



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, December 10, 2013

6:00 PM

Assembly Chambers

WORKSESSION

Kettleson Library Expansion Project 5:00 PM - 5:50 PM

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[13-231](#) Correspondence for December 10, 2013

Attachments: [Correspondence 121013](#)

V. CEREMONIAL MATTERS

Citation Posthumously Honoring Mark Jacobs Jr. and Harvey Jacobs - Recipients of Congressional Gold and Silver Medals

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

Sawmill Cove Industrial Park Director Garry White - Northern Economic's Marine Services Center Proposal update

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [13-222](#) Approve the minutes of the November 26, 2013 Assembly meeting
Attachments: [Minutes 112613](#)
- B** **13-223** Appointments: Appoint 1) Carin Farley to a three-year term on the Police and Fire Commission, and 2) Kevin Knox to an unexpired term on the Port and Harbors Commission
- C** [13-224](#) Approve the list of Acting Administrators for 2013-2014
Attachments: [Acting Administrators](#)
- D** [13-225](#) Approve purchase of new ambulance as a replacement (previously budgeted and approved) utilizing the SEREMS Grant towards purchase -- \$175,000
Attachments: [Ambulance](#)
- E** [RES 13-19](#) Adopting an Alternative Allocation Method for the FY14 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 18: Central Southeast
Attachments: [RES 13-19 Shared Fisheries](#)

X. UNFINISHED BUSINESS:

- F** [ORD 13-43](#) Adjusting the FY14 Budget for known changes
Attachments: [ORD 2013-43](#)
- G** [ORD 13-44](#) Amending Section 4.09.020 Collection of Tax of the SGC so that in October of each year the Assembly routinely and timely considers whether to authorize any Sales Tax Free Day(s) for certain sales that have historically followed the Thanksgiving Holiday
Attachments: [ORD 2013-44](#)

XI. NEW BUSINESS:

New Business First Reading

- H [ORD 13-45](#) Authorizing the Lease of Approximately 0.04 Acres of Tidelands in Alaska Tidelands Survey 1160 to Estate of Jack N. Parrish
Attachments: [ORD 2013-45 Parrish](#)
- I [ORD 13-46](#) Amending Sitka General Code 13.06.010 entitled "Moorage Charges and Fees"
Attachments: [ORD 2013-46 Moorage](#)

Additional New Business Items

- J 13-229 Approve the concept design for Kettleson Memorial Library Expansion Project
- K [13-226](#) Authorize a letter accepting a proposal for project funding for a second modular building to expand Mountainside Family Clinic
Attachments: [Mountainside expansion support ltr](#)
 [SCH potential expansion](#)
- L [13-227](#) Adopting a Stormwater Management Plan and providing \$10,000 in funding from the proceeds of the Benchlands property sale to develop a Stormwater Ordinance
Attachments: [Storm Water Plan Memo](#)
- M [13-228](#) Appointments: Appoint one to a unexpired term on the Sawmill Cove Industrial Park 1) Ptarmica McConnell or 2) Steven Eisenbeisz
Attachments: [Appointment SCIP](#)
- N [13-230](#) Appoint an Assembly Liaison to the Health Needs and Community Services Commission
Attachments: [Liaison Appointment](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION**XIV. ADJOURNMENT**

*Colleen Ingman, MMC
Municipal Clerk
Publish: 12-6-13*