



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, February 10, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[15-012](#) Correspondence and Reminders

Attachments: [Reminders and Calendars.pdf](#)

[Heat Pump Rebate Program Update.pdf](#)

[Public Works Update.pdf](#)

V. CEREMONIAL MATTERS

none anticipated

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

[15-009](#) Update on Electric Rates - Utility Director, Chris Brewton

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [15-005](#) Approve the minutes of the January 27, 2015 Assembly meeting

Attachments: [Motion Consent Agenda.pdf](#)

[Motion Minutes.pdf](#)

[Minutes Jan. 27.pdf](#)

- B** [RES 15-06](#) Supporting the Native American Tourism and Improving Visitor Experience Native Act

Attachments: [Motion Resolution 2015-06.pdf](#)

[Resolution 2015-06.pdf](#)

- C** [RES 15-07](#) Supporting the reinstatement of a full \$60 million into the Revenue Sharing Fund on a yearly basis with a one-year appropriation of \$8 million to the Fund with an effective date prior to June 30, 2015

Attachments: [Motion Resolution 2015-07.pdf](#)

[Resolution 2015-07.pdf](#)

X. UNFINISHED BUSINESS:

- D** [ORD 15-05](#) Adjusting the FY15 Budget

Attachments: [Motion Ordinance 2015-05.pdf](#)

[Ord 2015-05](#)

- E** [ORD 15-04](#) Modifying Chapter 4.24 of the Sitka General Code, Hotel, Motel and Bed and Breakfast Transient Room Tax, by adding Section 4.24.070 which creates a special revenue fund entitled "Visitor Activities Enhancement Fund," which directs that all bed taxes collected are deposited in the fund, and which sets forth policy as to how such funds may be appropriated and used

Attachments: [Motion Ordinance 2015-04.pdf](#)

[Ordinance 2015-04](#)

XI. NEW BUSINESS:

New Business First Reading as Amended

- F [ORD 15-03A](#) Plans to issue a Request for Proposal(s) for an entity(ies) to take on the responsibilities for planning, coordinating, promoting and executing all phases of conventions, tourism and marketing for Sitka. Formally dissolving the Sitka Convention and Visitor's Bureau under the City's oversight once the Request for Proposal(s) is awarded. The CBS will provide a percentage of bed tax revenues for funding purposes
- Attachments:* [Motion Ordinance 2015-03A.pdf](#)
 [Ordinance 2015-03A.pdf](#)
 [SCVB Overview](#)
- G [ORD 15-06A](#) Adding a new title to Sitka General Code entitled "Title 7, Marijuana Regulations" to regulate and tax the use, possession, manufacture and sale of marijuana as well as provide penalties for violation as defined in Chapter 7.30, Section 7.30.010 entitled "Public Consumption"
- Attachments:* [Motion Ordinance 2015-06A.pdf](#)
 [Memo Ordinance 2015-06A.pdf](#)
 [Ordinance 2015-06A.pdf](#)

New Business First Reading

- H [ORD 15-07](#) Amending Sitka General Code Title 15 "Public Utilities" by adding a new Chapter 15.07 entitled "Storm Drainage"
- Attachments:* [Motion Ordinance 2015-07.pdf](#)
 [Memo Ordinance 2015-07.pdf](#)
 [Ordinance 2015-07.pdf](#)
 [CBS Stormwater Design Standards.pdf](#)
 [Notice to local Contractors.pdf](#)
 [Planning Commission recommendation.pdf](#)
- I [RES 15-08](#) Increasing permanent and temporary moorage rates
- Attachments:* [Motion Resolution 2015-08.pdf](#)
 [Memo Moorage Rates.pdf](#)
 [Resolution 2015-08.pdf](#)

Additional New Business Items

- J** [15-007](#) Appoint Melissa Greenhalgh to an unexpired term on the Port and Harbors Commission and appoint two of the following to two unexpired terms on the Hospital Board: Robert J. Bell, Gloria Hagerman, Valorie Nelson, Brooke Volschenk
- Attachments:** [Motion Appointments.pdf](#)
 [Greenhalgh application.pdf](#)
 [Bell application.pdf](#)
 [Hagerman application.pdf](#)
 [Nelson application.pdf](#)
 [Volschenk application.pdf](#)
- K** [15-008](#) Board of Adjustment: Approve a conditional use permit request filed by Corrie Bosman for operation of a two bedroom bed and breakfast at 629 DeGroff Street
- Attachments:** [Motion BOA Bosman.pdf](#)
 [Memo B&B CUP.pdf](#)
 [Site map and photos.pdf](#)
 [Parking Layout.pdf](#)
 [Floorplan.pdf](#)
 [Application.pdf](#)
 [Planning Commission Minutes.pdf](#)
 [Mailings.pdf](#)
 [BOA outline.pdf](#)
 [Hoffman comment.pdf](#)
- L** [15-006](#) Discussion/Direction on the municipal taxation report from Michael Gatti
- Attachments:** [Memo and report.pdf](#)
- M** [15-010](#) Discussion/Direction on a language change to Sitka General Code 2.38.080 Gary Paxton Industrial Park Board General powers (A)(7)(A)
- XII. PERSONS TO BE HEARD:**
- Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*
- XIII. EXECUTIVE SESSION**
- N** [15-011](#) Baranof Island Brewing Company Loan
- Attachments:** [Motion Executive Session.pdf](#)

XIV. ADJOURNMENT

*Sara Peterson, CMC
Acting Municipal Clerk
Publish: February 6*