



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

MEMORANDUM

To: Mayor Eisenbeisz & Assembly Members

Thru: John Leach, Municipal Administrator 

From: Kevin Knox, Parks and Recreation Coordinator 

Date: April 2, 2025

Subject: AirFloor Donation from Sitka Recreation Foundation

Background:

The Sitka Recreation Foundation has dedicated funds for the purchase of an AirFloor, measuring 40'x25'x4" at a value of \$17,103.42. The value of the AirFloor categorizes it as a major asset and requires the Assembly to accept the donation. The Sitka Recreation Foundation does not require any matching or other commitments from the City and Borough of Sitka or Parks and Recreation Division.

This donation directly aligns with Goal 4 of the CBS strategic plan: "Plan and invest in sustainable infrastructure for future generations," specifically addressing objective 4.1, "Identify revenue to address existing capital needs and deferred maintenance."

- **Alignment with Mission and MOU:**
 - The Parks and Recreation Program's mission, as outlined in the Memorandum of Understanding (MOU) between the CBS and the Sitka Recreation Foundation, emphasizes delivering programs that reflect community priorities, supporting diverse needs, and ensuring sustainability.
 - The Foundation's mission, formed in 2023, is to support the quality of life in the community by facilitating financial and human investments in recreational opportunities, directly aligning with the strategic goals of the Parks and Recreation Program.
 - The foundation operates as a separate legal entity, governed by its own board of directors, ensuring transparent and proper handling of donated assets.
- **Expanded Programming Scope:** The AirFloor will significantly expand the programming scope of the gymnastics programs. It will provide a larger, safer tumbling space, allowing instructors to offer a more enriching and engaging experience for participants of all ages.
- **No Matching Funds Required:** This donation is a fully purchased asset, eliminating the need for any matching funds from the CBS. This represents a direct and valuable contribution to the Parks and Recreation Department's resources.

The AirFloor is stored at KGH and utilized to enhance the gymnastics programs offered by the Parks and Recreation Department.

Recommendation:

It is strongly recommended that the City and Borough of Sitka (CBS) accept the generous donation from the Sitka Recreation Foundation of an AirFloor for the Parks and Recreation gymnastics programming. Accepting this donation will provide a valuable asset to the Parks and Recreation Department, directly contributing to the strategic goals of the CBS. The AirFloor will expand programming capabilities, enhance participant safety, and promote community well-being, all without requiring any financial outlay from the CBS.