



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, August 8, 2023

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. RECITAL OF LANDS ACKNOWLEDGEMENT**

**IV. ROLL CALL**

**V. CORRESPONDENCE/AGENDA CHANGES**

[23-099](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Harbor Department Quarterly Report](#)

[PGR Quarterly Report 080823](#)

**VI. CEREMONIAL MATTERS**

*None.*

**VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)**

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [23-095](#)     Approve the minutes of the July 25 Assembly meeting

**Attachments:** [Consent and minutes](#)

- B**     [23-096](#)     Approve liquor license renewal applications for Mean Queen, LLC dba Mean Queen at 205 Harbor Drive

**Attachments:** [Motion Memo and Documents](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- C**     [23-097](#)     Appoint Amanda Roberts to an unexpired term on the Health Needs and Human Services Commission

**Attachments:** [Motion and application](#)

**XI. UNFINISHED BUSINESS:**

*None.*

**XII. NEW BUSINESS:****New Business First Reading**

- D**     [ORD 23-17](#)     Amending Title 4 “Revenue and Finance” of the Sitka General Code by updating Chapter 4.05 “Marine Passenger Fee Fund”

**Attachments:** [Motion Ord 2023-17](#)

[Memo and Ord 2023-17 CPV Fund](#)

- E**     [ORD 23-18](#)     Authorizing the lease of a portion of Tract C, ASLS 79-4 on Harbor Mountain Bypass Road for the purpose of a telecommunications site

**Attachments:** [Motion Ord 2023-18](#)

[Memo and Ord 2023-18](#)

[Draft Lease Agreement](#)

- F**     [ORD 23-19](#)     Making supplemental appropriations for fiscal years 2023 and 2024 (reappropriations and supplemental appropriations)

**Attachments:** [Motion](#)

[Memo Ord and Open Encumbrances](#)

**Additional New Business Items**

- G**      [23-098](#)      Authorize the Municipal Administrator to apply to the US Department Transportation's Rural and Tribal Assistance Pilot Program Grant to Fund a Condition Assessment for two CBS-owned bridges

**Attachments:** [Motion and memo](#)

**XIII.      PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV.      REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

**XV.      EXECUTIVE SESSION**

*Not anticipated.*

**XVI.      ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: August 4*