



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City Assembly

*Mayor Cheryl Westover
Deputy Mayor Larry Crews
Vice Deputy Mayor Mim McConnell
Assembly Member Phyllis Hackett
Assembly Member Terry Blake
Assembly Member Thor Christianson
Assembly Member Pete Esquiro*

*Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, October 11, 2011

6:00 PM

Assembly Chambers

REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

Government-to-Government Update with Sitka Tribe of Alaska

Student Update

V. CEREMONIAL MATTERS

[11-200](#)

Proclamation - Disability Mentoring Day

Attachments: [Proclamation](#)

VI. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VII. REPORTS

[11-199](#) Special Report by Public Works - Granite Creek Quarries

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [11-196](#) Approve the minutes of the September 13, 2011 Assembly meeting.

Attachments: [MOTION minutes](#)
[Sept 13 minutes](#)

IX. UNFINISHED BUSINESS:

B [11-205](#) Approve closing the Donations account with the transfer of the balance to the General Fund.

Attachments: [M & budget adjustment info](#)

C [11-208](#) Accept certification of Municipal Regular Election.

Attachments: [Certification of Election](#)

D [11-209](#) Acknowledge outgoing Assembly member(s).

Recess

X. NEW BUSINESS:

E [11-202](#) Swearing in of newly elected officials.

Attachments: [Swearing in of newly elected officials](#)

Additional New Business Items

F [11-204](#) Appoint Patrick Sullivan to an unexpired term on the Planning Commission, appoint Dan Jones to a two year term on the Sawmill Cove Industrial Park Board, and reappoint Ryan Wilson to a three year term on the Building Department Appeals Board.

Attachments: [Commission Appointments](#)

- G** **11-207** Approve the Whitcomb Heights III (Jacobs Circle) Final Subdivision Plat.

Attachments: [MOTION Whitcomb Heights III Sub Plat](#)
[Memo](#)
[Vicinity Map](#)
[Plat](#)
[Plat with Grades](#)
[cWH Subdivision](#)
[cPhase 1 \(April 2011\)](#)
[Drawings](#)
[Image 1 Kramer Gate](#)
[Image 2 pointed South](#)
[Image 4 Jacobs Cir](#)
[Image 5 Jacobs Cir](#)
[Minutes from PZ August 16](#)
[Minutes from PZ September 6](#)
[Whitcomb Heights](#)
[Application](#)
[Mailing List](#)

- H** **ORD 11-39** Authorizing the sale of Lots 1 through 9 in Whitcomb Heights III Subdivision along Jacobs Circle.

Attachments: [MOTION ORd 2011-39](#)
[Sales Ordinance Memo](#)
[Ord 2011-39 Whitcomb Height III Subdivision Sale](#)
[Attachment A to ORD 2011-39](#)
[Vicinity Map](#)
[Plat](#)
[Plat zoomed in](#)
[Plat with Grades](#)
[cWH Subdivision](#)
[cPhase 1 \(April 2011\)](#)
[Drawings](#)
[Image 1 Kramer Gate](#)
[Image 4 Jacobs Cir](#)
[Image 5 Jacobs Cir](#)
[Assessor memo](#)
[Mailing List](#)

- I [11-203](#) Authorize the Municipal Administrator to execute the Alaska Clean Water Action 2012 Grant Agreement.

Attachments: [M & Alaska Clean Water Action Grant Agreement](#)

- J [RES 11-23](#) Authorizing the application for a loan increase from the Alaska Department of Environmental Conservation under the Alaska Clean Water Fund for Japonski Sewer Lift Stations Rehabilitation.

Attachments: [M & Res 2011-23 info](#)

- K [11-201](#) Discussion/Direction on Sales Tax Holiday for 2011.

Attachments: [Sales Tax Holiday](#)

XI. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XII. ADJOURNMENT

*Colleen Ingman, MMC
Municipal Clerk
Publish: October 7 & 10 (revised)*