



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Pete Esquiro,
Vice Deputy Mayor Thor Christianson,
Phyllis Hackett, Matthew Hunter, Mike Reif and Michelle Putz*

*Interim Municipal Administrator: John P. Sweeney III
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, July 9, 2013

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[13-141](#) Correspondence

Attachments: [Correspondence](#)

V. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A [13-138](#) Appointment: Reappoint Chris Fondell to a term on the Sawmill Cove Industrial Park Board

Attachments: [Motion Sheet SCIP Board reappointment](#)

- B [13-134](#) Award Aggregate Construction Inc. a contract to mill and overlay Erler and Spruce Streets and authorize project fund transfers to complete - \$148,152

Attachments: [Erler Spruce Sts paving](#)

IX. **UNFINISHED BUSINESS:**

X. **NEW BUSINESS:**

New Business First Reading

- C [RES 13-11](#) Approving submittal and execution of a Municipal Harbor Facility Grant application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) in the amount of \$2,700,000 for the project entitled Sitka Transient Float

Attachments: [Resolution 2013-11](#)

- D [ORD 13-29](#) Amending SGC Chapter 4.12 entitled "Property Tax" by adding Subsection K to SGC 4.12.025 entitled "Exemptions" regarding optional exemption; amending SGC 4.12.030 entitled "Assessor's Duties" by removing Subsection D.4; amending SGC 4.12.050 entitled "Property Owner's Returns" by amending Subsection C and removing criminal penalties defined under Subsection D for failing to file assessment returns and/or refusal to give information; adding SGC 4.12.055 entitled "Failure to File Return - Fee - Penalty" to assess penalties for failing to file a property return or knowingly make a false affidavit to property returns and amending SGC 4.12.110 entitled "Tax Levy Fixed by Assembly" to properly reflect mailing of tax statements by the Finance Director

Attachments: [Ord 2013-29](#)

[Ord 2013-29 materials](#)

- E [ORD 13-30](#) Amending Title 15 of the SGC to increase sewer, water and wastewater rates at Sections 15.04.320 entitled "Rates and Fees" and 15.05.625 entitled "Wastewater Service - Sawmill Cove Industrial Park" and add RV spaces with utility hookups in the rate structures

Attachments: [Ord 2013-30](#)

[Ord 2013-30 materials](#)

- F [ORD 13-31](#) Amending chapter 11.40 of the SGC entitled "Stopping Standing and Parking" to provide for civil administration process for parking offenses under this chapter

Attachments: [Ord 2013-31](#)

[Ord 2013-31 materials](#)

Additional New Business Items

- G [13-136](#) Approve Sitka Counseling and Prevention Services Expansion of a Quasi Institutional Use Conditional Use Permit - 701 Indian River Road

Attachments: [SCPS Motion and BOA Outline](#)

[SCPS cup](#)

- H [13-140](#) Approve request by Lydia McGraw to forgive remaining balance due on property tax bill

Attachments: [McGraw prop tax bill request](#)

[Item H McGraw letter](#)

- I [13-135](#) Authorize the Sitka Police Department to reinstate a Patrol Officer, Dispatch and Records Clerk, temporary Traffic Officer, and to partially fund the facility planning study using the Jail Contract increase and unfilled MSO position as the primary funding sources

Attachments: [SPD positions](#)

- J [13-139](#) Discussion/Direction/Decision of temporary Deputy Administrator to assist in new Administrator transition

Attachments: [temporary Deputy Administrator](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

*Sara Peterson, CMC
Acting Municipal Clerk
Publish: July 5*