



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Timothy Pike,  
Vice Deputy Mayor JJ Carlson,  
Kevin Mosher, Scott Saline,  
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach  
Municipal Attorney: Rachel Jones  
Municipal Clerk: Sara Peterson*

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Tuesday, April 15, 2025

6:00 PM

Assembly Chambers

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#### **SPECIAL MEETING**

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

**VI. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VII. NEW BUSINESS:**

- A**     [25-062](#)     Annual evaluation for Municipal Attorney Rachel Jones (requests evaluation be held in executive session)

**Attachments:**   [01 Motion Attorney](#)

[02 Resolutions governing eval process \(1\)](#)

[03 Jones Employment Agreement](#)

[04 Job Description Municipal Attorney FINAL 04.19.24](#)

[05 AML FY25 Salary Survey Attorney](#)

- B**      [25-063](#)      Annual evaluation for Municipal Administrator John Leach (requests evaluation be held in executive session)

**Attachments:** [01 Motion Administrator](#)

[02 Resolutions governing eval process](#)

[03 Leach Employment Agreement 4 amendments](#)

[04 Job Description Municipal Administrator FINAL 05.17.24](#)

[05 AML FY25 Salary Survey Administrator.](#)

**VIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**IX.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk*

*Publish: April 11*