

POSSIBLE MOTION

I MOVE TO appoint Taylor Colvin to an unexpired term on the Planning Commission.



Application for Appointment to Boards, Committees, and Commissions City and Borough of Sitka

Board/Commission/Committee: Planning Commission

Name: Taylor Colvin Daytime Phone: (970) 485-4891

Address: 1308 SMC, Sitka, AK 99835 Evening Phone: _____

Email Address: taycolvin@gmail.com Fax Number: _____

Length of Residence in Sitka: 3 years Registered to vote in Sitka? Yes No

Employer: NSRAA

Organizations you belong to or participate in:

Explain your main reason for applying:

I believe in a democratic government, in which citizens have a voice in public decisions. I think that I can help the Planning Commission make thoughtful and fair decisions without being biased or unreasonable. Since moving to Sitka, I have been very fortunate to have met so many people that give back to the community and I think that I can give back through this position. Sitka has such a unique character and I want to keep it that way for others to enjoy.

What background, experience or credentials will you bring to the board, commission, or committee membership?

During 2016, I built a small, new house, doing all of the work myself. It is on Molly Lane, a newer subdivision. I had the experience of working with all of the departments and used the Planning Commission to get a variance approved. I also dealt with the Planning Department when I disapproved of a conditional use permit requested in the neighborhood. Previously, I worked for a local appraisal/assessment company and was able to see first hand how real estate and zoning play a crucial role in the community.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

In the future, I would like to build another house in Sitka, and at that time, there may be a potential conflict of interest if I need to go in front of the Planning Commission. As of now, I have no current projects that I am working on.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 7/2/2017 Signature: Taylor Colvin

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

Taylor A. Colvin

1308 Sawmill Creek • Sitka AK 99835 • cell: (970) 485-4891 • email: taycolvin@gmail.com

WORK EXPERIENCE

Maintenance Engineer

2017-Current

NSRAA (Northern Southeast Regional Aquaculture Association)

Sitka, AK

- Maintain and support the Medvejie and Sawmill Creek hatcheries where close to 80 million salmon fry are released annually to help support the wild salmon fishing industry in SE Alaska.
- Build, rework, design, and maintain all the facilities, equipment, waterways, and production, as well as living on-site to provide security and quick response to emergencies.

Builder and Designer

2015-2016

Self-Employed

Sitka, AK

- Designed and built my own house, 1,344 sq ft, 3 bedrooms and 2 bathrooms.
- Performed almost all of the labor including framing, roofing, siding, electrical, plumbing, and finishes while staying within budget and time frame.

Administrative Support and Assistant Contract Assessor

2014-2015

Horan and Company LLC

Sitka, AK

- Documented and developed the 2015 assessment role for Craig, AK that has over 600+ taxable parcels and valued at more than \$100 million.
- Analyzed real estate sales and relevant market data to develop a statistically accurate value graph that represented the value/square foot of a building based on different variables such as quality, type, size, and age.
- Helped create and implemented a custom assessment software that allows the assessor to take a mobile tablet into the field, and to also give the user an organized and transparent description of the property.

Process Improvement Internship

Spring 2014

Recreation Equipment Incorporated (REI)

Sumner, WA

- Developed a useable value stream map of the beginning to end flow of the REI distribution center that helped illustrate issues and bottlenecks within the current process.
- Conducted time studies and analyzed relevant data that will help drive accountability of future improvement projects and set a benchmark of the current state within the process.
- Created a flow map of the conveyor belt system that is over six miles long and moves millions of dollars of product every year to better illustrate the physical flow of products.

Buyer/Planner Internship

Summer 2013

Fluke Corporation

Everett, WA

- Participated in multiple Kaizen events in which the material handling time decreased by 57% within the assembly cell causing productivity to increase and better on-time-delivery.
- Worked on a project involving over \$2,000,000 worth of late PO's and was able to mitigate Fluke's inventory and revenue risk by tracking down and reducing the late PO's to under \$25,000.
- Implemented standard work for a stocking agreement process allowing for all documents and procedures to be standardized, which reduced liability risk and improved productivity among 40+ employees.

EDUCATION

Bachelor of Science, Manufacturing & Supply Chain Management

Graduated 2014

Western Washington University

Bellingham, WA

Coursework:

- Project Management
- Inventory Management
- Management Info. Systems
- Negotiation
- Quality Control
- Entrepreneurship
- Teambuilding/ Leadership
- Production Forecasting
- Value Stream Mapping

Related School Projects and Skills:

- Evaluated and analyzed Kulshan Brewery and gave recommendations for their capacity planning which allowed them to better predict when to start each batch due to the demand and season.
- Learned skills in Microsoft Office Word, Excel, PowerPoint, SharePoint, Access and Project as well as the drafting programs CATIA, AutoCAD, and Sketchup.



PLANNING COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
CHRIS SPIVEY 109 Lillian Drive	747-6636 w 738-2524 c spi3050@yahoo.com	12/11/12	2/8/14 1/28/17 1/24/20	CHAIR
DARRELL WINDSOR PO Box 1973	738-4046 c dwindsor@gci.net	6/28/11 6/24/14	6/28/14 6/24/17	VICE CHAIR
<i>DEBRA POHLMAN 209 Moller Avenue</i>	<i>747-1722 w dpohlman@sitkahospital.org</i>	<i>6/25/13 6/14/16</i>	<i>6/25/16 6/14/19</i>	<i>Resigned 5/17/2017</i>
RANDY HUGHEY 220 Lakeview Drive	738-2999 c randywhughey@gmail.com	2/24/15 10/13/15	10/23/15 10/13/18	
RICHARD PARMELEE 405 Hemlock Street	738-0606 c rjparmelee@hotmail.com	9/27/16	4/26/19	<i>Parker Song's term</i>
Michael Scarcelli Planning Director	747-1815 michael.scarcelli@cityofsitka.org			Staff Liaison
Samantha Pierson Planner I	747-1814 samantha.pierson@cityofsitka.org			Secretary
Kevin Knox PO Box 6415	738-4664 assemblyknox@cityofsitka.org			Assembly Liaison

5 members from public, 3-year terms
 Established by Ordinance 74-118/SGC2.18 & Charter Article VIII
 Must be registered to vote
 First and Third Tuesdays 7:00 p.m. – Harrigan Centennial Hall, 330 Harbor Drive

**CONFLICT OF INTEREST FORMS
 OATHS OF OFFICE**

Revised: May 17, 2017