



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City Assembly

Mayor Cheryl Westover
Deputy Mayor Larry Crews
Vice Deputy Mayor Mim McConnell
Assembly Member Phyllis Hackett
Assembly Member Terry Blake
Assembly Member Thor Christianson
Assembly Member Pete Esquiro

Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC

Thursday, May 5, 2011

6:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 4 - Westover, McConnell, Blake, and Esquiro

Absent: 3 - Crews, Hackett, and Christianson

IV. PERSONS TO BE HEARD

None.

V. NEW BUSINESS:

- A 11-98 Discussion and possible amendments to the following Funds: Electric, Water, Waste Water Treatment, Solid Waste Disposal, Harbor, Airport Terminal Building, Marine Service Center, and Sawmill Cove Industrial Park.

Robert Dryden, Acting Utility Director, gave an overview of the Electric Fund and answered questions from Assembly members. Public Works Director Michael Harmon spoke to the Water Fund, Waste Water Treatment Fund, Solid Waste Disposal Fund, Airport Terminal Building and Marine Service Center. Stan Eliason, Harbormaster, addressed the Harbor Fund. Sawmill Cove Industrial Park (SCIP) Director, Garry White, provided an overview of the SCIP budget.

- B 11-99 General Fund considerations/amendments

Administrator Dinley noted at the April 28th budget meeting a shortfall of approximately \$800,000. After revisiting the draft budget over the past week, Dinley

announced \$57,512 would need to be rolled over from FY11 in order for a balanced budget. A portion of the rollover amount was attributed to the State Revenue Sharing amounts announced Wednesday.

Jeff Budd spoke in support of nonprofits.

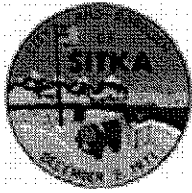
VI. PERSONS TO BE HEARD:

None.

VII. ADJOURNMENT

A motion was made by Hackett to adjourn. The meeting ADJOURNED at 7:48pm by unanimous consent.

ATTEST: _____
Sara Peterson
Acting Municipal Clerk



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Tuesday, May 10, 2011

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

IV. CORRESPONDENCE/AGENDA CHANGES

None.

V. CEREMONIAL MATTERS

11-100 Arbor Day Proclamation

Mayor Westover read a proclamation in honor of Arbor Day.

This item was HEARD.

VI. PERSONS TO BE HEARD

Alaska Airlines employee, Tim Fulton, informed two longtime Alaska Airlines employees retire in the fall: Bill Mackay, Senior Vice President public affairs for Alaska and Susan Bramsted, Director public affairs for Alaska.

VII. SPECIAL REPORTS

11-105 Sitka School District - Tim Fulton

School Board member, Tim Fulton, apprised the Assembly of special events occurring at Sitka High and Pacific High this month.

This item was HEARD.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor – Attended Redistricting Hearing April 29. Participated in the US Coast Guard City status ceremony April 30. Announced the dedication of the Krueger Field will be held May 28.

Administrator – Provided an update to the Assembly on Public Works projects.

Attorney – Attended Bar convention last week.

Liaison Representatives – Esquiro attended Park and Recreation Committee meeting.

Clerk – Offered reminder of special budget meeting May 12 and Board of Equalization May 16.

IX. CONSENT AGENDA

A 11-102 Approve the minutes of the April 26th and 28th Assembly meetings.

This item was APPROVED ON THE CONSENT AGENDA.

X. UNFINISHED BUSINESS:

B ORD 11-17 Amending SGC Section 8.04.020 entitled "Licensing" for clarification purposes.

Chief Schmitt stated the intent was to increase the license period from one year to three years in an effort to improve compliance.

A motion was made by McConnell that this Ordinance be PASSED ON SECOND READING. The motion PASSED by the following vote.

Yes: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

XI. NEW BUSINESS:

New Business First Reading

C ORD 11-18 Amending Chapter 2.19 Police and Fire Commission at Section 2.19.080

Organization to make this code section consistent with the Police and Fire Commission Bylaws.

A motion was made by Christianson that this Ordinance be PASSED ON FIRST READING. The motion PASSED by the following vote.

Yes: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

D ORD 11-19 Selling a portion of municipal property at Lot 1, Block 15 located on Oja Street.

A motion was made by Crews that this Ordinance be PASSED ON FIRST READING. The motion PASSED by the following vote.

Yes: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

Additional New Business Items

E 11-106 Board of Adjustment: Conditional Use Permit Request for a Bulk Fuel Facility at 5309 Halibut Point Road filed by Samson Tug & Barge Inc. The Facility will be operated by Delta Western.

A motion was made by McConnell to convene as the Board of Adjustment. The motion PASSED by unanimous voice vote.

Planning Director, Wells Williams, provided a brief overview of the request and the conditions and findings recommended by the Planning Commission.

Cory Baggen of Samson Tug & Barge and Kirk Payne of Delta Western came forward to answer questions from the Assembly.

Assembly members further discussed the request.

A motion was made by McConnell that this Item be APPROVED with the conditions and findings of the Planning Commission. The motion PASSED by the following vote.

Yes: 5 - Westover, Crews, McConnell, Christianson, and Esquiro

No: 1 - Blake

Absent: 1 - Hackett

A motion was made by McConnell to reconvene as the Assembly in regular session. The motion PASSED by unanimous voice vote.

F 11-101 Award a bid to ProComm in the amount of \$499,245.00 for replacement of the E-911 system with the NG-911 system.

A motion was made by Esquiro to bring this item back when staff was ready to present. The motion PASSED by the following vote.

Yes: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

- G** **11-103** Authorize the Municipal Administrator to execute a Memorandum of Agreement with Sitka Tribe of Alaska to complete the Indian River Road Project.

Administrator Dinley provided a summary of the Memorandum of Agreement.

A motion was made by McConnell that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

- H** **11-104** Approve the Memorandum of Agreement for the Indian River Road Bus Transit Facility.

Administrator Dinley explained the Memorandum of Agreement.

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Westover, Crews, McConnell, Blake, Christianson, and Esquiro

Absent: 1 - Hackett

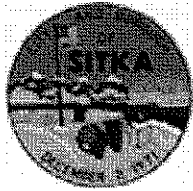
XII. PERSONS TO BE HEARD:

Chief Schmitt provided further information on Ordinance 2011-17 that he did not have available at the time of the Ordinance discussion.

XIII. ADJOURNMENT

A motion was made by Christianson that this meeting be ADJOURNED at 7:10pm. The motion PASSED by unanimous voice vote.

ATTEST: _____
Sara Peterson
Deputy Clerk



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Thursday, May 12, 2011

6:00 PM

Assembly Chambers

SPECIAL MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 6 - Westover, Crews, McConnell, Hackett, Blake, and Christianson

Absent: 1 - Esquiro

IV. PERSONS TO BE HEARD

None.

V. UNFINISHED BUSINESS:

A 11-99 General Fund considerations/amendments

Assembly member McConnell recused herself.

Bob Medinger and John Stein spoke in support of the motion. Mim McConnell, speaking as a member of the public, spoke in support, however, also voiced strong support for non-profits overall.

A discussion continued among Assembly members.

A motion was made by Crews to move \$25,000 from the non-profits fund to the Sitka Historical Society. The motion PASSED by the following vote.

Yes: 4 - Westover, Crews, Blake, and Christianson

No: 1 - Hackett

Absent: 1 - Esquiro

Recused: 1 - McConnell

A motion was made by McConnell to direct the Municipal Administrator to find \$25,000 to put towards the non-profits fund. The motion FAILED by the following vote.

Yes: 2 - McConnell, and Hackett

No: 4 - Westover, Crews, Blake, and Christianson

Absent: 1 - Esquiro

VI. NEW BUSINESS:

- B 11-107** Discussion and possible amendments to the following Internal Service Funds: Management Information Systems (MIS), Central Garage Fund, and Building Maintenance Fund.

MIS Director, Gary McCarty, came forward and answered questions. During discussion of the Central Garage Fund, Al Stevens and Fire Chief Dave Miller gave a brief report on the necessity of the budgeted fire truck. Michael Harmon, Public Works Director, and Gary Baugher, Public Works Maintenance & Operations Superintendent, briefed the Assembly on the Building Maintenance Fund.

Sitka Community Hospital Administrator, Hugh Hallgren, briefed the Assembly on the budgeted capital items totaling \$154,546.

This item was HEARD.

VII. PERSONS TO BE HEARD:

None.

VIII. ADJOURNMENT

A motion was made by Christianson to adjourn. The meeting was ADJOURNED at 7:30pm.

ATTEST:

Sara Peterson
Deputy Clerk