

City and Borough of Sitka

ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: PIONEERS OF ALASKA SITKA IGLOOS 12 AND 22

Alaska State Business License Number (if applicable): 1009268

Name of Contact Person: JOHN STEIN

Phone: 747-7811 Email: john.c.stein@gmail.com

Mailing address: PO BOX 1581 SITKA AK 99835

Grant Category (check either annual or special emergency grant, and check type of services for annual grant):

- Annual Grant:
  - Human Services or
  - Cultural and Educational Services
  - Community Development
- Special Emergency Grant

Dollars Requested: \$4000

Match Dollars Committed: \$1000 Percentage: 20%

Sources of Matched Dollars: IGLOO'S RESERVES

Brief Description of the Purpose of the Grant: CREATE "SITKA THE HISTORIC CENTER OF ALASKA" BOOK TO SUPPORT THE PLANNED SITKA 2016 PIONEERS GRAND IGLOO CONVENTION AND 2017, 150<sup>th</sup> ANNIVERSARY OF RUSSIAN-AMERICAN TRANSFER.

I, JOHN C. STEIN, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: 

Title: TREASURER Date: 8/15/2014

#### DETAILED PROJECT DESCRIPTION OVERVIEW

Grant Category : Cultural and Educational Services, Annual Grant  
Request: \$4,000

*The Pioneers of Alaska is a fraternal organization that was founded in Nome, Alaska in 1907. The purpose of the Pioneers of Alaska is "to preserve the names of all Alaska's pioneers on its rolls; to collect and preserve the literature and incidents of Alaska's history; and to promote the best interests of Alaska." 30-year Alaska residency is a requirement for membership.*  
<http://www.pioneersofalaska.org/>

These funds are for advance preparations for the September 2016 - Sitka Pioneers of Alaska Grand Igloo Convention. Specifically the grant will support development of a one-hundred-plus page, paper-bound convention book "Sitka, the Historic Center of Alaska." The book will describe the establishment of American colonization and impacts and adventures of early Sitka inhabitants who contributed to the culture, economics and development of the state. The book will be distributed to convention attendees, the public and later as part of the 2017 - 150<sup>th</sup> purchase sesquicentennial. It will help conventioners from north and western regions appreciate our community and its remarkable place in Alaska history.

The book will be a compilation of original materials dating from the Europeans' arrival in Sitka. Three possible submissions have already been identified.

The 2016 three to four day convention is expected to bring Sitka some 250 attendees from all regions of Alaska. This is a comfortable number of people to host and will extend the visitor season for lodgings and merchants.

Sitka Igloos 12 and 22 active membership, of some fifty individuals, will be host sponsors of the convention. A convention committee of some six members will provide guidance to independent researchers, writers, photographers, designers and editors. Local families, Alaska Native Brotherhood and Sisterhood, Sitka National Historical Park, Kettleson Library historical collections and the Sitka Historical Society will be approached for source material.

The completed book will serve the two hundred fifty 2016 convention attendees, other persons interested in local history and be offered to gift stores, Sitka Historical Museum and Sitka National Historical Park and be a reference for future generations.

The work is to begin upon award with a design and mock-up phase ready by June 2015. Final editing to be completed in the next phase with a proof of the book to be ready for publication in mid - 2016.

## EXPECTED OUTCOMES

This project will result in a prepared, ready to publish, book compiling historic materials and interpretative commentary to celebrate Sitka for the 2016 Pioneers of Alaska Convention and the 150th Anniversary of the Russian-American Transfer of Alaska.

The book will contribute to the success of the 2016 convention and 2017 anniversary. It will be a permanent record of a contemporary view of Sitka's historical relevance.

A successful 2016 convention will deliver tangible community benefits of

Infusion of customers for overnight facilities, restaurants, shops, recreation facilities and tour companies typically resulting in \$280 per-person local spending. Over four convention days, 200 visitor spending could total \$224,000.

Promoting Sitka as a historical tourism destination

Informing northern convention delegates of southeast regional issues.

Benchmarks include

Engaging researcher/writer/photographer

Design book layout and style

Editing

Preparation of final mock-up ready for publication

Securing future funding for costs of printing.

Convention planning including transportation, lodging, meals, registration, Grand Ball, tours, recreation, memorial service will be carried out concurrently by the Sitka convention committee with assistance of the Sitka Convention and Visitor's Bureau.

## STATEMENT OF NEED

The book project contributes to the culture and education of Sitka:

By celebrating colorful individuals and events contributing to the politics, economy, development and success of Alaska.

By supporting and memorializing the 2016 - 100<sup>th</sup> annual convention of the Pioneers of Alaska

By creating a popular educational reference document chronicling Sitka's place in the history of Alaska.

Sitka's various economic development and tourism development plans support tourism development, cultural-historical tourism and especially overnight and convention tourism involving lodging and food service.

Local bids will be solicited for book production services.

### Leveraging funds

This \$4000 book grant request is a piece of the larger convention budget which, based on the 2013 Juneau experience may total \$50,000, including \$5000 transportation, \$8200 hall rental, \$2000 entertainment and \$19,000 catered meals.

Sitka Igloos will provide a \$1000 match for the \$5000 book project.

## ORGANIZATIONAL CAPACITY

### Track record

The Sitka Igloos successfully hosted a Grand Igloo convention for 200 delegates in 2008 including a modest bound program book.

### Community Support

The Sitka Convention and visitor's bureau has pledged assistance to the Convention Committee to secure preferential lodging and transportation rates and to develop promotional materials.

Pioneers Men's Igloo 6 President Fred Thorsteinsen, host of the 2013 Juneau conference, has pledged support by sponsoring one of the major functions.

### Board Attendance

Sitka Pioneers Women's Igloo 12 and Men's Igloo 22 meet jointly once a month, September through May.

### Board Members

Presidents	Leigh Kainulainen and James Parker
Past Presidents	Jay Stelzenmuller and Jamie Elstad
Secretary	Elaine Strelow
Membership	Lois Perensovich
Treasurer	John Stein
Historian	Linda Trierschild
Sargent at Arms	Peggy Parker
Chaplain	Mike Perensovich
Convention Chairs	Janet Eddy and John Stein

Pioneers of Alaska Sitka Igloos 12 and 22  
 Cultural and Educational Services Grant Application

**BUDGET**

Treasurer's Report –Jan 1, 2014 Cash Balances

Women's Igloo 12	Oct 1, 2013	Jan 1, 2014	CHANGE
	\$7502.51	<b>\$7292.54</b>	-210
Men's Igloo 22	\$9961.33	<b>\$9890.30</b>	-171
Education Endowment Acct.	\$20,602	<b>\$20,662</b>	+60

2014 Joint Igloos Budget

Income

Dues	\$800
New members	\$1000
Donations	\$500
Investment withdrawal scholarships	\$1000
Scholarship	\$500
From reserves	\$1650
<b>This Request 2016 Convention Book Grant</b>	<b>\$4000</b>

Total income Budget 2014 Igloos 12 and 22 \$9450

Expenses

Mailings (2)	\$950
Grand Igloo Fees	\$1000
Meeting Supplies	\$900
Picnic Supplies	\$100
High School Graduate Scholarships (3)	\$1500

**2016 Convention Book Preparation**

<b>Research</b>	<b>\$600</b>
<b>Writing</b>	<b>\$1000</b>
<b>Photography</b>	<b>\$800</b>
<b>Design</b>	<b>\$800</b>
<b>Editing</b>	<b>\$1000</b>
<b>Mock-up</b>	<b>\$800</b>

**\$5000**

Total expense budget 2014 Igloos 12 and 22 \$9450

No other grants received or pending 2013-2014

Pioneers of Alaska Sitka Igloos 12 and 22  
Cultural and Educational Services Grant Application

#### REQUIRED DOCUMENTATION

##### IRS Determination letter

Tax-exempt status was apparently granted for both Igloos in 1954 and original documents are not available. Letters were sent to IRS requesting affirmation of tax-exempt status.

Pioneers of Alaska Igloo #12 EIN 92-6003407

Pioneers of Alaska Igloo #22 EIN 92-6002652

Grand Igloo treasurer states that Sitka Igloos are IRS 501 c 4 tax exempt.

Sitka Igloos have been filing IRS 990 N e-postcard returns

##### Attached:

Alaska State Business License #1009268 issued to Pioneers of Alaska Igloos 12 and 22

Letter to IRS

Grand Igloo e-mail

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business and Professional Licensing  
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

**PIONEERS OF ALASKA SITKA IGLOOS 12 AND 22**

PO BOX 1581 SITKA AK 99835

owned by

SITKA IGLOO 12 PIONEERS OF ALASKA; SITKA IGLOO 22 PIONEERS OF ALASKA

is licensed by the department to conduct business for the period

August 13, 2014 through December 31, 2014  
for the following line of business:

81 - Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Susan K. Bell  
Commissioner



*Pioneers of Alaska Mens' Igloo 22*  
*PO Box 1581 Sitka, Alaska 99835*

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August 11, 2014

Internal Revenue Service  
Exempt Organizations Determinations  
Room 4024  
P.O. Box 2508  
Cincinnati, OH 45201

Fax: (855) 204-6184

*Faxed 1:11 AST*

**AFFIRMATION LETTER REQUEST**

92-6002652

Dear IRS

Please send a letter affirming IRS tax-exempt status of Pioneers of Alaska (Mens' Igloo) Sitka, Alaska.

EID 92-6002652 (1954)

Respectfully



John C. Stein, 2014 Treasurer, Igloos 12 and 22

Email [john.c.stein@gmail.com](mailto:john.c.stein@gmail.com)

Fax/Phone 1 907 747 7811



John Stein <john.c.stein@gmail.com>

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**FW: POA**

1 message

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**Janet Eddy** <janeteddy@hotmail.com>  
To: john stein <john.c.stein@gmail.com>

Fri, Aug 1, 2014 at 6:53 PM

cheers, janet

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Date: Fri, 1 Aug 2014 18:48:14 -0700  
From: pioneervision@yahoo.com  
Subject: POA  
To: janeteddy@hotmail.com

Hi Janet, Leigh asked me to explain our non profit status.  
First off, the Grand Igloo, & your Igloo, hold a tax exempt status with the IRS, a 501 (c)(4). We do not have a non-profit status.  
The Grand Igloo Foundation is a 501 (c)(3). It is a non profit foundation.

En...Joy  
Vison