



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
1332 Seward Ave.
Room 229
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Sara Peterson, CMC*

Tuesday, July 28, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-135](#) Reminders and Calendars

Attachments: [Reminders and Calendars](#)

V. CEREMONIAL MATTERS

[15-120](#) Citation honoring U.S. Coast Guard Day, Service Awards for employees Jim DiGennaro and Dean Orbison

Attachments: [US Coast Guard Day](#)

[DiGennaro service award](#)

[Orbison service award](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[15-121](#) Alaska Joint Library Consortium - Robb Farmer, Library Director

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [15-119](#) Approve the minutes of the July 14 Assembly meeting
Attachments: [Consent and Minutes](#)
- B** [ORD 15-40](#) Adjusting the FY15 and FY16 Budgets (first reading)
Attachments: [Ord 2015-40](#)
- C** [RES 15-14](#) Approving submittal and execution of a municipal harbor facility grant application to the State of Alaska, Department of Transportation and Public Facilities (ADOT&PF) in the amount of \$5,000,000 for the project entitled Crescent Harbor Float Replacement - Phase I
Attachments: [Res 2015-14](#)
- D** [15-122](#) Electric Department requests: 1) Approve the use of funds from Blue Lake proceeds in the amount of \$516,286.26 for Capital Project #90672 to complete replacement of Medvejie Substation and 2) Authorize the Municipal Administrator to execute a purchase order to ABB Inc. in the amount of \$82,500 for purchase and installation of a circuit breaker for the Medvejie Substation Project
Attachments: [Medvejie substation and circuit breaker](#)
- E** [15-123](#) Authorize the Municipal Administrator to execute a purchase order for a time and equipment contract not to exceed \$750,000 to Chatham Electric, Inc. to assist in Electric Department infrastructure improvement work on approved capital projects
Attachments: [Chatham Electric Inc.](#)
- F** [15-129](#) Authorize the Municipal Administrator to enter into an 8 year contract with ACS to provide the City and Borough of Sitka with campus network infrastructure
Attachments: [campus network infrastructure](#)

- G** [15-125](#) Approve the transfer of \$36,854 from the Bulk Water Fund to the Gary Paxton Industrial Park Fund for reimbursement of City and Borough of Sitka staff hours spent on raw water sales
Attachments: [Bulk Water Fund](#)
- X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**
- H** [15-130](#) Appoint Gayle Hammons to a three-year term on the Local Emergency Planning Committee
Attachments: [Hammons application](#)
- XI. UNFINISHED BUSINESS:**
- I** [ORD 15-36](#) Placing a Ballot Question on the Regular Election on October 6, 2015 to amend the Home Rule Charter of the City and Borough of Sitka at Article 13.03 entitled "Property Tax Limit" to increase the millage rate limit by one tenth of one percent (.001), which would be seven tenths of one percent (.007), or seven (7.0) mills to be used to support the Sitka School District
Attachments: [Ord 2015-36](#)
- J** [ORD 15-37A](#) Amending Section 2.12.010 City and Borough of Sitka Hospital Board and Section 2.12.070 Organization, formally dissolving the existing Sitka Community Hospital Board (SCH) and its framework and re-establishing and reorganizing membership under new criteria by decreasing voting membership from seven to five with the goal of providing financial welfare and economic financial stability to Sitka Community Hospital. The new membership will include one CBS standing seat (and alternate) appointed by the Municipal Administrator.
Attachments: [Ord 2015-37A](#)
- K** [ORD 15-39](#) Amending Sitka General Code Title 22 Zoning to allow Bed and Breakfast operations in owner-occupied single family or owner-occupied side of a two-family dwelling unit
Attachments: [Ord 2015-39](#)
- XII. NEW BUSINESS:**
- L** [15-124](#) Hearing of an appeal filed by Shirley Burkhart for a zoning violation at 101 Lance Drive
Attachments: [Appeal outline](#)
[Burkhart appeal letter](#)
[Planning Department submittal](#)

- M** [15-127](#) Discussion/Direction on an Advisory Committee for commercial marijuana regulation in Sitka
 Attachments: [Advisory Committee](#)
- N** [15-131](#) Discussion/Direction on potential City and Borough of Sitka management of the Halibut Point Recreation Area
 Attachments: [Halibut Point Rec Area](#)
- O** [15-132](#) Discussion/Direction on inflation proofing the Permanent Fund
 Attachments: [Permanent Fund](#)
- P** [15-126](#) Discussion/Direction on extending an invitation to President Barack Obama to visit Sitka in August
 Attachments: [invite](#)
- Q** [15-133](#) Appoint an Assembly Liaison for the Citizens' Taskforce
 Attachments: [Liaison Citizens' Taskforce](#)
- R** [15-128](#) Discussion of the Mayor's upcoming travel plans to 1) attend the transboundary water quality meeting in Juneau on August 6 and 2) meet with the Mayor of Victoria BC and other officials in September
 Attachments: [Travel](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

- S** [15-134](#) Legal matter - potential lease dispute claim
 Attachments: [Executive Session](#)

XV. ADJOURNMENT

*Sara Peterson, CMC
Municipal Clerk
Publish: July 24*