

REQUIRED SUPPLEMENTAL INFORMATION:

For All Applications:

- Completed General Application form
- Supplemental Application (Variance, CUP, Plat, Zoning Amendment)
- Site Plan showing all existing and proposed structures with dimensions and location of utilities
- Floor Plan for all structures and showing use of those structures
- Proof of filing fee payment
- Other: _____


For Marijuana Enterprise Conditional Use Permits Only:

- AMCO Application

For Short-Term Rentals and B&Bs:

- Renter Informational Handout (directions to rental, garbage instructions, etc.)
- Documentation establishing property as primary residence (motor vehicle registration, voter registration, etc.)
- Signed Affidavit of Primary Residence for Short-term Rental Conditional Use Permit

CERTIFICATION: I hereby certify that I am the owner of the property described above and that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request. I understand that public notice will be mailed to neighboring property owners and published in the Daily Sitka Sentinel. I understand that attendance at the Planning Commission meeting is required for the application to be considered for approval. I further authorize municipal staff to access the property to conduct site visits as necessary. I authorize the applicant listed on this application to conduct business on my behalf.



Owner **KEN RATBERGER, CEO**

5/10/24

Date

Norman L Pillen

Owner **NORM PILLEN, PRESIDENT**

05/10/2024

Date

I certify that I desire a planning action in conformance with Sitka General Code and hereby state that all of the above statements are true. I certify that this application meets SCG requirements to the best of my knowledge, belief, and professional ability. I acknowledge that payment of the review fee is non-refundable, is to cover costs associated with the processing of this application and does not ensure approval of the request.

Michael Danen Vest

Applicant (If different than owner)

5/9/2024

Date

Vest	5/9/2024	507 Katlian Ave
_____ Last Name	_____ Date Submitted	_____ Project Address



CITY AND BOROUGH OF SITKA
 PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
 SUPPLEMENTAL APPLICATION FORM
 CONDITIONAL USE PERMIT

**APPLICATION FOR ALL OTHER CONDITIONAL USE PERMITS
 (EXCLUDING SHORT-TERM RENTAL AND BED & BREAKFAST)**

CRITERIA TO DETERMINE IMPACT – SGC 22.24.010(E) (Please address each item in regard to your proposal)

- **Hours of operation:** _____
The housing units will be utilized periodically throughout the day.

- **Location along a major or collector street:** The proposed build site is roughly 40' from the Katlian
easement.

- **Amount of vehicular traffic to be generated and impacts of the traffic on nearby land uses:**
Very little additional vehicular traffic will be generated as a result of the housing.

Seasonal employees generally don't have vehicles, and meals are supplied on-site.

- **Potential for users or clients to access the site through residential areas or substandard street creating a cut through traffic scenario:** The additional employees will spend the majority of thier time working
on-site and will have very exposure to surrounding residential areas.

- **Effects on vehicular and pedestrian safety:** No change to vehicular or pedestrian safety will be
experienced due to the additional housing.

- **Ability of the police, fire, and EMS personnel to respond to emergency calls on the site:** A large parking
lot to the Northwest of the of the building will provide ample access for emergency services.

- **Describe the parking plan & layout:** The parking lot to the North of the building will provide
all the parking necessary for the employees.

- **Proposed signage:** No trespassing signs will be posed on the street side of the building.

- **Presence of existing or proposed buffers (ie. Fences, boundary walls, natural barriers, etc.) on the site or immediately adjacent the site:**

No barriers are planned at this time.

- **Amount of noise to be generated and its impacts on neighbors:** The housing units will generate
little to no additional noise.
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- **Other criteria that surface through public comments or planning commission review (odor, security, safety, waste management, etc):**

SPC is dedicated to providing clean, safe, comfortable housing for their employees. The
additional housing will have little to no impact on the neighboring properties.

- **Mitigation/ Management Plan (How will site be managed to ensure low/no impact on neighbors?)**

SPC has management on-sight at all times, and will be able to address any issues that arise.

Vest

5/9/2024

507 Katlian Ave

Last Name

Date Submitted

Project Address

