



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Timothy Pike,
Vice Deputy Mayor JJ Carlson,
Kevin Mosher, Scott Saline,
Chris Ystad, Thor Christianson*

*Municipal Administrator: John Leach
Municipal Attorney: Rachel Jones
Municipal Clerk: Sara Peterson*

Tuesday, October 22, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[24-169](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Fire Dept Quarterly Report](#)

[Library Quarterly Report](#)

[FY2024 Interim Financial Statements](#)

VI. CEREMONIAL MATTERS

[24-161](#) Proclamations: 1) Veteran's Day and 2) Native American Heritage Month

Attachments: [Veteran's Day](#)

[Native American Heritage Month](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [24-166](#) Approve the minutes of the October 8 Assembly meeting

Attachments: [Consent and Minutes](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

- B** [24-162](#) Reappoint: 1) Karen Lucas to a three-year term on the Historic Preservation Commission, 2) Katie Riley to a three-year term on the Planning Commission, and 3) Katie Riley to a three-year term on the Sustainability Commission

Attachments: [Motion reappointments](#)

[Lucas Historic Preservation Commission](#)

[Riley Planning Commission](#)

[Riley Sustainability Commission](#)

- C** [24-163](#) Appoint Nicole Fiorino to a three-year term on the Historic Preservation Commission

Attachments: [Motion appointment](#)

[Fiorino Historic Preservation Commission](#)

- D** [24-164](#) Appoint one to a two-year term on the Gary Paxton Industrial Park Board of Directors: 1) Chad Goeden (incumbent) 2) Jeremy Serka

Attachments: [Motion GPIIP appointment](#)

[Goeden GPIIP](#)

[Serka GPIIP](#)

- E [24-165](#) Appoint seven members to the Tourism Commission: 1) Carol Bryant-Martin, 2) Devon Calvin, 3) Austin W. Cranford, 4) Ian Dempster, 5) Vaughn Hazel, 6) Bethany Lowrance, 7) Chris McGraw, 8) Christine McGraw, 9) Martha Moses (STA nomination), and 10) Jeremy Plank

Attachments: [Motion Tourism Commission REVISED](#)

[Chapter 2.32 SGC](#)

[Bryant-Martin](#)

[Calvin](#)

[Cranford](#)

[Dempster](#)

[Hazel](#)

[Lowrance](#)

[McGraw Chris](#)

[McGraw Christine](#)

[Moses](#)

[Plank](#)

XI. **UNFINISHED BUSINESS:**

None.

XII. **NEW BUSINESS:**

New Business First Reading

- F [ORD 24-24](#) Making supplemental appropriations for fiscal year 2025 (Airport Terminal Project)

Attachments: [Motion Ord 2024-24](#)

[Memo and Ord 2024-24](#)

Additional New Business Items

- G [24-167](#) Discussion/ Direction on the draft Request for Proposals for Visit Sitka: Convention & Visitor Services

Attachments: [Discussion_Direction_Memo](#)

[DRAFT Visit Sitka RFP](#)

- H [24-168](#) Approve a Memorandum of Understanding between the City and Borough of Sitka and the Sitka Dock Company, LLC

Attachments: [Motion Memo MOU](#)

XIII. **PERSONS TO BE HEARD:**

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

- I [24-159](#) Legal Matter - Baranof Taxi & Tours, LLC, and Thaddeus & Melissa A. Lara v. Robert M. Baty
Attachments: [Motion](#)

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 907.747.1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
Publish: October 17*