



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Minutes - Draft

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Timothy Pike,  
Thor Christianson, Chris Ystad,  
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Thursday, February 29, 2024

6:00 PM

Assembly Chambers

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#### SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

**Present:** 6 - Mosher, Eisenbeisz, Ystad, Pike, Carlson, and Saline

**Absent:** 1 - Christianson

V. CORRESPONDENCE/AGENDA CHANGES

None.

VI. PERSONS TO BE HEARD

None.

VII. NEW BUSINESS:

A [24-021](#)

Preliminary Discussion/ Direction for the FY2025 Municipal Budget with focus on the Enterprise Funds (Assembly action may be taken)

Finance Director Melissa Haley reviewed the process and goals around rate setting, discussed overall changes and challenges in the last year, and explained the rate recommendations. Assembly consensus was to develop the draft enterprise fund budget, including resource proposals and proposed rate increases, with the exception of the wastewater fund. They expressed a preference for an FY25 increase of 8.25% over the recommended 7.5%.

- B**     [24-022](#)           Discussion/ Direction/ Decision, if desired, of the FY2025 Draft Administrator's Budget as it relates to the General Fund, Enterprise Funds, Internal Service Funds, and other Funds (Assembly action may be taken)

The Assembly discussed Alaska's Base Student Allocation, a surplus budget goal, industry volatility, and Visitor Enhancement Fund funding.

**VIII. PERSONS TO BE HEARD:**

None.

**IX. ADJOURNMENT**

A motion was made by Ystad to ADJOURN. Hearing no objections, the meeting ADJOURNED at 7:46pm.

ATTEST: \_\_\_\_\_  
Sara Peterson, MMC  
Municipal Clerk