



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Matthew Hunter
Deputy Mayor Bob Potrzuski
Vice-Deputy Mayor Steven Eisenbeisz
Tristan Guevin, Kevin Knox
Aaron Bean, and Aaron Swanson

Municipal Administrator: Keith Brady
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Tuesday, September 26, 2017

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-165](#) Reminders, Calendars and General Correspondence

Attachments: [Reminders and Calendars.pdf](#)

[Local Purchase Counts-Totals.pdf](#)

[Public Works Update.pdf](#)

[Complete Hospital Report small file Redacted.pdf](#)

V. CEREMONIAL MATTERS

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [17-160](#) Approve the minutes of the September 12 and 14 Assembly meetings

Attachments: [Consent and Minutes.pdf](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [17-162](#) Appoint 1) Max Rule to a three-year term on the Investment Committee in the category of alternate, and, 2) Michael Sanders to a three-year term on the Local Emergency Planning Committee in category 2

Attachments: [Motion appointments.pdf](#)

[Rule.pdf](#)

[Sanders.pdf](#)

XI. UNFINISHED BUSINESS:

- C** [ORD 17-32](#) Adjusting the FY18 Budget (Solid Waste Fund - Operations)

Attachments: [Motion Memo and Ord 2017-32.pdf](#)

XII. NEW BUSINESS:

- D** [RES 17-20](#) Supporting adoption of the second Monday in October as Indigenous Peoples' Day (1st and final reading)

Attachments: [Motion and Res 2017-20.pdf](#)

[Tribal Council Resolution for Indigenous Peoples day.pdf](#)

- E** [ORD 17-33](#) Amending Sitka General Code Title 4 "Revenue and Finance" by adding a new Chapter 4.27 "Excise Tax on Marijuana and Marijuana Products" (1st reading) PULLED

Attachments: [Motion Ord 2017-33.pdf](#)

[Memo Marijuana Excise Tax.pdf](#)

[Ord 2017-33.pdf](#)

[Excerpt Health Needs and Human Services Commission.pdf](#)

- F [17-161](#) Discussion/Direction of the Sitka Community Land Trust's request of \$62,000 for contaminated soil remediation costs at 1306 Halibut Point Road (possible executive session)
Attachments: [Motion and Sitka Community Land Trust request.pdf](#)
- G [17-163](#) Discussion/Direction/Decision of the Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund
Attachments: [Steps for Public Infrastructure Sinking Fund.pdf](#)
[SGC 4.45.pdf](#)
- H [17-164](#) Adopt the Chief Finance and Administrative Officer's interpretation of the term "sales unit" as set forth in Sitka General Code 4.09.100 (N), and, further clarify the term "sale unit" as it pertains to the provision of services and bundled invoices
Attachments: [CFAO interpretation.pdf](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, CMC, Municipal Clerk
Publish: September 22*