



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City Assembly

Mayor Cheryl Westover
Deputy Mayor Larry Crews
Vice Deputy Mayor Mim McConnell
Assembly Member Phyllis Hackett
Assembly Member Terry Blake
Assembly Member Thor Christianson
Assembly Member Pete Esquiro

Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC

Tuesday, October 25, 2011

6:00 PM

Assembly Chambers

REGULAR MEETING

WORKSESSION: Fourth Quarter Budget Review - 5:00 - 5:50 PM

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES
- V. CEREMONIAL MATTERS

Extra Mile Proclamation

Sitka High School Update

Tim Fulton

Government-to-Government Update

SPECIAL MUNICIPAL/COMMITTEE/COMMISSION REPORTS:

1) Local Emergency Planning Committee (LEPC), 2) Library Expansion and 3) Centennial Hall Update

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [11-212](#) Approve the minutes of the September 27, 2011 assembly meeting.
Attachments: [MIN all](#)

IX. UNFINISHED BUSINESS:

- B** [ORD 11-39](#) Authorizing the sale of Lots 1 through 9 in Whitcomb Heights III Subdivision along Jacobs Circle.
Attachments: [ORD 11-39 M](#)
 [Wolf's comments on Benchland funds](#)
 [Sales Ordinance Memo](#)
 [Ord 2011-39 Whitcomb Height III Subdivision Sale](#)
 [Attachment A to ORD 2011-39](#)
 [Vicinity Map](#)
 [Plat](#)
 [Plat zoomed in](#)
 [Plat with Grades](#)
 [cWH Subdivision](#)
 [cPhase 1 \(April 2011\)](#)
 [Drawings](#)
 [Image 1 Kramer Gate](#)
 [Image 4 Jacobs Cir](#)
 [Image 5 Jacobs Cir](#)
 [Assessor memo](#)
 [Mailing List](#)

New Business First Reading

- C** [RES 11-27](#) Authorizing the application for a loan from the ADEC under the Clean Water Fund for Baranof Street Sewer Replacement.
Attachments: [RES 11-27 M](#)
 [RES 11-27 & Docs](#)

- D [RES 11-28](#) Authorizing the application for a loan from the ADEC under the Alaska Drinking Water Fund for UV Disinfection Facility

 Attachments: [RES 11-28 M](#)
 [RES 11-28 & Memo](#)
- E [RES 11-29](#) Authorizing participation in the Library Construction and Major Expansion Matching Grant Program.

 Attachments: [RES 11-29 All](#)
- F [RES 11-24](#) Supporting Sitka Summer Music Festival's grant funding application from the FY12 Historic Preservation Fund to Certified Local Governments.

 Attachments: [RES 11-24 M](#)
 [RES 11-24 Docs](#)
- G [RES 11-25](#) Supporting Alaska Arts Southeast, Inc. grant funding application from the FY12 Historic Preservation Fund to Certified Local Governments.

 Attachments: [RES 11-25 All](#)
- H [RES 11-26](#) Supporting ANB, ANS, ANB Hall grant funding application from the FY12 Historic Preservation Fund to Certified Local Governments.

 Attachments: [RES 11-26 All](#)
- I [ORD 11-40](#) Adjusting the FY10 and FY11 Budgets for changes identified during the Fourth Quarter FY10 Formal Budget Execution Review.

 Attachments: [ORD 11-40 M](#)
 [ORD 11-40 Fourth Quarter](#)

- J [ORD 11-41](#) Amending the official Sitka Zoning Map to Rezone Lot 25 Block 1 of Sitka Indian Village, USS 2542 A & B from R-1 Single Family and Duplex district to CBD Central Business District.

Attachments: [ORD 11-41 M](#)
 [ORD 11-41](#)
 [1Z Memo](#)
 [2Z ORD 11-41 McNitt Rezoning](#)
 [3Z Vicinity Map](#)
 [4Z Zoning map zoomed in current](#)
 [5Z Zoning Map proposed](#)
 [6Z Planning Commission Minutes](#)
 [7Z Image 1](#)
 [8Z Image 3](#)
 [9Z McNitt zoning map amendment Katlian](#)
 [10Z Application](#)
 [11Z Mailing List](#)

- K [ORD 11-42](#) Amending Section 4.09.100 of SGC to identify possible sales tax holiday for certain sales in 2011 - December 10.

Attachments: [ORD 11-42 M](#)
 [ORD 11-42 Sales Tax Dec 10](#)
 [Sales Tax Comments](#)

- L [ORD 11-43](#) Amending SGC Section 4.09.100 to identify possible sales tax holiday for certain sales in 2011 - November 26.

Attachments: [ORD 11-43 M](#)
 [ORD 11-43](#)

- M [ORD 11-44](#) Amending Section 4.09.100 of SGC to identify possible sales tax holiday for certain sales in 2011 - November 23.

Attachments: [ORD 11-44 M](#)
 [ORD 11-44](#)

- N [ORD 11-45](#) Amending SGC Section 4.09.100 to identify possible sales tax holidays for certain sales in 2011 - November 25 & 26.

Attachments: [ORD 11-45 M](#)
 [ORD 11-45 & Misc Docs](#)

X. **NEW BUSINESS:**

- O [11-213](#) BOA
Approve Conditional Use Permit for a short-term rental submitted by Lou and Gail Roderick at 802 Sirstad

Attachments: [BOA Roderick M](#)
 [1 Memo](#)
 [2 Vicinity Map](#)
 [3 As-Built](#)
 [4 Drawings](#)
 [5 Panorama 1](#)
 [6 Image 2](#)
 [7 Planning Commission Minutes](#)
 [8 Roderick CUP Short term rental Sirstad](#)
 [9 Application](#)
 [10 Mailing List](#)

- P [11-211](#) BOA
Appeal of the Planning Commission's decision filed by Marco Hernandez to deny a variance reduction of a front setback from 20' to 10' at 1955 Anna Circle

Attachments: [BOA Hernandez M](#)
 [Hernandez Appeal](#)
 [Backside of 2 M Appeal](#)

- Q [11-214](#) Award a professional services contract to PND Engineers Inc. for the Sitka Harbor System Master Plan not to exceed \$131,507.

Attachments: [Harbor System Contract M](#)
 [PND Engineers Contract Docs](#)

- R [11-210](#) Authorize Notice of Award to clarify and confirm a final price and enter into an agreement for Contract No. 4 - the supply of Penstock and manifold for Blue Lake Expansion Project \$927,975.00.

Attachments: [Penstock & Manifold M](#)
 [Penstock memo & Docs](#)

- S [11-215](#) 1) Deputy Mayor and Vice-Deputy Mayor Appointments
 2) Liaisons Appointments

Attachments: [Appointments Docs](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish: 10-21-11*