



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, December 12, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-151](#) Reminder, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[IT Quarterly Report](#)

[Clerk's Quarterly Report](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[23-149](#)

1) SEARHC: Home Health Update and 2) Alaska Department of Transportation & Public Facilities: Seawalk Project Update

Attachments: [Special Reports](#)

[Home Based Care](#)

[2023.12.12 SSW Assembly Presentation](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [23-150](#)

Approve the minutes of the November 28 Assembly meeting

Attachments: [Consent and minutes](#)

B [23-154](#)

Approve the following standard marijuana cultivation facility license renewals: 1) Jeremy J Erickson dba Vern's Wicked Weed at 3872 Halibut Point Road Bay One and 2) VanGreen's LLC at 224 Smith Street Units B, C, D, & E

Attachments: [Motion and memos](#)

[10071 Erickson](#)

[16738 VanGreens](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [23-152](#)

Appoint: 1) Dr. Paul Bahna to an unexpired term on the Health Needs and Human Services Commission, 2) Crystal Duncan to an unexpired term on the Health Needs and Human Services Commission, and 3) Loren Olsen to a three-year term on the Investment Committee

Attachments: [Motion.](#)

[Bahna HNHS](#)

[Duncan HNHS](#)

[Olsen-Investment](#)

XI. UNFINISHED BUSINESS:

- D [ORD 23-24](#) Making supplemental appropriations for fiscal year 2024 (Seawalk Phase II)

Attachments: [Motion Ord 2023-24](#)
[Memo SeaWalk Phase II](#)
[Ord 2023-24](#)
[Signed Ord 2023-24](#)

- E [23-148](#) Discussion/ Direction/ Decision on acceptance or rejection of the State of Alaska's lease for the Sitka Airport (decision postponed at 11/28 meeting)

Attachments: [Motion Airport Lease](#)
[Memo - Sitka Airport Lease](#)

XII. NEW BUSINESS:

New Business First Reading

- F [ORD 23-25](#) Making supplemental appropriations for fiscal year 2024 (CLIA Pacific Northwest Cruise Symposium)

Attachments: [Motion Ord 2023-25](#)
[Memo and Ord 2023-25](#)

- G [ORD 23-26](#) Making supplemental appropriations for fiscal year 2024 (Greater Sitka Chamber of Commerce Supplemental Funding)

Attachments: [Motion Ord 2023-26](#)
[Memo and Ord 2023-26](#)

Additional New Business Items

- H [23-153](#) Appoint an Assembly Member to the City and Borough of Sitka Strategic Plan Team

Attachments: [Appoint member](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

- I [23-155](#) personnel matter concerning the status of the Municipal Attorney

Attachments: [motion](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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