

CONSENT AGENDA

POSSIBLE MOTION

I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEMS A & B.

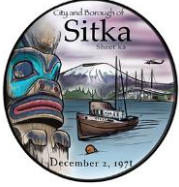
I wish to remove Item(s) _____

REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.

If this item is pulled from the consent agenda the following motion would be in order:

POSSIBLE MOTION

I MOVE TO approve the minutes of the March 24 and 25 Assembly meetings.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, March 24, 2026

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM - Sitka Economic Development Association

26-055 Work Session materials

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 5 - Eisenbeisz, Pike, Carlson, Saline, and Riley

Absent: 1 - Mosher

Remote: 1 - Christianson

V. CORRESPONDENCE/AGENDA CHANGES

26-056 Reminders, Calendars, and General Correspondence

No agenda changes.

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

- 26-048** 1) Sitka Tribe of Alaska Tribal Council - Alana Peterson
 2) Department Quarterly Report - Police

Sitka Tribe of Alaska Tribal Council Vice Chair Alana Peterson provided an update. A department quarterly report was given by Police Chief Michael Hall. Municipal Administrator John Leach reported on snow removal efforts in Sitka. Assistant Municipal Administrator Josh Branthoover announced three candidates would interview for the Municipal Administrator position on April 9.

VIII. PERSONS TO BE HEARD

Mt. Edgecumbe Medical Center Administrator Bill Spivey emphasized collaboration with and appreciation for the police department and told of upcoming events. Pat Alexander announced the Tlingit and Haida Community Council election results.

IX. CONSENT AGENDA

A motion was made by Riley that the Consent Agenda consisting of Item A be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

Absent: 1 - Mosher

- A 26-049** Approve the minutes of the March 10 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B 26-050** Appoint: Amanda Bauer to a three-year term on the Historic Preservation Commission and Reappoint: Mike Johnson to a three-year term on the Gary Paxton Industrial Park Board

Clerical note: Gary Paxton Industrial Board term is two years.

A motion was made by Riley that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

Absent: 1 - Mosher

XI. UNFINISHED BUSINESS:

None.

XII. NEW BUSINESS:

C 26-051 Approve and adopt the Sitka Historic Preservation Plan

Eisenbeisz recused himself based on bias.

Planner I Ariadne Will introduced the Historic Preservation Plan and summarized the goals.

A motion was made by Saline to APPROVE AND ADOPT the Sitka Historic Preservation Plan as recommended by the Historic Preservation Commission and Planning Commission.

Steven Eisenbeisz spoke in opposition.

Members discussed concerns about guidelines in Appendix G and debated whether to approve the plan now or wait for clearer revisions in Appendix G.

A motion was made by Riley to AMEND appendix G to state that it shall sunset one year from adoption and must be replaced prior to sunset.

Valorie Nelson and Steven Eisenbeisz spoke in opposition.

The Assembly voted to postpone consideration of the plan to the first meeting in May to allow the Planning Commission and Historic Preservation Commission time to review and propose specific changes to Appendix G.

A motion was made by Carlson to POSTPONE Item C to the May 12 Assembly meeting. The motion passed by the following vote.

Yes: 4 - Christianson, Pike, Carlson, and Saline

No: 1 - Riley

Absent: 1 - Mosher

Recused: 1 - Eisenbeisz

Clerical note: The Municipal Clerk determined after the March 24 meeting, that for parliamentary procedure reasons, the item would need to come back under unfinished business at the April 14 meeting.

D 26-052 Discussion / Direction / Decision on the Commercial Passenger Vessel Tax Fund balance

The Assembly discussed CPV fund uses and will further explore options before making decisions.

E ORD 26-07 Making supplemental appropriations for fiscal year 2026 (snow removal) 1st reading

Leach provided an introduction and Finance Director Volschenk explained the needed funds.

Valorie Nelson spoke in support.

A motion was made by Riley that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

Yes: 6 - Christianson, Eisenbeisz, Pike, Carlson, Saline, and Riley

Absent: 1 - Mosher

XIII. PERSONS TO BE HEARD:

Valorie Nelson raised concerns about her property tax assessment and affordability in Sitka.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Eisenbeisz reported on the Port and Harbors Commission and commented on his attendance at the Heritage and Cultural Tourism Conference.

Administrator - Leach mentioned the upcoming Northwest Managers Conference in Sitka and thanked all staff and contractors who assisted with snow removal efforts.

Liaisons - Riley reported on the Planning Commission.

Clerk - Peterson reviewed upcoming meetings and clarified the motion on Item C to postpone.

Others - Carlson told of an upcoming Community Health Council Meeting.

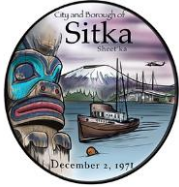
XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Carlson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 9:09 p.m.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk



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ASSEMBLY CHAMBERS
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Thor Christianson, Katie Riley*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Wednesday, March 25, 2026

6:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 5 - Eisenbeisz, Pike, Carlson, Saline, and Riley

Absent: 2 - Christianson, and Mosher

V. PERSONS TO BE HEARD

None.

VI. NEW BUSINESS:

A 26-053 Discussion / Direction / Decision of the FY2027 Draft Administrator's Budget with focus on the General Fund (Assembly action may be taken)

Municipal Administrator John Leach provided a brief introduction. Finance Director Brooke Volschenk reviewed the FY27 general fund draft budget process, revenue projections, deficit, FY27 expenditures, and potential budget changes.

A motion was made by Eisenbeisz to eliminate the resource proposal request for two Ford Hybrid Interceptors. The motion PASSED by the following vote.

Yes: 4 - Eisenbeisz, Riley, Saline, and Carlson

No: 1 - Pike

Absent: 2 - Christianson, and Mosher

A motion was made by Riley to reduce the City Hall door security resource request from \$40,000 to \$20,000. The motion FAILED by the following vote.

Yes: 3 - Riley, Pike, and Saline

No: 2 - Eisenbeisz, and Carlson

Absent: 2 - Christianson, and Mosher

A motion was made by Riley to reduce the resource proposal request for zoning code update and high priority code amendments from \$65,000 to \$50,000. The motion PASSED by the following vote.

Yes: 5 - Carlson, Saline, Pike, Riley, and Eisenbeisz

Absent: 2 - Christianson, and Mosher

A motion was made by Riley to reduce the resource proposal request for the Project Delivery Manual with Standardized Contract Template from \$100,000 to \$90,000. The motion PASSED by the following vote.

Yes: 5 - Carlson, Riley, Saline, Eisenbeisz, and Pike

Absent: 2 - Christianson, and Mosher

A motion was made by Carlson to remove \$250,000 for athletic field sand from the grounds/maintenance operating budget. The motion PASSED by the following vote.

Yes: 5 - Pike, Eisenbeisz, Saline, Carlson, and Riley

Absent: 2 - Christianson, and Mosher

The Assembly directed staff to reduce the \$250,000 resource proposal request, to immediate needs only, for professional services to evaluate and make recommendations regarding the electrical infrastructure and facility utilization at the Public Services Complex. In addition, the Assembly gave direction to the Administrator to identify cuts to make up the remaining deficit of \$388,000.

B 26-054

Discussion / Direction / Decision, if desired, of the FY2027 Draft Administrator's Budget as it relates to the General Fund, Enterprise Funds, Internal Service Funds, and other Funds (Assembly action may be taken)

A motion was made by Eisenbeisz to approve a moorage rate increase of 0%. The motion FAILED by the following vote.

Yes: 3 - Eisenbeisz, Pike, and Saline

No: 2 - Carlson, and Riley

Absent: 2 - Christianson, and Mosher

C 26-057 Award of a FY26 Special Emergency Non-Profit General Fund Grant to the Sitka All-Terrain Riders

Leach provided an introduction. Members thanked volunteers and Sitka All-Terrain Riders for snow removal efforts.

A motion was made by Riley to award a FY26 Special Emergency Non-Profit General Fund Grant to the Sitka All-Terrain Riders, Inc. in the amount of \$5,000. The motion PASSED by the following vote.

Yes: 5 - Eisenbeisz, Pike, Carlson, Saline, and Riley

Absent: 2 - Christianson, and Mosher

VII. PERSONS TO BE HEARD:

None.

VIII. ADJOURNMENT

A motion was made by Carlson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 9:01 p.m.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk