



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, August 25, 2020

6:00 PM

Assembly Chambers

WORK SESSION 5:00 P.M.

[20-166](#) Work Session: Pre-Audit Orientation

Attachments: [Work Session Pre Audit Orientation](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[20-172](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[CBS Financial Reporting Package 3rd Quarter FY2020 Master Combined PDF](#)

V. CEREMONIAL MATTERS

[20-167](#) Service Award - Howie Pitts

Attachments: [Pitts Service Award](#)

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA - No items.

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

X. UNFINISHED BUSINESS:

None.

XI. NEW BUSINESS:**New Business First Reading**

- A** [ORD 20-45](#) amending the official zoning map to rezone Lot 2-2, Sheldon Jackson Campus Subdivision Number 2 from multifamily residential (R-2) to Cemetery (C)

Attachments: [Motion and Memo Ord 2020-45](#)

[Ord 2020-45](#)

[Appendix A](#)

[STA Rezone P&Z Background](#)

- B** [ORD 20-46](#) Making supplemental appropriations for fiscal year 2021 (FY2020 purchase orders)

Attachments: [Motion and Memo Ord 2020-46](#)

[Ord 2020-46](#)

- C** [ORD 20-47](#) Making supplemental appropriations for fiscal year 2020 and 2021 (re-appropriations and supplemental appropriations)

Attachments: [Motion and Memo Ord 2020-47](#)

[Ord 2020-47](#)

- D** [ORD 20-48](#) Making supplemental appropriations for fiscal year 2021 (Green Lake Phase I Supplemental Capital Appropriation)

Attachments: [Motion and Memo Ord 2020-48](#)

[Ord 2020-48](#)

Additional New Business Items

- E [20-169](#) Update / Discussion on the CARES Act Working Group progress (public comment to be taken)
 Attachments: [Update Discussion](#)
- F [20-168](#) Discussion / Direction on the City and Borough of Sitka seal project
 Attachments: [Discussion Direction](#)
 [Contest Entries](#)
 [Feedback on City Seal Designs](#)
- G [20-171](#) Approve the promotion of Melissa Haley from Controller to Finance Director
 Attachments: [Motion and Memo Haley](#)
 [Haley Offer Letter Promo](#)
 [Haley Resume](#)
- H [20-170](#) Approve the promotion of Antonio Rosas from Harrigan Centennial Hall Building Supervisor to Harrigan Centennial Hall Building Manager
 Attachments: [Motion and Memo Rosas](#)
 [Rosas Offer Letter Promo](#)
 [Rosas Resume](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XIV. EXECUTIVE SESSION**

None anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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