



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Final

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Monday, December 30, 2024

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 4 - Christianson, Eisenbeisz, Ystad, and Saline

**Absent:** 3 - Mosher, Pike, and Carlson

V. CORRESPONDENCE/AGENDA CHANGES

[24-194](#)

Reminders, Calendars, and General Correspondence

No agenda changes.

VI. CEREMONIAL MATTERS

None.

VII. **SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

Sitka School Board President Phil Burdick shared an update.

**VIII. PERSONS TO BE HEARD**

Joel Hanson thanked the Assembly and staff for their work. Austin Cranford commented on the animal shelter.

**IX. CONSENT AGENDA**

**A motion was made by Christianson that the Consent Agenda consisting of Items A & B be APPROVED. The motion PASSED by the following vote.**

**Yes:** 4 - Christianson, Eisenbeisz, Ystad, and Saline

**Absent:** 3 - Mosher, Pike, and Carlson

- A**     [24-190](#)     Approve the following liquor license renewal applications: 1) HPR Group Inc. dba Halibut Point Crab and Chowder at 4513 Halibut Point Road, Suite 102 and 2) Our Town Catering LLC at 265 Katlian Street

**This item was APPROVED ON THE CONSENT AGENDA.**

- B**     [24-191](#)     Approve a standard marijuana cultivation facility license renewal application for Eric Van Veen dba Vangreen's LLC at 224 Smith Street, Units B,C,D,E

**This item was APPROVED ON THE CONSENT AGENDA.**

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

None.

**XI. UNFINISHED BUSINESS:**

None.

**XII. NEW BUSINESS:**

- C**     [ORD 24-32](#)     Amending Title 2 "Administration" of the Sitka General Code by updating Chapter 2.35 "Library Commission"

Library Commission Chair Sandy Fontaine and Library Director Jess Ieremia provided an overview and noted the ordinance reflects the current activity of the Commission.

**A motion was made by Saline that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.**

**Yes:** 4 - Christianson, Eisenbeisz, Ystad, and Saline

**Absent:** 3 - Mosher, Pike, and Carlson

- D**     [24-193](#)     Discussion/Direction/Decision of partnership with the Alaska Longline Fishermen's Association for a NOAA energy transition planning and pilot testing grant to support the Sitka fishing industry

Cosponsor Christianson informed the group about the grant opportunity, noting that no commitments were required at this time. Linda Behnken requested the Assembly's approval to submit a letter of interest. If selected to participate, the group would return to the Assembly for further direction. Members raised questions regarding the City's role, the expected scope and scale of the project, the grant applicant and manager, and the availability of staff resources.

**A motion was made by Christianson to request staff submit the letter of interest to CSCI before January 10. The motion PASSED by the following vote.**

**Yes:** 4 - Christianson, Saline, Ystad, and Eisenbeisz

Austin Cranford, Eric Jordan, and Joel Hanson spoke in support.

### **XIII. PERSONS TO BE HEARD:**

Joel Hanson Jarvis Street Community Garden Project Manager stated the lease terms and conditions were expected to be addressed at an upcoming Assembly meeting.

### **XIV. REPORTS**

#### **a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

None.

### **XV. EXECUTIVE SESSION**

#### **E     [24-192](#)     Legal / Financial Matters - Cranford v. CBS, Wampler v. CBS, Mace v. CBS**

**A motion was made by Ystad to go into executive session to receive and discuss attorney client communication from the Municipal Attorney, and outside legal counsel Jermain, Dunnagan & Owens, regarding legal and financial matters affecting the Municipality due to the Cranford v. CBS, Wampler v. CBS, and Mace v. CBS litigation. The motion PASSED by the following vote.**

**Yes:** 4 - Ystad, Saline, Eisenbeisz, and Christianson

The Assembly was in executive session from 6:45 p.m. to 7:45 p.m.

**A motion was made by Ystad to reconvene as the Assembly in regular session. The motion PASSED by a unanimous voice vote.**

### **XVI. ADJOURNMENT**

**A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:46 p.m.**

**ATTEST: \_\_\_\_\_**  
**Sara Peterson, MMC**  
**Municipal Clerk**