



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Matthew Hunter*  
*Deputy Mayor Bob Potrzuski*  
*Vice-Deputy Mayor Steven Eisenbeisz*  
*Tristan Guevin, Kevin Knox*  
*Aaron Bean, and Aaron Swanson*

*Municipal Administrator: Mark Gorman*  
*Municipal Attorney: Brian Hanson*  
*Municipal Clerk: Sara Peterson*

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Tuesday, January 24, 2017

6:00 PM

Assembly Chambers

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#### WORKSESSION 5:00 PM: Overview of Electric Rates and Debt Services

#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[17-009](#) Reminders, Calenders and General Correspondence

*Attachments:* [Reminders and Calendars.pdf](#)

[Public Works update.pdf](#)

V. CEREMONIAL MATTERS

*none anticipated.*

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

VII. PERSONS TO BE HEARD

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**VIII. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**     [17-005](#)     Approve the minutes of the January 10th Assembly meeting  
**Attachments:** [Consent and Minutes.pdf](#)
- B**     [17-006](#)     Approve the liquor license renewal applications for 1) Triple C Ventures, Inc. dba Cascade Convenience Center and Watson Point Liquors, and, 2) Pioneer Liquor, Inc. dba Pioneer Bar and Pioneer Liquor Store, and, 3) Mean Queen, LLC dba Mean Queen  
**Attachments:** [Motion and memo liquor license renewals.pdf](#)  
[Memos to Departments.pdf](#)  
[Cascade Convenience Center.pdf](#)  
[Watson Point Liquors.pdf](#)  
[Pioneer Bar.pdf](#)  
[Pioneer Liquor Store.pdf](#)  
[Mean Queen.pdf](#)
- C**     [RES 17-02](#)     In support of the State of Alaska adopting the following fine print note to the 2017 National Electrical Code Article 555.3: "FPN: the 30MA requirement can be applied to all feeder circuits or all branch circuits in lieu of the main overcurrent protection device."  
**Attachments:** [Res 2017-02.pdf](#)

**X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D**     [17-007](#)     Reappoint Chris Spivey to a three-year term on the Planning Commission  
**Attachments:** [Spivey application.pdf](#)

**XI. UNFINISHED BUSINESS:**

- E**     [ORD 17-01](#)     Adjusting the FY17 Budget (Central Garage Fund)  
**Attachments:** [Ord 2017-01.pdf](#)

**XII. NEW BUSINESS:**

- F**      [ORD 17-03](#)      Amending Sitka General Code Chapter 4.09 "Sales Tax" at Section 4.09.100 "Exemptions" at (N) "Over Three Thousand Dollars on Sales and Rents of Tangible Personal Property and on Sales of Services, and Over Three Thousand Dollars in Rent or Lease of Real Property on a Monthly Basis" (first reading)  
*Attachments:* [Motion Ord 2017-03.pdf](#)  
[Ord 2017-03 Memo and Ordinance.pdf](#)
- G**      [RES 17-01](#)      Authorizing the application for loans to the Alaska Department of Environmental Conservation under the Alaska Drinking Water Fund for Lake & Monastery Street water improvements, and under the Alaska Clean Water Fund for Lake & Monastery Street sewer improvements, Brady lift station improvements, lift station backup generator replacement and Wastewater Treatment Plant Building envelope improvements  
*Attachments:* [Res 2017-01 Memo and Resolution.pdf](#)
- H**      [ORD 17-02](#)      Amending Sitka General Code Section 4.19.020 "Annual Transfer of Permanent Fund" (first reading)  
*Attachments:* [Motion Ord 2017-02.pdf](#)  
[Ord 2017-02.pdf](#)
- I**      [17-008](#)      Discussion/Direction/Decision on the selection of a City and Borough of Sitka representative to attend the Seatrade Cruise Global event in Fort Lauderdale, FL  
*Attachments:* [Seatrade Cruise Global Event.pdf](#)

**XIII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. EXECUTIVE SESSION**

**XV. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, CMC, Municipal Clerk  
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