



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Knox,
Vice Deputy Mayor Kevin Mosher,
Thor Christianson, Crystal Duncan, Rebecca Himschoot,
David Miller*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, May 10, 2022

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[22-076](#) Reminders, Calendars, and General Correspondence

Attachments: [Calendars and Reminders](#)

[May 2022 Public Works Assembly Update](#)

VI. CEREMONIAL MATTERS

[22-069](#) Service Awards - Members of the COVID-19 Emergency Operations Center

Attachments: [EOC Certificates.](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

- [22-070](#) Special Report: Tree and Landscape Committee - Chair Deb Miller and Vice Chair Joe D'Arienzo
Attachments: [Tree and Landscape Committee](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [22-066](#) Approve the minutes of the April 7, 12, 19, and 26 Assembly meetings
Attachments: [Consent and Motion](#)
[Minutes](#)

- B** [22-071](#) Approve a liquor license renewal for Alaska Yacht Charters, LLC
Attachments: [Motion and memos](#)
[#4811 Alaska Yacht Charters LLC](#)

- C** [RES 22-13](#) Authorizing a 50/50 matching grant application to the Office of Justice Programs - Bulletproof Vest Partnership
Attachments: [Motion Memo Res 2022-13](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- D** [22-073](#) Appoint Elias Erickson to a three-year term on the Tree and Landscape Committee
Attachments: [Motion Erickson](#)
[Erickson-Tree and Landscape](#)

- E** [22-074](#) Reappoint Wendy Alderson to a three-year term on the Planning Commission
Attachments: [Motion Alderson](#)
[Alderson-Planning](#)

- F** [22-075](#) Reappoint Scott Saline to a three-year term on the Historic Preservation Commission in the category of At-Large
Attachments: [Motion Saline](#)
[Saline-HPC](#)

XI. UNFINISHED BUSINESS:

- G** [ORD 22-09](#) Making supplemental appropriations for fiscal year 2022 (Cross Trail Repair)

Attachments: [Motion](#)

[Memo and Ord 2022-09](#)

XII. NEW BUSINESS:**New Business First Reading**

- H** [ORD 22-13](#) Amending Title 2 “Administration” of the Sitka General Code by repealing and replacing sections of Chapter 2.04 “City and Borough Assembly” to address Assembly and public participation

Attachments: [Motion](#)

[Memo](#)

[Ord 2022-13](#)

- I** [ORD 22-12](#) Amending Title 4 “Revenue and Finance” of the Sitka General Code by adding a new subsection to Chapter 4.09 “Sales Tax” to establish a consumer’s sale tax on marijuana and marijuana products, in place of the existing consumer’s sales tax; and amending Chapter 4.25 “Student Activities Dedicated Travel Fund” such that the tax proceeds will be deposited into and disbursed from that fund for extracurricular student activities; and submitting the question of such amendment to the qualified voters at the regular election on October 4, 2022

Attachments: [Motion.](#)

[Memo](#)

[Ord 2022-12](#)

- J** [ORD 22-10](#) Adopting budgets and capital improvement plan for the General Fund, Internal Service Funds, and Special Revenue Funds for the fiscal year July 1, 2022 through June 30, 2023

Attachments: [Motion Ord 2022-10](#)

[FY23 Budget Memo](#)

[Ord 2022-10 General Fund and others](#)

[FY23 Draft Budget](#)

- K** [ORD 22-11](#) Adopting the budget and capital improvement plan for Enterprise Funds for the fiscal year July 1, 2022 through June 30, 2023, amending rates in Title 15 "Public Utilities" of the Sitka General Code and adopting moorage rates and other harbor fees
- Attachments: [Motion Ord 2022-11](#)
 [FY23 Budget Memo.](#)
 [Ord 2022-11 Enterprise Funds](#)

Additional New Business Items

- L** [RES 22-14](#) Supporting the Alaska State Legislature House Bill 149 "an act relating to allowing certain child day care providers to organize for the purpose of collective bargaining; and establishing the Child Day Care Provider Fund"
- Attachments: [Motion Memo and Res 2022-14](#)
 [HB149-ss-fields](#)
 [HB 149 Supporting Document-Chamber of Commerce Report Childcare 2022](#)
- M** [RES 22-11](#) Authorizing the Municipal Administrator to apply for a Denali Commission Grant under the Transportation Program Area for \$870,000 with an in-house staff time and resource match of \$99,480 to support haulout infrastructure at the Gary Paxton Industrial Park (GPIP)
- Attachments: [Motion Memo Res 2022-11](#)
 [Application Res 2022-11](#)
- N** [RES 22-12](#) Authorizing the Municipal Administrator to apply for a Denali Commission Grant under the Infrastructure Program Area for \$870,000 with an in-house staff time and resource match of \$99,480 to support haulout infrastructure at the Gary Paxton Industrial Park (GPIP)
- Attachments: [Motion Memo Res 2022-12](#)
 [Application Res 2022-12](#)
- O** [RES 22-15](#) Authorizing the Municipal Administrator to apply for a Maritime Administration, Department of Transportation (DOT) Port Infrastructure Development Program (PIDP) Grant for \$7,842,488 with a 20% match commitment to support the reconstruction of the sheet pile wall and crane at the Marine Service Center (MSC)
- Attachments: [Motion Memo Res 2022-15](#)
 [2022 PIDP Sitka MSC Narrative with Appendix](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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