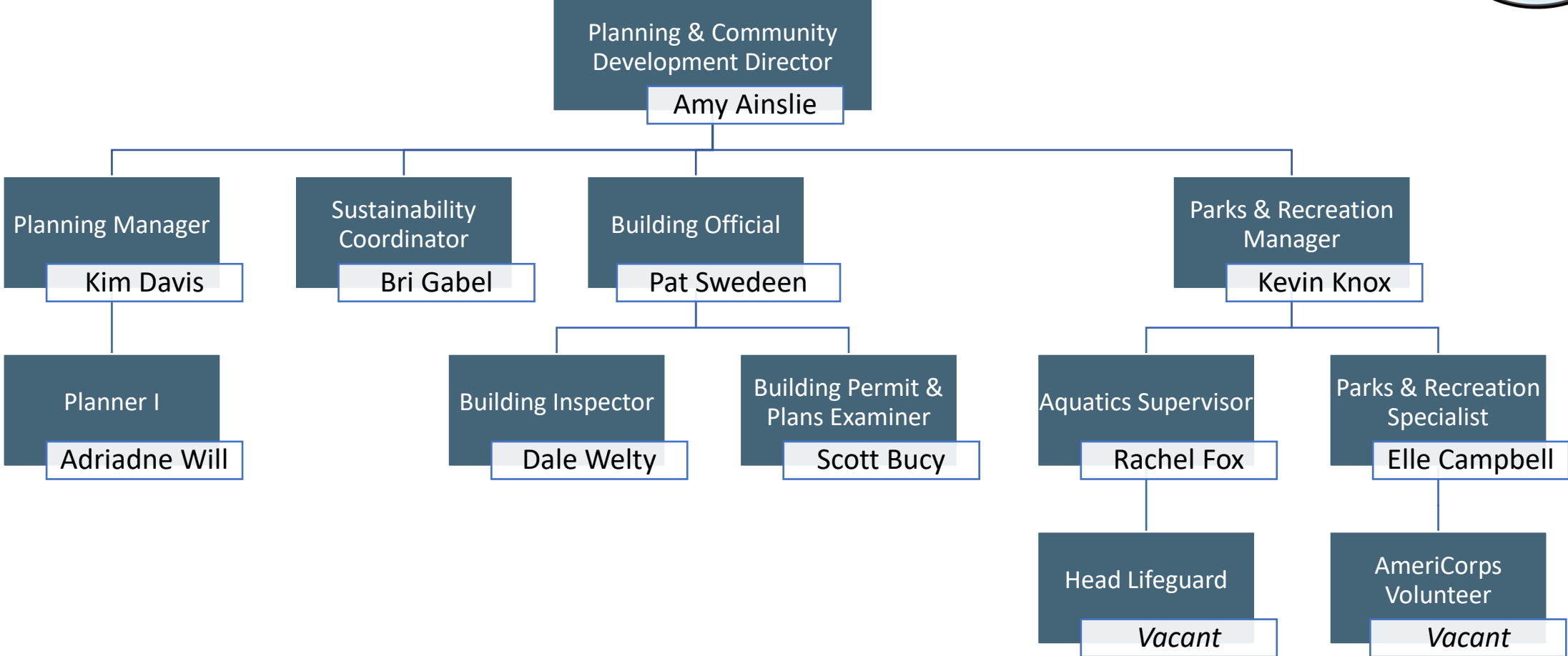


# Planning & Community Development Department

May 2026 Org Chart



## TOURISM MANAGEMENT

General	Schedule	Budget
Execute CBS operations per Short-Term Tourism Plan, and items from TTF Action Plan	Tourism Manager onboarding in process, policy work delayed for program implementation	Planned expenses are within budget

### Project Status Updates:

- Tourism Manager hired – training ongoing
- Continuing to manage transition to new New Visit Sitka contractor and begin program implementation (TBMP & data collection)
- Ongoing staff work on zoning code changes for cruise ship docks – has been reviewed & discussed at multiple Planning Commission meetings and Tourism Commission meetings

### Future Milestones:

- TBMP soft launch for 2026 season
- Establishing KPI's and other economic data collection parameters under Visit Sitka contract for 2026 and beyond
- Contract for End of Season survey to take place in October
- Finalize zoning code change for cruise ship docks slipping to Q3

Estimated Total Project Cost: Managed across multiple departments/budgets

Budget Information: Most expenses CPV eligible

Background: Supports Strategic Plan Actions 1.4 and 3.4

The Assembly adopted the Tourism Task Force Recommendations on May 16<sup>th</sup>, and reviewed and approved the Action Plan on July 9<sup>th</sup>. Staff and Assembly members are working on actions as assigned/directed. The Tourism Manager position was included in the FY25 budget; we are actively recruiting/interviewing for the position. The Tourism Commission is active, meeting regularly, and working through priorities including CBS summer operations and the TBMP program.

## HOUSING LAND STUDY

General	Schedule	Budget
Commission a geotechnical and engineering study to determine best opportunities for housing development on CBS land	Phase II kick-off began at beginning of May	Planned expenses are within budget

### Project Status Updates:

- Project approved in FY24 budget (capital project which carries across budget years)
- Phase I completed – results presented to Planning Commission and Assembly as well as scope for upcoming Phase II
- Phase II kicked off at the beginning of May with field work (surveying, LiDAR, stream analysis)

### Future Milestones:

- Phase II expected to take approx. 5-6 months, targeting Oct/Nov report
- Staff work on land disposal ordinance, research on development options including a deed restriction program also ongoing during Phase II

Estimated Total Project Cost: TBD (dependent on areas included in Phase II)

Budget Information: \$750,000 general fund capital

### Background: Supports Strategic Plan Action 1.1

In order to address housing affordability and availability challenges in Sitka through the use of CBS-owned lands, three primary questions must be answered: which properties have the most developable land, how much housing could be developed on that land, and how much would the development cost. This first study will answer those three questions through geotechnical and engineering analysis. With that information, the Assembly will be well-positioned to make decisions around development, affordability, and land disposal.

## SAFE STREETS FOR ALL (SS4A)

General	Schedule	Budget
Develop a safety action plan for all roadways in Sitka, outline policies and projects needed to improve transportation safety	Project management and contracting support needed	Planned expenses are within budget

### Project Status Updates:

- Grant was awarded from Federal Highway Administration, FY24 mid-year supplemental appropriation included total grant funds and CBS match contribution
- Currently mapping shared project management/administration responsibilities between Planning & Public Works
- Love to Ride – Launched May Bike Month promotions – 4 workplaces, 20 riders, 845 trips, 2,847 miles logged.

### Future Milestones:

- Issue Request for Qualifications for project management support, traffic engineering, transportation planning, and public engagement.

Estimated Total Project Cost: \$700,000

Budget Information: \$550,000 grant / \$150,000 CBS match

Background: Supports Strategic Plan Action 4.1 & 4.3

The Safe Streets for All (SS4A) grant is designed to provide Sitka with funding to create an Action Plan that will study our existing transportation conditions and infrastructure, identify necessary improvements, and create a pathway for safer and more sustainable transportation. By having a completed Action Plan in place, CBS will be eligible to apply for future infrastructure funds through the Federal Highway Administration.

## **CENTRALIZED PERMITTING**

General	Schedule	Budget
Investigate and implement centralized permitting for all CBS departments	Some delays on implementation – targeting spring/summer launch	Planned expenses are within budget

### Project Status Updates:

- \$100,000 was approved in the FY25 budget for centralized permitting software as a capital project
- Vendor was selected in 2025, working now on implementation – vendor team working with individual departments to convert paper applications to online format, build routing & approval workflows, connecting GIS tools, connecting plan-review software, etc.
- Annual cost of service ~\$30k, up-front implementation costs (one-time payment only) ~\$55k; annual cost will be moved to IT fund as operating expense in future budgets.

### Future Milestones:

- Launch was planned for end of Q2 2026 – likely now Q3 or Q4
- Training/communication plan to be developed when P&CD permits are ready in system and other departments are working on their conversions/implementation

Estimated Total Project Cost: \$135,000

Budget Information: \$135,000 capital funding budgeted

Background: Supports Strategic Plan Actions 5.3, 5.4, and 5.5

A centralized permitting tool will house all municipal permits under one roof. This will be easier for the public to access, use, and understand, and standardize procedures across the organization. Centralized permitting tools have automatic routing and reminder systems built in, streamlining the review process particularly for permits that require multiple departments. Use of a centralized system will also provide transparency and accountability to see the “queue” of permits, outstanding permits/submissions, and staff workload.

## Energy to Communities (E2C)

General	Schedule	Budget
Project is in the final year Deliverables are being refined and finalized Public updates are being planned for the summer	On track	Within budget

### Project Status Updates:

- Project is approximately 1 year away from completion.
  - Micogrid, water model, and risk tool are on track for completion.
- Internship recruitment is nearly completed, with interns expected to start in June.
- 5th grade end-of-year Blue Lake Hydroproject Tour was postponed due to road conditions. New plan is to kick off 6th grade with tour.

### Future Milestones:

- On site project team workshop in the summer with public demonstrations of the developed tools.
- The E2C summit has been scheduled for September, this will be the last time Sitka attends.

Estimated Total Project Cost: \$3.5M

Budget Information: \$500K available to CBS from DOE contract funds, \$3M in technical assistance. New guidance may put funding at risk.

### Background:

CBS was awarded the E2C project from the Department of Energy to provide in-depth partnership support for Sitka's electric renewable infrastructure over the next 3 years. The project aims to ensure the long-term sustainability of CBS's hydroelectric infrastructure as it is paramount to Sitka's persistent success in increasingly unpredictable economic, social, and environmental climates. The primary objectives of the project are:

1. Maximize the efficiency of existing renewable energy resources
2. Increase infrastructure reliability to remain 100% renewable
3. Build the workforce to support renewable energy production

## Sitka Community Renewable Energy Strategy (SCRES)

General	Schedule	Budget
Public Workshop in May. Core team identified and being brought up to speed. Synthesis workshop planned	Deliverables for SCRES and E2C have been aligned. The SCRES is anticipated to be completed by the end of 2026.	Deliverables from PNNL as scoped have been delivered.

### Project Status Updates:

- Engineers from the Pacific Northwest National Lab were on site for a community planning workshop around the SCRES themes of affordability, reliability, self sufficiency, and innovation.
- The path and timeline for finalization of the SCRES has been identified and is modeled off of the CBS Strategic Plan.
  - Core team members have been identified, with Assembly Members Carlson, Christianson, and Mosher, and Sustainability Commissioners de Jong and Vail volunteering.
  - Synthesis is planned for the summer
- Analysis of workshops and community visions and roadmaps is complete and available online.

### Future Milestones:

- A synthesis workshop is scheduled for the summer, with a draft strategy anticipated shortly after.
- Engagement opportunities for the Sustainability Commission, Assembly, and public are being planned for the summer/early fall.

Estimated Total Project Cost: N/A

**Budget Information:** Budgeted as staff time and through grant. Availability of technical support to support the project has been limited and staff time dedicated additional time.

### Background:

CBS was awarded an ETIPP grant from the Department of Energy to assist with creating a strategy that will inform policy-makers on Sitka's energy demand now and into the future. It is intended to guide decisions around prolonging use of current electric power generation capacity while achieving climate goals, and inform capital planning for future.

Scope of work was finalized to include a community-wide greenhouse gas emissions inventory, energy education and public engagement, energy scenario modeling for community input and consolidation into the SCRES document which will include policy recommendations and community actions.

## **PARKS AND RECREATION PROGRAMMING**

General	Schedule	Budget
Running regular Fall programming and developing new opportunities	Facility demands continue to be high. Addressing staffing shortage without AmeriCorps.	Within budget

### Project Status Updates:

- Summer Camp, gymnastics and other special summer programming is open for registration. Camp and gymnastics programs are currently full with waitlists.
- Senior Programming – Swan Lake Senior Center re-opening June 1. Community clean up and reorganizing is scheduled for May 28 in partnership with AARP Community Action Team, Sitka Recreation Foundation and Catholic Community Services.
- Private rentals at BMS and KGH continue to increase. Community and SSD demand is very high right now. Staffing rentals still a challenge.
- Coordinating with local stakeholders and the Sitka Recreation Foundation to kick off Sitka Recreation Master Plan. Contractor has been selected and final contract details are being negotiated.
- Commercial Recreational Land Use – 45 permit applications for 2026. Development of 2027 Land Use Plan underway.

### Future Milestones:

- Continuing to collaborate with SSD Admin to address building use expectations, security and address community and P&R needs.
- Master Plan development and coordination with Sitka Recreation Foundation and Corvus Designs.

Budget Information: Within Budget

Background: Supports Strategic Plan Actions 1.1, 2.2, 4.4

The Parks & Recreation division continues to provide more recreation opportunities for Sitka's residents in FY26, including youth, and seniors, with a focus on programming and schedule management of recreation facilities, including all SSD buildings and the Swan Lake Senior Center. Commercial Recreational Land Use is also high priority and task.

## PARKS AND RECREATION – BLATCHLEY POOL

General	Schedule	Budget
Running initial programming & facility rentals, developing additional programming	Open & Lap Swims open/expanding, fall programming open	On budget

### Project Status Updates:

- Recruiting for Head Lifeguard continuing.
- Open swims, lap swims, and youth swim lessons for both group and private continue to have high demand and patronage.
- Summer Group and private lessons sold out in less than 15 minutes.
- Sound Bath program was HUGE success, will do another soon.
- Continuing to perform facility and equipment assessments including addressing deficiencies with mechanical equipment that is past expected useful life (chlorinator replacement, balance tank float replacement, acid tank replacement)

### Future Milestones:

- Addressing issues with main circulation pump, trying to prevent eminent failure.
- Working towards a new diving board to be able to offer more programming
- Chlorinator system purchased and to be installed soon.

Budget Information: Within Budget

Background: Supports Strategic Plan Actions 1.1, 2.2, 4.4

The Parks & Recreation division will maintain programming and operations of the Blatchley Pool in FY26. Operations are at near capacity, with a near full staff complement and very high demand for access. Public swims and lap swims are one of the most popular offerings within Parks and Rec open access times.

## **BUILDING DEPARTMENT KEY PERFORMANCE INDICATORS (KPI)**

KPI	Q1 2026 (Jan-March)	Q4 2025 (Oct-Dec)	Q3 2025 (July-Sept)	Q2 2025 (April-June)
# of Permit Applications:	52	33	74	59
# of Permits Issued:	51	53	75	62
# of Field Inspections Performed:	147 (at 69 different sites)	188 (at 92 different sites)	243 (at 109 different sites)	250
<b>Daily Averages</b>				
Office Days	61	62	63	64
Avg Inspections/Day	2.4	3	3.85	3.9
Avg Permit Applications/Day	.85	0.53	1.17	0.92
Avg Permits Issued/Day	.83	0.85	1.19	0.97



# Expense Budget Performance Report

Fiscal Year to Date 06/30/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>100 - General Fund</b>										
Division <b>500 - Administrative</b>										
Department <b>006 - Planning &amp; Community Development</b>										
<b>EXPENSE</b>										
<b>5110</b>										
5110.001	Regular Salaries/Wages	435,815.19	.00	435,815.19	.00	.00	286,668.05	149,147.14	66	279,895.60
5110.002	Holidays	.00	.00	.00	.00	.00	17,634.44	(17,634.44)	+++	13,853.76
5110.003	Sick Leave	.00	.00	.00	.00	.00	14,183.58	(14,183.58)	+++	9,134.28
5110.010	Temp Wages	70,032.23	.00	70,032.23	.00	.00	23,222.50	46,809.73	33	.00
<b>5110 - Totals</b>		<b>\$505,847.42</b>	<b>\$0.00</b>	<b>\$505,847.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$341,708.57</b>	<b>\$164,138.85</b>	<b>68%</b>	<b>\$302,883.64</b>
<b>5120</b>										
5120.001	Annual Leave	13,190.00	.00	13,190.00	.00	.00	23,364.99	(10,174.99)	177	13,356.20
5120.002	SBS	31,817.23	.00	31,817.23	.00	.00	22,394.60	9,422.63	70	19,286.77
5120.003	Medicare	7,526.05	.00	7,526.05	.00	.00	5,297.18	2,228.87	70	4,589.83
5120.004	PERS	95,879.64	.00	95,879.64	.00	.00	75,207.20	20,672.44	78	62,522.54
5120.005	Health Insurance	115,060.80	.00	115,060.80	.00	.00	59,287.20	55,773.60	52	65,735.04
5120.006	Life Insurance	39.24	.00	39.24	.00	.00	32.70	6.54	83	35.10
5120.007	Workmen's Compensation	1,315.09	.00	1,315.09	.00	.00	1,028.53	286.56	78	830.46
5120.011	PERS on Behalf	7,622.00	.00	7,622.00	.00	.00	12,316.00	(4,694.00)	162	13,457.00
<b>5120 - Totals</b>		<b>\$272,450.05</b>	<b>\$0.00</b>	<b>\$272,450.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$198,928.40</b>	<b>\$73,521.65</b>	<b>73%</b>	<b>\$179,812.94</b>
<b>5201</b>										
5201.000	Training and Travel	17,000.00	.00	17,000.00	.00	.00	1,605.55	15,394.45	9	2,062.48
<b>5201 - Totals</b>		<b>\$17,000.00</b>	<b>\$0.00</b>	<b>\$17,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,605.55</b>	<b>\$15,394.45</b>	<b>9%</b>	<b>\$2,062.48</b>
<b>5204</b>										
5204.001	Cell Phone Stipend	1,200.00	.00	1,200.00	.00	.00	275.00	925.00	23	300.00
<b>5204 - Totals</b>		<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275.00</b>	<b>\$925.00</b>	<b>23%</b>	<b>\$300.00</b>
<b>5206</b>										
5206.000	Supplies	2,250.00	.00	2,250.00	.00	.00	1,088.27	1,161.73	48	1,940.52
<b>5206 - Totals</b>		<b>\$2,250.00</b>	<b>\$0.00</b>	<b>\$2,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,088.27</b>	<b>\$1,161.73</b>	<b>48%</b>	<b>\$1,940.52</b>
<b>5211</b>										
5211.000	IT Fees	50,400.00	.00	50,400.00	4,200.00	.00	50,400.00	.00	100	48,129.00
<b>5211 - Totals</b>		<b>\$50,400.00</b>	<b>\$0.00</b>	<b>\$50,400.00</b>	<b>\$4,200.00</b>	<b>\$0.00</b>	<b>\$50,400.00</b>	<b>\$0.00</b>	<b>100%</b>	<b>\$48,129.00</b>
<b>5212</b>										
5212.000	Contracted Services	45,000.00	35,000.00	80,000.00	.00	.00	22,200.00	57,800.00	28	7,200.00
<b>5212 - Totals</b>		<b>\$45,000.00</b>	<b>\$35,000.00</b>	<b>\$80,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,200.00</b>	<b>\$57,800.00</b>	<b>28%</b>	<b>\$7,200.00</b>
<b>5221</b>										
5221.000	Transportation/Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	309.33
<b>5221 - Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$309.33</b>
<b>5222</b>										
5222.000	Postage	500.00	.00	500.00	.00	.00	41.80	458.20	8	77.90
<b>5222 - Totals</b>		<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41.80</b>	<b>\$458.20</b>	<b>8%</b>	<b>\$77.90</b>



# Expense Budget Performance Report

Fiscal Year to Date 06/30/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>100 - General Fund</b>										
Division <b>500 - Administrative</b>										
Department <b>006 - Planning &amp; Community Development</b>										
EXPENSE										
<b>5223</b>										
5223.000	Tools & Small Equipment	3,000.00	.00	3,000.00	.00	.00	981.50	2,018.50	33	1,115.10
	<b>5223 - Totals</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$981.50</b>	<b>\$2,018.50</b>	<b>33%</b>	<b>\$1,115.10</b>
<b>5224</b>										
5224.000	Dues and Publications	2,650.00	.00	2,650.00	.00	.00	1,362.95	1,287.05	51	1,229.54
	<b>5224 - Totals</b>	<b>\$2,650.00</b>	<b>\$0.00</b>	<b>\$2,650.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,362.95</b>	<b>\$1,287.05</b>	<b>51%</b>	<b>\$1,229.54</b>
<b>5226</b>										
5226.000	Advertising	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	921.40
	<b>5226 - Totals</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.00</b>	<b>0%</b>	<b>\$921.40</b>
<b>5290</b>										
5290.000	Other Expenses	.00	.00	.00	.00	.00	105.00	(105.00)	+++	.00
	<b>5290 - Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$105.00</b>	<b>(\$105.00)</b>	<b>+++</b>	<b>\$0.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$901,797.47</b>	<b>\$35,000.00</b>	<b>\$936,797.47</b>	<b>\$4,200.00</b>	<b>\$0.00</b>	<b>\$618,697.04</b>	<b>\$318,100.43</b>	<b>66%</b>	<b>\$545,981.85</b>
	Department <b>006 - Planning &amp; Community Development</b>	<b>(\$901,797.47)</b>	<b>(\$35,000.00)</b>	<b>(\$936,797.47)</b>	<b>(\$4,200.00)</b>	<b>\$0.00</b>	<b>(\$618,697.04)</b>	<b>(\$318,100.43)</b>	<b>66%</b>	<b>(\$545,981.85)</b>
	Totals									
	Division <b>500 - Administrative</b> Totals	<b>(\$901,797.47)</b>	<b>(\$35,000.00)</b>	<b>(\$936,797.47)</b>	<b>(\$4,200.00)</b>	<b>\$0.00</b>	<b>(\$618,697.04)</b>	<b>(\$318,100.43)</b>	<b>66%</b>	<b>(\$545,981.85)</b>
	Fund <b>100 - General Fund</b> Totals	<b>\$901,797.47</b>	<b>\$35,000.00</b>	<b>\$936,797.47</b>	<b>\$4,200.00</b>	<b>\$0.00</b>	<b>\$618,697.04</b>	<b>\$318,100.43</b>		<b>\$545,981.85</b>
	Grand Totals	<b>\$901,797.47</b>	<b>\$35,000.00</b>	<b>\$936,797.47</b>	<b>\$4,200.00</b>	<b>\$0.00</b>	<b>\$618,697.04</b>	<b>\$318,100.43</b>		<b>\$545,981.85</b>



# Expense Budget Performance Report

Fiscal Year to Date 06/30/26

Include Rollup Account and Rollup to Account

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Fund <b>100 - General Fund</b>										
Division <b>500 - Administrative</b>										
Department <b>006 - Planning &amp; Community Development</b>										
<b>EXPENSE</b>										
<b>5110</b>										
5110.001	Regular Salaries/Wages	223,702.58	.00	223,702.58	.00	.00	165,070.12	58,632.46	74	173,897.38
5110.002	Holidays	.00	.00	.00	.00	.00	8,602.63	(8,602.63)	+++	8,482.52
5110.003	Sick Leave	.00	.00	.00	.00	.00	4,370.79	(4,370.79)	+++	3,100.70
5110.004	Overtime	2,000.10	.00	2,000.10	.00	.00	318.76	1,681.34	16	351.75
5110.010	Temp Wages	151,400.00	18,500.00	169,900.00	.00	.00	103,588.00	66,312.00	61	76,429.00
<b>5110 - Totals</b>		<b>\$377,102.68</b>	<b>\$18,500.00</b>	<b>\$395,602.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$281,950.30</b>	<b>\$113,652.38</b>	<b>71%</b>	<b>\$262,261.35</b>
<b>5120</b>										
5120.001	Annual Leave	6,558.00	.00	6,558.00	.00	.00	9,938.48	(3,380.48)	152	11,547.26
5120.002	SBS	23,518.31	.00	23,518.31	.00	.00	17,892.99	5,625.32	76	16,694.22
5120.003	Medicare	5,563.08	.00	5,563.08	.00	.00	4,232.43	1,330.65	76	3,970.22
5120.004	PERS	49,654.53	.00	49,654.53	.00	.00	41,206.30	8,448.23	83	43,353.41
5120.005	Health Insurance	93,784.32	.00	93,784.32	.00	.00	71,680.90	22,103.42	76	79,106.73
5120.006	Life Insurance	45.36	.00	45.36	.00	.00	25.80	19.56	57	36.09
5120.007	Workmen's Compensation	8,183.81	.00	8,183.81	.00	.00	10,277.42	(2,093.61)	126	9,773.22
5120.011	PERS on Behalf	2,860.00	.00	2,860.00	.00	.00	6,714.00	(3,854.00)	235	8,398.00
<b>5120 - Totals</b>		<b>\$190,167.41</b>	<b>\$0.00</b>	<b>\$190,167.41</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$161,968.32</b>	<b>\$28,199.09</b>	<b>85%</b>	<b>\$172,879.15</b>
<b>5201</b>										
5201.000	Training and Travel	11,000.00	.00	11,000.00	.00	.00	11,262.45	(262.45)	102	8,493.52
<b>5201 - Totals</b>		<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,262.45</b>	<b>(262.45)</b>	<b>102%</b>	<b>\$8,493.52</b>
<b>5202</b>										
5202.000	Uniforms	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	952.90
<b>5202 - Totals</b>		<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0%</b>	<b>\$952.90</b>
<b>5203</b>										
5203.000	Utilities	116,000.00	.00	116,000.00	.00	.00	.00	116,000.00	0	100,000.00
<b>5203 - Totals</b>		<b>\$116,000.00</b>	<b>\$0.00</b>	<b>\$116,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$116,000.00</b>	<b>0%</b>	<b>\$100,000.00</b>
<b>5204</b>										
5204.001	Cell Phone Stipend	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
<b>5204 - Totals</b>		<b>\$600.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	<b>0%</b>	<b>\$0.00</b>
<b>5205</b>										
5205.000	Insurance	10,500.00	.00	10,500.00	.00	.00	9,925.98	574.02	95	9,784.09
<b>5205 - Totals</b>		<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$10,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$9,925.98</b>	<b>\$574.02</b>	<b>95%</b>	<b>\$9,784.09</b>
<b>5206</b>										
5206.000	Supplies	33,500.00	.00	33,500.00	.00	.00	15,362.30	18,137.70	46	31,278.91
<b>5206 - Totals</b>		<b>\$33,500.00</b>	<b>\$0.00</b>	<b>\$33,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15,362.30</b>	<b>\$18,137.70</b>	<b>46%</b>	<b>\$31,278.91</b>
<b>5207</b>										
5207.000	Repairs and Maintenance	3,000.00	.00	3,000.00	.00	.00	1,400.00	1,600.00	47	.00



# Expense Budget Performance Report

Fiscal Year to Date 06/30/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund <b>100 - General Fund</b>										
Division <b>500 - Administrative</b>										
Department <b>006 - Planning &amp; Community Development</b>										
<b>EXPENSE</b>										
	<b>5207 - Totals</b>	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$1,400.00	\$1,600.00	47%	\$0.00
<b>5208</b>										
5208.000	Bldg Repair & Maint	25,076.00	.00	25,076.00	2,089.67	.00	25,076.04	(.04)	100	.00
	<b>5208 - Totals</b>	\$25,076.00	\$0.00	\$25,076.00	\$2,089.67	\$0.00	\$25,076.04	(\$0.04)	100%	\$0.00
<b>5211</b>										
5211.000	IT Fees	45,636.00	.00	45,636.00	3,803.00	.00	45,636.00	.00	100	32,115.96
	<b>5211 - Totals</b>	\$45,636.00	\$0.00	\$45,636.00	\$3,803.00	\$0.00	\$45,636.00	\$0.00	100%	\$32,115.96
<b>5212</b>										
5212.000	Contracted Services	134,501.00	(18,500.00)	116,001.00	.00	973.00	37,766.16	77,261.84	33	110,807.30
	<b>5212 - Totals</b>	\$134,501.00	(\$18,500.00)	\$116,001.00	\$0.00	\$973.00	\$37,766.16	\$77,261.84	33%	\$110,807.30
<b>5221</b>										
5221.000	Transportation/Vehicles	9,420.00	.00	9,420.00	540.71	.00	9,005.81	414.19	96	23,249.00
	<b>5221 - Totals</b>	\$9,420.00	\$0.00	\$9,420.00	\$540.71	\$0.00	\$9,005.81	\$414.19	96%	\$23,249.00
<b>5224</b>										
5224.000	Dues and Publications	795.00	.00	795.00	.00	.00	95.00	700.00	12	795.00
	<b>5224 - Totals</b>	\$795.00	\$0.00	\$795.00	\$0.00	\$0.00	\$95.00	\$700.00	12%	\$795.00
<b>5226</b>										
5226.000	Advertising	1,000.00	.00	1,000.00	.00	.00	1,019.80	(19.80)	102	829.80
	<b>5226 - Totals</b>	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,019.80	(\$19.80)	102%	\$829.80
<b>5290</b>										
5290.000	Other Expenses	.00	.00	.00	.00	.00	.00	.00	+++	83.86
	<b>5290 - Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$83.86
	<b>EXPENSE TOTALS</b>	\$959,298.09	\$0.00	\$959,298.09	\$6,433.38	\$973.00	\$600,468.16	\$357,856.93	63%	\$753,530.84
	Department <b>006 - Planning &amp; Community Development</b> Totals	(\$959,298.09)	\$0.00	(\$959,298.09)	(\$6,433.38)	(\$973.00)	(\$600,468.16)	(\$357,856.93)	63%	(\$753,530.84)
	Division <b>500 - Administrative</b> Totals	(\$959,298.09)	\$0.00	(\$959,298.09)	(\$6,433.38)	(\$973.00)	(\$600,468.16)	(\$357,856.93)	63%	(\$753,530.84)
	Fund <b>100 - General Fund</b> Totals	\$959,298.09	\$0.00	\$959,298.09	\$6,433.38	\$973.00	\$600,468.16	\$357,856.93		\$753,530.84
	<b>Grand Totals</b>	\$959,298.09	\$0.00	\$959,298.09	\$6,433.38	\$973.00	\$600,468.16	\$357,856.93		\$753,530.84