



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, April 22, 2025

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[25-067](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[25-065](#) 1) Sitka School Board - Phil Burdick
2) Department Quarterly Reports - Fire, Library, and Electric

Attachments: [Special Reports](#)

[Fire Department](#)

[Sitka Public Library Assembly Quarterly Report April 2025](#)

[2025 Q1 Electric Department Final](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- A** [25-064](#) Reappoint Kenneth Cameron to a three-year term on the Employment Relations Board (CBS Representative Seat)

Attachments: [Motion](#)
[Cameron ERB](#)

XI. UNFINISHED BUSINESS:

- B** [25-054](#) Discussion / Direction / Decision on the Annual General Fund Grants for Non-Profit Organizations Program

Attachments: [DDD Non Profits](#)
[Memo Non Profits](#)
[Timeline of Events 031725](#)
[FY25 Grant app](#)
[FY25 Scoring Sheet](#)

- C** [ORD 25-06](#) Amending Title 14 “Streets, Sidewalks and Public Places” of the Sitka General Code by amending Chapter 14.05 “Public Use of Parks and Recreation Facilities, Land, and Trails”

Attachments: [Motion Ord 2025-06](#)
[Memo Ch 14.05 revision Parks and Rec](#)
[Ord 2025-06](#)

- D** [ORD 25-07](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2025 through June 30, 2026

Attachments: [Motion Ord 2025-07](#)
[Memo FY26 Budget](#)
[Budget change tracking](#)
[Ord 2025-07 Budget General Fund and others](#)
[REVISED-Draft FY2026 Budget-City and Borough of Sitka_rs](#)

- E [ORD 25-08](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2025 through June 30, 2026, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees

Attachments: [Motion Ord 2025-08](#)

[Ord 2025-08 Enterprise Funds](#)

XII. NEW BUSINESS:

New Business First Reading

- F [ORD 25-09](#) Authorizing the lease of a portion of Tract 4-B, ASLS 81-21, located on Jarvis Street, to Sitka Community Gardens Association

Attachments: [Motion](#)

[Memo and draft lease agreement signed](#)

[Ord 2025-09](#)

Additional New Business Items

- G [25-066](#) Approve Assembly Member Carlson as the Assembly representative on the Sitka Walkability Action Institute team

Attachments: [Motion and Memo](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

Publish: April 18

