CONSENT AGENDA

POSSIBLE MOTION

I MOVE TO APPROVE THE CONSENT AGENDA CONSISTING OF ITEM A.

I wish to remove Item(s) ______________________________

REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.

If this item is pulled from the consent agenda the following motion would be in order:

POSSIBLE MOTION

I MOVE TO approve the minutes of the October 14 Assembly meeting.

CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson

Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson

Tuesday, October 14, 2025	6:00 PM	Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Outgoing Assembly Member Ystad presided through Unfinished Business. Assembly Members Riley and Christianson were sworn in at the beginning of New Business and presided through the remainder of the meeting.

Present: 8 - Christianson, Mosher, Eisenbeisz, Ystad, Pike, Carlson, Saline, and Riley

V. CORRESPONDENCE/AGENDA CHANGES

No agenda changes.

25-146 Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

None.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

25-134 1) Department Quarterly Reports - Public Works, Harrigan Centennial

Hall, and Police

Department reports were given by Public Works Director Mark Seavey, Harrigan Centennial Hall Manager Tony Rosas, and Interim Police Chief Chad Goeden. Planning and Community Development Director Amy Ainslie provided tourism updates.

VIII. PERSONS TO BE HEARD

Danielle Nilo spoke of upcoming events to celebrate Filipino American History Month. Pierce Kohler-Kainulainen commented on poor conditions at the Kimsham Ballfield.

IX. CONSENT AGENDA

A motion was made by Mosher that the Consent Agenda consisting of Item A be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

Non-voting: 1 - Riley

A **25-135** Approve the minutes of the September 23 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

See items F and G.

XI. UNFINISHED BUSINESS:

B **ORD 25-25** Making supplemental appropriations for fiscal year 2026 (Police Vehicles)

A motion was made by Ystad that this Item be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

Non-voting: 1 - Riley

C **25-136** Approve the Municipal Clerk's Certificate of Election

Municipal Clerk Sara Peterson provided a review of the certification. Peterson thanked election workers and the Clerk's Office staff. Assembly Members expressed appreciation.

A motion was made by Ystad to formally accept the Certificate of Election for the October 7, 2025, Regular Municipal Election according to the results set forth in the attached election certification prepared by the Municipal Clerk and request that the official tally be included in the minutes as part of the permanent record. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

Non-voting: 1 - Riley

D **25-143** Recognize outgoing Assembly Member(s) - followed by a short recess

The Assembly thanked outgoing Assembly Member Chris Ystad for his service.

XII. NEW BUSINESS:

E **25-137** Oath of Office - Newly Elected Officials

Catherine (Katie) Riley and Thor Christianson were sworn in as assembly members for three-year terms.

F **25-138** Appoint 1) Sophia Schwantes to an unexpired term on the Health Needs and Human Services Commission and Reappoint 1) Jorgen Eliason to a three-year term on the Port and Harbors Commission and 2) Aurora Taylor to a three-year term on the Sustainability Commission

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Pike, Carlson, Saline, and Riley

Absent: 1 - Eisenbeisz

Non-voting: 1 - Ystad

G **25-139** Appoint one to a three-year term on the Parks and Recreation Committee: 1) Manoj Battar 2) Mariah Groshek

Manoj Battar and Mariah Groshek were nominated. Battar spoke to his application. A round of voting ensued. Battar received six votes and was appointed. Groshek received no votes.

H **25-140** Approve a new liquor license endorsement application for Sitka Golf Association, Inc. dba Sea Mountain Restaurant & 19th Hole at 301 Granite Creek Road

Municipal Clerk Sara Peterson provided an overview of the golf course endorsement. Questions were raised regarding the existing lease and the serving of alcohol. It was suggested that signage discouraging driving under the influence be posted on the golf course.

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Pike, Carlson, Saline, and Riley

Absent: 1 - Eisenbeisz

Non-voting: 1 - Ystad

I **25-141** Approve the following marijuana license renewal applications: 1) a retail marijuana store license renewal for Weed Dudes Incorporated at 1321 Sawmill Creek Road Suite J & K and 2) a standard marijuana cultivation facility license renewal for Jeremy J. Erickson dba Vern's Wicked Weed at 3872 Halibut Point Road Bay One

A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Pike, Carlson, Saline, and Riley

Absent: 1 - Eisenbeisz

Non-voting: 1 - Ystad

J **RES 25-12** Authorizing a 50/50 matching grant application to the Department of Justice, Bureau of Justice Assistance for body-worn cameras (1st and final reading)

Interim Police Chief Goeden stated that the purpose of the resolution was to authorize the Department to apply for a 50/50 matching grant to help fund body-worn cameras. He noted that, if the grant were awarded, the Department would seek a supplemental appropriation.

A motion was made by Carlson that this Resolution be APPROVED on FIRST AND FINAL READING. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Pike, Carlson, Saline, and Riley

Absent: 1 - Eisenbeisz

Non-voting: 1 - Ystad

K **25-142** Discussion / Direction / Decision on the City and Borough of Sitka submitting a bid to the State of Alaska to lease a lot at the Sitka Rocky Gutierrez Airport for paid parking

Sitka Rocky Gutierrez Airport Terminal Manager Joseph Bae, Public Works Director Mark Seavey, and Finance Director Brooke Volschenk provided an introduction. City staff explained that airport terminal costs had increased due to the expansion of the terminal building. Terminal lease revenue had declined following Delta Airlines' discontinuation of service to Sitka. Without measures to generate additional revenue from airport users, the terminal was projected to operate at a deficit going forward. Staff noted that increases in operating, capital, and maintenance expenses could result in the need for General Fund subsidization. To help offset operating costs, staff proposed the option of generating revenue from a paid parking program at the Airport. If the Assembly wished to move forward, the next step would be to submit a bid to the State of Alaska to lease Parcel P.

Zachary Martens, Austin Cranford and Brian Nothnagel commented.

A discussion of the Assembly ensued. Members asked questions regarding alternative revenue sources, implementation costs, enforcement, and security. Some members noted that the implementation of paid parking was inevitable. The consensus of the Assembly was to proceed with submitting a bid.

A motion was made by Christianson to authorize the Municipal Administrator to submit a bid to the State of Alaska to lease Parcel P at the Sitka Airport Terminal for the purpose of implementing paid parking. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Pike, Carlson, Saline, and Riley

Absent: 1 - Eisenbeisz

Non-voting: 1 - Ystad

L **25-144** Approve the Cooperative Resource Management Agreement between the City and Borough of Sitka and the State of Alaska Department of Natural Resources for recreational areas at Baranof Warm Springs

Planning and Community Development Director Amy Ainslie reviewed the details of the agreement and benefits.

A motion was made by Mosher that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Pike, Carlson, Saline, and Riley

Absent: 1 - Eisenbeisz

Non-voting: 1 - Ystad

M **25-145** Discussion / Direction / Decision on rescheduling the November 11 regular Assembly meeting and December 9 & 23 Assembly meetings

Municipal Clerk Sara Peterson explained the reasons for the rescheduling requests. By consensus, the Assembly agreed to reschedule the November 11 meeting to November 10, the December 9 meeting to December 16, and the December 23 meeting to December 30.

XIII. PERSONS TO BE HEARD:

Austin Cranford requested additional information regarding shore power for cruise ships and spoke in opposition to automated license plate readers. Scott Saline commented on recent power pole damage on Katlian Street. Chad Goeden expressed opposition to the City managing paid parking at the airport.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Assistant Administrator - Branthoover told of the recent lieutenant hire (Michael Hall) with hopes of Hall moving into the role of Police Chief upon receiving certification in Alaska.

Attorney - Jones announced the Office of Administrative Hearing decision was released October 1. The Planning Commission decision was upheld.

Liaison Representatives - Saline commented on the smell of the Library. Mosher reported on the Parks and Recreation Committee; Riley reported on the Planning Commission; Carlson on the Health Needs and Human Services Commission; and Pike on the Police and Fire Commission.

Clerk - Peterson reported on board, commission, and committee vacancies and outlined the upcoming meeting schedule.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Christianson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 9:04 p.m.

ATTEST: ___________________________
Sara Peterson, MMC
Municipal Clerk