authorizing a 10-year Material Sale & Lease Agreement with McGraw's Construction regarding municipal property at quarry sites 2 and 3 of the Granite Creek Industrial Area.  
**Attachments:**    [MOTION Ord 2012-04](#)  
                                 [Ord 2012-04 part 1 info](#)  
                                 [Ord 2012-04 part 2 info](#)
- F**      **ORD 12-03S**      Amending the official Sitka Zoning Map to rezone Lot 25 Block 1 of Sitka Indian Village USS 2542 A&B from R-1 Single Family and Duplex District to CBD Central Business District.  
**Attachments:**    [MOTION Ord 2012-03S](#)  
                                 [Ord 2012-03S](#)

**XI. NEW BUSINESS:****New Business First Reading - City and Borough of Sitka Fiscal Sustainability Overview**

- G**      **ORD 12-06**      Amending the Sitka General Code by repealing the sales tax exemption provision currently at Sitka General Code subsection 4.09.100Y for "exemption for retired persons who have reached the age of sixty-five," and adding a new section 4.09.105 entitled "Sales Tax Exemption for Sitka Senior Residents".
- Attachments:**      [MOTION Ord 2012-06](#)  
   [2012-06 Senior Sales Tax Exemption Christianson Hackett](#)  
   [Attachments Ord 2012-06](#)
- H**      **ORD 12-09**      Amending the Sitka General Code by repealing the Sales Tax Exemption provision currently at Sitka General Code Subsection 4.09.100Y for "Exemption for Retired Persons who have Reached the Age of Sixty-Five," and adding a new section 4.09.105 entitled "Tax Rebate for Sitka Senior Citizen Residents".
- Attachments:**      [MOTION Ord 2012-09](#)  
   [Ord 2012-09 Senior Rebate sales tax](#)
- I**      **ORD 12-05**      Amending Sitka General Code 4.09.100 entitled "Exemptions" to remove subsection L regarding sales made by nonprofit charitable organizations.
- Attachments:**      [MOTION Ord 2012-05](#)  
   [Ord 2012-05 Removing Exemption From sales By Nonprofit Charitable Organiz](#)
- J**      **ORD 12-07**      Amending the Sales Tax Exemption at Sitka General Code Subsection 4.09.100N entitled "Over One Thousand Dollars on Sales and Rents of Tangible Personal Property and on Sales of Services, and Over One Thousand Dollars in Rent or Lease of Real Property on a Monthly Basis".
- Attachments:**      [MOTION Ord 2012-07](#)  
   [Ord 2012-07 Sales Tax Cap rev by slj](#)  
   [Attachment Ord 2012-07 Juneau exemptions with tax cap provision](#)
- K**      **ORD 12-10**      Amending the Sales Tax Exemptions at Sitka General Code 4.09.100 Subsection D entitled "Dues and Fees," Subsection F entitled "Freight and Wharfage," Subsection I entitled "Loans," Subsection J entitled "Medical and Veterinary Services," Subsection M entitled "Outside City and Borough," Subsection P entitled "Resale," Subsection V entitled "Government-Funded Agencies," Subsection W entitled "Child and Adult Dependent Care," and Subsection Z entitled "Youth Camps;" Repealing and Reenacting Subsection O entitled "Public Food" to "School Sales" and Subsections R entitled "Telephone and Telegraph" to "Mobile Telecommunications"; Repealing Subsection T entitled "Long-Term Motor Vehicle and Equipment Rentals;" and adding Subsection AB entitled "Sale of Services on Consignment and Commission".
- Attachments:**      [MOTION Ord 2012-10](#)  
   [Ord 2012-10 Sales Tax Cleanup Exemptions](#)  
   [Attachments Ord 2012-10](#)

- L      [ORD 12-08](#)      Amending Sitka General Code Section 4.09.010 entitled "Levy of Sales Tax" to reallocate the percentages of the Fish Box Sales Tax.

**Attachments:**      [MOTION Ord 2012-08](#)  
[Ord 2012-08 Reallocate Levy of Fish Box Tax Percentages](#)

#### **Additional New Business Items**

- M      [12-22](#)      Discussion/Decision regarding the draft policy of Harrigan Centennial Hall and rates.  
PULLED

**Attachments:**      [MOTION Discussion Decision Harrigan Hall Policy and Rates](#)  
[Harrigan Centennial Hall Policies and Rates](#)

- N      [12-19](#)      Authorize an interdepartmental budget transfer of \$1,000 - Assessing.

**Attachments:**      [MOTION Budgetary Transfer Assessing](#)  
[Assessing Transfer](#)

- O      [12-23](#)      Discussion to direct the Municipal Administrator to provide the number of City employees, by department, as of January 1 of 1992, 2002, and 2012. This information will be provided at the next regular scheduled Assembly meeting, February 28, 2012.

**Attachments:**      [MOTION Direction to Administrator](#)

#### **XII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

#### **XIII.      ADJOURNMENT**

*Colleen Ingman, MMC  
Municipal Clerk  
Publish: February 12*