



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final-revised City and Borough Assembly

Mayor Cheryl Westover
Deputy Mayor Pete Esquiro, Vice-Deputy Mayor Thor
Christianson,
Terry Blake, Phyllis Hackett, Mim McConnell, and Mike Reif

Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC

Tuesday, May 22, 2012

5:00 PM

Assembly Chambers

SPECIAL MEETING - FY2013 Budget - 5:00 PM

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL

Present: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

- A [ORD 12-17](#) Adopting Budgets for the Fiscal Year July 1, 2012 through June 30, 2013

Finance Director, Jay Sweeney, presented a spreadsheet showing proposed decrements and unallocated General Fund monies.

Dinley clarified that these were projected additional funds from the school district, legislation and increased revenue sharing and were not included in the original budget. The unallocated funds are unobligated and available to bring back some of the decremented items.

The following people spoke in support of the Parks and Rec Manager Position: Hans VonRekowski, John Stein, Stephen Morse.

REGULAR MEETING - 6:00 PM

- IV. CORRESPONDENCE/AGENDA CHANGES

Item I was postponed.

Recess from 5:58 PM to 6:03 PM.

Government-to-Government Update with Sitka Tribe of Alaska

STA Representative, Dale Williams, gave an update on what has been happening within the Tribe. He noted that the Herring Summit was successful. He spoke of how proud the Tribe was of the members who had and were currently serving in the military. Williams extended an invitation to the Assembly for a Government to Government dinner with STA at the Assembly's convenience.

VI. PERSONS TO BE HEARD

Sarah Bell, Library Director, shared that a special showing of photos taken within Afghanistan would take place at the library Sunday, May 27.

Rick Harris, Sealaska Executive Vice President, spoke of Sealaska signing a historic MOA with STA on five cultural properties within Sitka giving full management to STA. He shared that the land legislation was still out there to convey native cultural sites back to Sealaska.

Jaeleen Araujo, Sealaska Vice President and General Counsel, gave an update on Redoubt. And color of title was filed by Sheldon Jackson College delaying the process of conveyance. She spoke of drawing up a MOU with CBS on Redoubt with continuing use of the area for all Sitkan residents.

VII. REPORTS

Larry Markley, CBS Lobbyist, gave a legislative update. One earmark that occurred was the breakwater project funded at \$8 million dollars by Corp of Engineers, the only construction project funded by COE this fiscal year. Most of the work he has done for the past 12 months has been through agencies vs with the delegation. The delegation really powered Sitka's items through. He has really tried to drum up support to combat the invasive species in Whiting Harbor, and managed to get \$500,000 in support. The Blue Lake Expansion is on a lot of peoples radar in the Legislature. At the active encouragement of Sitka, Senator Murkowski had introduced a bill trying to get hydroelectric classified as renewable energy resource. Sitka is received well in DC.

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Mayor - Congratulated Sitka on being chosen for a second time as a Bronze Level Bicycle Friendly Community.

Administrator - Reiterated how much care CBS staff put into coming up with the budget this year.

Other - McConnell attended two American Government Classes at SHS on deficit budget challenges and also attended the USCG change of command ceremony.

VIII. CONSENT AGENDA

A [12-75](#) Approve the minutes of the May 8, 2012 Assembly meeting

This item was APPROVED ON THE CONSENT AGENDA.

B [12-76](#) Authorize the sale/donation of Ladder 7 "Smokey Blue" to the City of St. George - Alaska Public Safety paying for transport and find that

competitive bid is inappropriate due to the nature of the property or circumstances surrounding its disposal

Dave Miller, Fire Chief, came forward and explained why the sale was taking place and that their current truck is virtually unusable.

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

C [12-74](#) Approve the hiring of Al Stevens as Assistant Fire Chief

Dinley stated that hiring Stevens at this salary makes the wage competitive with what is being paid around the state.

A motion was made by Hackett that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

D [RES 12-11](#) Setting the Millage Rates for the Fiscal Year July 1, 2012 through June 30, 2013

Randy Hughes, Municipal Assessor, explained that it was a simple housecleaning issue as the mill rate is set with a cap of 6 mill.

A motion was made by Hackett that this Resolution be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

IX. UNFINISHED BUSINESS:

E [12-73](#) Reappoint Mike Coleman to a term on the Port and Harbors Commission.

Westover recused herself as Coleman is her nephew.

Assembly members thanked Coleman for his hard work and willingness to serve.

A motion was made by Hackett that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

Recused: 1 - Westover

F [ORD 12-14](#) Adjusting the FY 2012 Budget for known changes as part of the Second Quarter Budget Execution Review.

A motion was made by McConnell that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

- G** [ORD 12-15](#) Amending SGC Chapter 1.25 entitled "Public Records" at Subsection 1.25.08 entitled "Appeals"

Hillhouse clarified it was a clerical.

A motion was made by Hackett that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

- H** [ORD 12-16](#) Amending the SGC at Chapter 15.05 entitled "Water Service" at Subsection 15.05.620 entitled "Rates and Fees" to adjust the rates for water service

A motion was made by McConnell that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

- I** [ORD 12-06](#) Amending the Sitka General Code by repealing the sales tax exemption provision currently at Sitka General Code subsection 4.09.100Y for "exemption for retired persons who have reached the age of sixty-five," and adding a new section 4.09.105 entitled "Sales Tax Exemption for Sitka Senior Residents"

A motion was made by Christianson that this Ordinance be POSTPONED to the May 29 Special Meeting. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

X. NEW BUSINESS:

- J** [12-77](#) Authorize the Administrator to sign a Professional Services Agreement with Power & Control Engineering - Engineering Services Electrical Department

Chris Brewton, Electric Director, explained one FTE position would be terminated at the end of the Blue Lake Project and one position might be reclassified in consideration of future projects. He spoke of the wonderful job Dryden had done and that he has been heavily recruited by other entities in the state for his expertise. Brewton recognized Dean Orbison and Paul Carson for their commitment and great work they are doing for the city.

Reif pointed out that the compensation was extremely reasonable.

Hackett commended the whole Electric Department for working so hard and keeping it operating so smoothly.

A motion was made by McConnell that this Contract/Agreement be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

K [12-68](#) Approval of Contract Coordinator for the Blue Lake Expansion Project - Electric Department

Electric Director, Chris Brewton, explained that this position would work strictly with the contracts for the Blue Lake Expansion Project. He stated it would be filled in-house by an employee who is qualified and is already familiar with and working on the project. He stated that this position would expire with completion of Blue Lake Expansion.

A motion was made by McConnell that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

New Business First Reading

L [RES 12-09](#) Urging the North Pacific Fishery Management Council to adopt measures that reduce the Halibut prohibited species catch in the Gulf of Alaska Groundfish Fisheries

Linda Behnken, Director of Alaska Longline Fisherman's Association, stated that halibut stocks have declined across the coast but is particularly severe in the Southeast area. She reported that the number of halibut that are killed as bycatch trawling is equal to the number of halibut that are taken in the commercial longline fishery. There has been a 75% reduction in the allocated commercial catch limit and a 34% reduction in the charter limit to let the stocks rebuild and at the same time no reduction in the bycatch limit. The North Pacific Fisheries Management Council will be looking at options to reduce the amount of bycatch limit in June.

A motion was made by Reif that this Resolution be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

M [RES 12-10S](#) RES 2012-10 S Regarding the Sitka Sustainable Outdoor Recreation Action Plan

Carol Goularte, Deputy Forest Supervisor, pointed out that it was important for the USFS to work with local communities to provide economic viability and listen to what the community has to say. The USFS has put \$50,000 into the project to further the future of recreation. This was a pilot project with Sitka as one of the first communities. The project is now complete and will be available to the public at the library and online.

Esquiro expressed concern about sustainability. McConnell served on the committee putting the project together and felt it would be a safe plan to support and in no way obligated CBS to implement projects.

A motion was made by McConnell that this Resolution be APPROVED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

N [ORD 12-17](#) Adopting Budgets for the Fiscal Year July 1, 2012 through June 30, 2013

Discussion and clarification on the 2% COLA amendment.

Hillhouse - What we are talking about here is making money that may be available to the unions, we will negotiate with them. We just don't give an amount to ASEA-this is going to be your COLA. We have to negotiate any wages, terms, hours etc. We have identified some additional money that the Administrator may negotiate with the unions on. Rather than us saying we are awarding this to those employees.

Dinley - The ASEA contract already says that if the salary for non-reps gets an increase they will get an equal raise. It is already in the contract.

Hillhouse - I understand that may be in the contract, but that doesn't mean that is the only position ASEA may take when they go into negotiations. I just want to make it clear that the assembly isn't unilaterally acting and awarding money to a union and that we will be working with the union and its employees on proper negotiations. It's just a matter to make sure we don't get into any collective bargaining agreement unfair labor practice violations.

Reif - So as the administrator do you want us to build into the budget 2% for all staff so that you will have that money if you need it?

Dinley - If you build it in we would be able to offer, but we don't have to provide it.

Christianson - Budgeting is not necessarily spending.

Recess from 9:20 PM to 9:26 PM.

A motion was made by Blake that this Ordinance be AMENDED by adding the following decrements back into the budget

- 1) Parks & Recreation Manager \$94,460**
 - 2) Customer Service Representative \$25,214**
 - 3) Summertime Groundskeepers \$ 56,500**
 - 4) Assistant Clerk 3/4 Time \$15,650**
 - 5) COLA Expense all Staff 2% \$162,000**
 - 6) Support of Convention & Visitors Bureau \$43,320**
 - 7) Support of Sitka Historical Society \$20,000**
 - 8) Contractual Snow Removal \$16,500**
 - 9) Library Operating Hours/Library Assistants \$26,160**
 - 10) Centennial Building Supplies/Repairs/Maintenance \$4,800**
 - 11) Infrastructure Maintenance Sinking Fund \$164,776**
 - 12) Assessing Consultants & Equipment \$1,500**
 - 13) Recreation Training & Contractual/Equipment \$12,300**
- These AMENDMENTS PASSED by the following vote.**

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

A motion was made by Christianson that this Ordinance be PASSED ON FIRST READING AS AMENDED. The motion PASSED by the following vote.

Yes: 7 - Westover, McConnell, Blake, Christianson, Esquiro, Reif, and Hackett

XI. PERSONS TO BE HEARD:

None

XII. EXECUTIVE SESSION

None

XIII. ADJOURNMENT

Motion by McConnell to ADJOURN the meeting. The meeting ADJOURNED at 10:10 PM.

ATTEST:

Serena Wild
Deputy Clerk