



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Monday, December 30, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-194](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [24-190](#) Approve the following liquor license renewal applications: 1) HPR Group Inc. dba Halibut Point Crab and Chowder at 4513 Halibut Point Road, Suite 102 and 2) Our Town Catering LLC at 265 Katlian Street

Attachments: [01 Consent Motion Memos](#)
 [02 HPR Group Inc](#)
 [03 Our Town Catering LLC](#)

- B** [24-191](#) Approve a standard marijuana cultivation facility license renewal application for Eric Van Veen dba Vangreen's LLC at 224 Smith Street, Units B,C,D,E

Attachments: [01 Motion Memos](#)
 [02 Vangreens application](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

None.

XII. NEW BUSINESS:

- C** [ORD 24-32](#) Amending Title 2 "Administration" of the Sitka General Code by updating Chapter 2.35 "Library Commission" (first reading)

Attachments: [Motion](#)
 [Memo_Ord 2024-32](#)

- D** [24-193](#) Discussion/Direction/Decision of partnership with the Alaska Longline Fishermen's Association for a NOAA energy transition planning and pilot testing grant to support the Sitka fishing industry

Attachments: [DDD Letter of Interest](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**XV. EXECUTIVE SESSION**

E [24-192](#) Legal / Financial Matters - Cranford v. CBS, Wampler v. CBS, Mace v. CBS

Attachments: [Motion Executive Session](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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