

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the transfer of \$8,500 from the Electric Department Operating Fund, 200-600-603-851-5212.000, to the Jarvis Control Building Re-Roof project (project #90765), and authorize the expenditure of these funds.

MEMORANDUM

To: Mayor McConnell and Members of the Assembly
Mark Gorman, Municipal Administrator

From: Dale Goerner, Interim Utility Director *DS*
Stephen Weatherman, Senior Engineer *[Signature]*

Reviewed: Andy Eggen, Generation Manager *A.E.*
Michael Harmon, P.E., Public Works Director *MH* *[Signature]*
Jay Sweeney, Chief Finance and Administrative Officer
Tori Fleming, Contract Coordinator *[Signature]*
Joey Patel, Grant Accountant *[Signature]*

Date: June 1, 2015

Subject: Transfer of Funds for Jarvis Control Building Reroof

Background:

The Assembly awarded a Design-Build contract to CBC Construction for completion of the Jarvis Control Building Re-Roofing project on September 23, 2014. The original flat (low slope) roof is leaking, under-insulated, and expensive to maintain, thus a shingled gable roof and added insulation are in this design to reduce annual operating and replacement costs.

Analysis:

Entry doors are presently subject to water intrusion and the gable ends on the new roof will increase the problem. CBC has proposed a solution with small shed roof overhangs at the east and west entries and sealing of the Concrete Masonry Units (CMUs) to prevent water entry.

Fiscal Notes:

The total project funding includes \$120,000 provided from the Electric Department Fund. The project requires an additional \$8,500 to cover the project costs. The Electric Department Operations & Maintenance has sufficient funds to perform this work and requests these funds be transferred to the ongoing Capital Improvement project.

Recommendation:

Approve the transfer \$8,500 from the Electric Department Operating Fund, 200-600-603-851-5212.000 to Jarvis Control Building Re-Roof (Project #90765) and authorize the expenditure of these funds.