

POSSIBLE MOTION

I MOVE TO appoint 1) Sheila Finkenbinder to a term on the Gary Paxton Industrial Park Board, and, 2) George D. Bennett Jr. and Shannon Freitas to terms on the Local Emergency Planning Committee under category 2*.

*Note: Category 2 = Law Enforcement, Civil Defense, Fire Fighting, First Aid, Local Environmental/Hospital, and Transportation Personnel



**Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka**

Board/Commission/Committee: Gary Paxton Industrial Park Board
Name: Sheila Finkenshinder Daytime Phone: 738-3098
Address: 415 DeArmond St. Evening Phone: "
Email Address: sitka_sheila@gmail.com Fax Number: -
Length of Residence in Sitka: 26 years Registered to vote in Sitka? Yes No
Employer: Retired

Organizations you belong to or participate in: Sitka Chamber, Sitka Historical Society, Alaska Native Sisterhood, Sitka Republicans

Explain your main reason for applying: My desire to contribute to the development of our economy in a healthy and positive way. (See Cover Letter)

What background, experience or credentials will you bring to the board, commission, or committee membership? I've been an active participant, and frequently a leader, in many organizations over the years

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to: None

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: March 9, 2017 Signature: Sheila Finkenshinder

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting. Applications received after the deadline will be considered but will not be included in the Assembly packets for review prior to appointment.

Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes No

Return to:
Sara Peterson, Deputy Clerk
100 Lincoln Street
Fax: 907-747-7403
Email: sara@cityofsitka.com

Sheila Finkenbinder

415 DeArmond Street, Sitka, AK 99835
907.738.3098 ~ sitkasheila@gmail.com

Mayor Matt Hunter
City & Borough of Sitka Assembly
100 Lincoln Street
Sitka, AK 99835

March 9, 2017

Re: GPIIP Board position

Dear Mayor and Assembly Members,

With this letter, I am applying for a position on the Gary Paxton Industrial Park Board. I appreciate the importance of this board in helping the City of Sitka to move into the future in a thoughtful, well planned and even, imaginative way. The opening that is now available presents an opportunity for me to give back to the community.

Having worked in the areas of job training and economic development for twenty years or so in Sitka, my interest in helping to grow the economy has never wavered. I believe that my experience at Sitka Works, the Chamber of Commerce and the Alaska Legislature will prove useful in fulfilling the duties of this board. I'm a good listener, a critical thinker, and a thoughtful and vocal participant in all organizations of which I am a part.

Having worked alongside Garry White, while executive director of the Chamber of Commerce, I have a fairly good understanding of the opportunities available at the Industrial Park, as well as the struggles involved with managing the growth of the park. I would enjoy being a part of the effort to move the GPIIP forward in a way that will most effectively benefit the entire community.

Thank you for your consideration of my application.

Respectfully,



Sheila Finkenbinder

Sheila Finkenbinder

415 DeArmond Street, Sitka, AK 99835 ~ 907.738.3098 ~ sitkasheila@gmail.com

SUMMARY OF QUALIFICATIONS

- Creative and experienced at developing, administering and evaluating grants and programs
- Skilled at preparing accurate and thoughtful written materials and public presentations
- Excellent people skills with wide network of local and statewide contacts
- Skilled at Mac or PC use; Word, Excel, PowerPoint, WordPress
- Organized, thorough, analytical, productive and positive

EMPLOYMENT ACCOMPLISHMENTS

Retirement Jobs, Alaska Raptor Center, 2016; Russian American Co. 2015; Spenard Builders Supply, 2014

Legislative Aide, Representative Peggy Wilson (907) 465-3824 Jan. 2011 - Dec. 2012

- Assisted the representative in Juneau during two legislative sessions: writing/editing letters, newsletters, proposed bills, citations, website, etc.; researching; preparing the representative for committee meetings; assisting with constituent issues/questions; ‘pushing’ two bills through the legislature. Maintained Rep. Wilson’s Sitka office during interim months.

Executive Director, Greater Sitka Chamber of Commerce (907) 747-8604 August 2008 - Dec. 2010

- Successfully implemented all aspects of a business/trade organization: membership, weekly luncheons, events organization, policy etc., reporting to a 12-member board of directors.
- Prepared and managed the budget and maintained impeccable financial records.
- Upgraded Chamber’s website. Weekly informative newsletters. Grew the annual events calendar.

Founding Director, Sitka Works! (No longer in business) October 1997 – July 2008

- Founded and successfully led a non-profit agency, providing workforce and business development services.
- Hired, trained and supervised staff; reporting to 6-member board of directors.
- Developed and managed the agency’s policies and procedures, as well as all program goals and objectives.
- Planned, wrote proposals, and administered over \$2 million in grants, from state, federal and city sources.
- Initiated and managed the Sitka Business Resource Center project: providing entrepreneurial counseling, training, and technical assistance. Developed and oversaw the Sitka Artisans Market, 2001-2007.
- Promoted the agency through extensive media marketing, public presentations and website.

Employment Program Director, Sitka Tribe of Alaska (907) 747-3207 Jan. 1996 - July 1997

- Implemented employment and training programs for Alaska Native youths and adults.

Employment Specialist, Sitka Teen Resource Center, Jeff Budd, ED Oct. 1991 - Nov. 1995

- Coached ‘at-risk’ teenagers in job search and work maturity skills through Youth Employment Program.

EDUCATION

Bachelor of Arts in Drama and Certificate of Education, K-12 University of Washington, Seattle, WA

RELATED ACTIVITIES / EXPERIENCE

Candidate for Alaska State House	2016
Alaska Native Sisterhood	2016-present
Sitka Historical Society, Board Treasurer	2013-present
Alaska Business Week, Company Advisor to high school students	2010-2013
Sitka Woman’s Club, President, V-P, Secretary, Treasurer	2006-2015
Sitka Republican Women, President 2010-2013	2006-present
Cape Decision Lighthouse Society, Secretary	1998-2009
Alaska InvestNet, Governing Board member	2004-2006
Fortress of the Bear, Secretary	2007-2010
Hunter Education Instructor, Idaho and Alaska	1985-2005



GARY PAXTON INDUSTRIAL PARK BOARD OF DIRECTORS

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
SCOTT WAGNER 304 Nicole Drive	747-6850 w 747-3791 h scott_wagner@nsraa.org	11/25/14 6/28/16	6/24/16 6/28/18	CHAIR
DAN JONES 719 Sirstad Street	738-6998 c 747-6373 h danielgjonespe@gci.net	10/11/11 10/22/13 10/27/15	10/11/13 10/22/15 10/27/17	VICE- CHAIR
HUGH BEVAN 720 Pherson Street	747-2709 h kbdsitka@gmail.com	7/12/16	6/14/18	<i>Miller's term</i>
CHARLES HORAN 403 Lincoln Street	747-6666 w charles@horanappraisals.com	3/24/15	7/9/15 7/9/17	
PTARMICA MCCONNELL 2575 Sawmill Creek Rd.	738-9941 c ptarmica@sheeatika.com	6/10/14	6/10/16	
Garry White 329 Harbor Drive, #212	747-2660 w 747-7688 fax garrywhite@gci.net			GPIP Director
Mark Gorman City & Borough of Sitka 100 Lincoln Street	747-1808 w 747-7403 fax mark.gorman@cityofsitka.org			Municipal Administrator
Steven Eisenbeisz 208 Lincoln Street	738-9075 c assemblyeisenbeisz@cityofsitka.org			Assembly Liaison
Mary Suminski 329 Harbor Drive, #212	747-2660 w 747-7688 fax sedasitka@gmail.com			Secretary

Established by Ordinance 00-1568

Five members appointed by the Assembly for 2-year terms, one designated At-Large

Revised: February 15, 2017