



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Benjamin Miyasato
Aaron Swanson, Steven Eisenbeisz
Tristan Guevin, and Michelle Putz*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, February 24, 2015

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

A [15-019](#) Reminders and Calendars

Attachments: [Reminders Calendars](#)

V. CEREMONIAL MATTERS

None Scheduled

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Sitka Community Hospital, Municipal Departments, School District, Students and Guests (time limits apply)

None pre-scheduled

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- B** [15-014](#) Approve the minutes of the February 10, 2015 Assembly meeting.
Attachments: [Consent Motion](#)
[Minutes](#)
- C** [15-013](#) Appointments CONSENT:
I) Employment Relations Board Appoint One - John Holst
II) Historic and Human Services Commission (STA Appointment) - Robert Sam, Mike Miller (Alternate)
Attachments: [Appointments single](#)
- D** [15-015](#) Appointments NON-CONSENT:
III) Planning Commission Appoint One (unexpired term): 1) John Welsh; 2) Scott K. Saline, 3) Shelia Finkenbinder, 4) Ralph K. Ash, 5) Mary-Jane (Emjay) Messinger, 6) Alexandria Jajduch, 7) Randy Hughey
Attachments: [Nomination Planning Applicants](#)
[Planning Commission Applicants](#)
[Planning Applicant](#)

Needs to be PULLED to have a separate vote taken due to number of candidates
- E** [RES 15-09](#) Requesting the North Pacific Fishery Management Council reduce Halibut bycatch in the Gulf of Alaska and Bering Sea Trawl Fisheries by lowering Halibut prohibited species catch CAPS by not less than 50% of the current limits. And further requesting that Governor Walker make his nominations of Alaskans to serve on the North Pacific Council contingent on a mandate to reduce the quantity of Halibut bycatch in the Gulf of Alaska and Bering Sea Trawl Fisheries by not less than 50% of the current limits
Attachments: [RES 15-09 Halibut Bycatch](#)
- F** [15-016](#) Approve Professional Services Contract to LEI ENgineering & Surveying for Nelson Logging Road Upgrade - Phase I and authorize the Administrator to approve future amendments to complete final design & permitting upon completion of Phase I - not to exceed \$117,360.00
Attachments: [Nelson Logging Road Award](#)

- G** [15-018](#) Approve and enter into a Professional Services Contract with Microsoft to host the CBS email system as well as standardize Microsoft software across the City

Attachments: [Microsoft Service Contract](#)

X. UNFINISHED BUSINESS:

- H** [ORD 15-03A](#) Plans to issue a Request for Proposal(s) for an entity(ies) to take on the responsibilities for planning, coordinating, promoting and executing all phases of conventions, tourism and marketing for Sitka. Formally dissolving the Sitka Convention and Visitor's Bureau under the City's oversight once the Request for Proposal(s) is awarded. The CBS will provide a percentage of bed tax revenues for funding purposes

Attachments: [MOTION ORD 15-03 A](#)

[2015-03 Dissolve SCVB AMENDED.pdf](#)

[SCVB Overview](#)

- I** [ORD 15-06A](#) Adding a new title to Sitka General Code entitled "Title 7, Marijuana Regulations" to regulate and tax the use, possession, manufacture and sale of marijuana as well as provide penalties for violation as defined in Chapter 7.30, Section 7.30.010 entitled "Public Consumption"

Attachments: [MOTION ORD 15-06A](#)

[Memo Ordinance 2015-06A.pdf](#)

[Ord 2015-06A.pdf](#)

- J** [ORD 15-07](#) Amending Sitka General Code Title 15 "Public Utilities" by adding a new Chapter 15.07 entitled "Storm Drainage"

Attachments: [MOTION ORD 15-07](#)

[Memo Ordinance 2015-07.pdf](#)

[Ordinance 2015-07.pdf](#)

[CBS Stormwater Design Standards.pdf](#)

[Notice to local Contractors.pdf](#)

[Planning Commission recommendation.pdf](#)

XI. NEW BUSINESS:

New Business First Reading

- K** [ORD 15-08](#) An ordinance of the City and Borough of Sitka, Alaska amending Sitka General Code Title 22 Zoning under Chapter 22.20 Supplemental District Regulations and Development Standards
And updating Chapter 22.16 District Regulations, Table 22.16.015-1 to allow for and regulate accessory dwelling units (ADJUS) as a permitted or conditional use
Attachments: [MOTION ORD 15-08](#)
[ORD 2015-08 ADUs](#)
- L** [ORD 15-09](#) Amending SGC Chapter 2.38 "Gary Paxton Industrial Park Board" at Section 2.38.080 (A)7(a) "General Powers"
Attachments: [MOTION ORD 15-09](#)
[Ord 2015-09 ORD VS RES](#)
- M** **ORD 15-10** An Ordinance of the City and Borough of Sitka Amending Title 15 of the Sitka General Code to Increase Wastewater Rates at Sections 15.04.100 Entitled "Service Connection Charge", 15.04.320 Entitled "Rates And Fees" and to Increase Solid Waste Treatment and Refuse Collection Fees at Section 15.06.035 Entitled Rates for Treatment and Collection PULLED

Additional New Business Items

- N** [15-017](#) Discussion/Direction on assigning the Health Needs and Human Services Commission or another committee with the task of organizing public meeting to discuss the health aspects of marijuana and reporting their findings back to the Assembly
Attachments: [Discussion Direction Public Meetings on Marijuana](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION**XIV. ADJOURNMENT**

*Colleen Ingman, MMC
Municipal Clerk
Publish: 2-20-15*