



Application for Appointment to Boards, Committees, and Commissions
City and Borough of Sitka

Board/Commission/Committee: Health Needs and Human Services Commission
Name: Charlie Woodcock Daytime Phone: [REDACTED]
Address: [REDACTED] Evening Phone: [REDACTED]
Email Address: [REDACTED] Fax Number: [REDACTED]
Length of Residence in Sitka: 1 year 8 months Registered to vote in Sitka? Yes ☒ No
Employer: Youth Advocates of Sitka

Organizations you belong to or participate in: Hope Coalition, Pathways, The Rotary Club, Wooncheen Health Network, Sitka Health Summit, AAHC-Alaska Association of Home Children, FFTM-Alaska chapter "Family Focused Treatment Association and BHC-Behavioral Health Committee"
Explain your main reason for applying:

I am interested in assisting in the local development of policy as it relates to the health needs and human services in the community.

What background, experience or credentials will you bring to the board, commission, or committee membership?

20+ years of experience in human services

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: 9-4-18 Signature: [Signature]

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed? Yes ☐ No ☐

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org

Charlie Lynn Woodcock
Curriculum Vitae

**Youth Advocates of Sitka
Executive Director**

E-mail: [REDACTED]

Mailing Address
[REDACTED]

Cell Phone: [REDACTED]

Education

Ph.D., Academic Psychology (12-98) thru (3-09)

Walden University

- * All but dissertation is completed
- * Specialization within Counseling Psychology

M.Ed., Counseling and Human Development (5/98)

Lindsey Wilson College: Columbia, KY

- * NCA, CACREP, and SACS Certification
- * 3.95 G.P.A.
- * Specialization within Mental Health Counseling

B.A., Human Services (5/96)

- * Cum Laude
- * 3.9 G.P.A.
- * Graduated with Honors for the Human Services Dept.

Ph.D. Dissertation

Title: "The relevant aspect of Field Dependence/Independence within predicting successful discharge from a Residential Psychiatric Treatment Facility"

Advisor: John Bender Ph.D.

Relevant Experience

Employment

Executive Director (11/16)-(present)

Youth Advocates of Sitka

- * Responsible for the entire agency's administrative and program operation.
- * The primary representative of the organization to the community.
- * Ensuring all programs and functions are in compliance with regulatory, accreditation, and industry standards.

Corporate Compliance Officer (2/14)-(9/16)

Spectrum Care Academy

- * Responsible for the organizations compliance with State and Federal regulation.
- * Play central role in Joint Commission preparation and development of elements of performance.
- * Responsible for a Consultation role with all Facility Directors.
- * Responsible for Policy and Procedure development and implementation.

Clinical/Program Director—Facility Administrator (2/05)-(2/14)

Glasgow, Columbia, and London Spectrum Care Academy

- * Responsible for the day-to-day operation and supervision of two free standing nine bed Psychiatric Residential Treatment Facility for adolescences.
- * Responsible for the clinical and program supervision of services provided.
- * Responsible for ensuring compliance to State and Federal regulations.

Adjunct Professor of Psychology

Western KY University Region Campus (2003-2009)

- * Taught an array of intro and upper level psychology undergraduate classes.
- * Taught some graduate classes.
- * Mentor and supervisor of on-site undergraduate practicum students and graduate level intern students.

Institutional Therapeutic Recreational Activity Director

Glasgow State Nursing Facility (1999-2005)

- * Department Head--supervise a department of five Activity therapists.
- * Coordinate and designed all therapeutic interactions toward residential population.
- * Responsible for treatment plan development and CQI (Continuous Quality Improvement) issue formation and development.
- * Responsible for formal data analysis of therapeutic interaction patterns and trends.

MHA: Mental Health Associate (2002)-(2005)

Spectrum Care Academy (Part-time position)

- * Provide group therapy toward residential population: Adolescent psychiatric residents.
- * Participate within behavioral modification program with residential population.
- * Monitor residential self-administration of psychotropic medications

Liaison Position between Glasgow State Nursing Facility and Specialized Services-- Systematic group-effort toward community placement

- * Designed and implemented a complex behavioral program to assist within placement transition
- * Clinical Supervision of five contracted providers, and program development.
- * Assisted within the ELP (essential life planning) process.
- * Coordinated interaction with facility and LifeSkills(Specialized Services).

Dual Position:MH/MR Social Worker & Activities Consultant

Glasgow State Nursing Facility

- * Designed and implemented a complex one-on-one program and coding system.
- * Experience within individual Care Plan development and MDS process.
- * Active within the restructuring process of departmental and therapeutic focus.

Assistant to the Director of Social Services (5/96)-(1/97)

Glasgow State Nursing Facility

- * Assisted Director with departmental paperwork and resident's progress notes
- * Possessed liaison position between inter-departmental interaction
- * Interacted with family members and residents, both upon a social and therapeutic level

Internships

Graduate Level Internship (400 Supervised hours) (1/98)-(4/98)

Glasgow State Nursing Facility

- * 140 Direct Clinical Internship hours
- * Active within programmatic and interdepartmental changes related to Licensure requirements.
- * Initiated a computer database which quantified and analyzed internal residential incident data, to correlate relational rhythmic patterns.
- * Active within the Risk Management process and the Monthly Incident Report development.

Graduate Level Internship (600 Supervised hours) (9/97)-(12/97)

Barren County Correctional Center

- * 240 Direct Clinical Internship hours
- * Caseload of individual(139 hours) and group(118 hours) interaction
- * Experiences in anger control and chemical dependency counseling

Graduate Level Practicum (150 Supervised hours) (6/97)-(8/97)

Summit Manor

- * 40 Direct Clinical Internship hours
- * Co-leaded Alzheimer's Therapeutic Group
- * Experiences with play, touch, and music therapy through individual sessions

Undergraduate Level Practicum (240 Supervised hours) (8/95)-(6/96)

Glasgow State Nursing Facility

- * Experiences within Psychopathology and Pharmacological
- * Interacted with residents through therapeutic activities
- * Experiences within clerical duties of Social Services Dept.



Health Needs and Human Services Commission

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
DOUG OSBORNE 209 Moller Avenue	747-0373 dosborne@sitkahospital.org	1/27/15 10/24/17	10/14/17 10/24/20	CHAIR
LOYD PLATSON 805 Charles Street	747-3636 x226 w 623-7560 c lplatson@scpsak.org	8/25/15 11/7/17	10/28/17 11/7/20	VICE CHAIR
JEFF ARNDT 207 Cedar Heights	738-2025 queenmab@gci.net	11/11/15	11/11/18	
BARBARA KENDALL 206 Park Street	738-1808 bekendall40@yahoo.com	8/23/16	8/23/19	
VERA GIBSON 107 Rudolph Walton Circle	747-3636 x224 w 738-0812c vgibson@scpsak.org	10/24/17	11/22/19	<i>Treas term</i>
MARTHA PEARSON 814 Charles Street	738-2534 marthap@searhc.org	11/7/17	12/8/18	<i>Gray's term</i>
JENNIFER HERRERA 716 Biorka Street	720-427-0233 jennifer.herrera@gmail.com	1/23/18	9/13/19	<i>Viator's term Resigned 7/12/18</i>
Melissa Henshaw Deputy Clerk/Records Specialist	747-1826 melissa.henshaw@cityofsitka.org			Secretary
Richard Wein PO Box 2424	738-0577 assemblywein@cityofsitka.org			Assembly Liaison

Established by Ordinance 2013-23

7 members, 3-year terms. A vacancy on the commission shall be filled by appointment by the Assembly for any remainder of an unexpired term.

Meeting schedule: 2nd Thursday of the month; 2:00 p.m. at Harrigan Centennial Hall, 330 Harbor Drive
– Meetings are to be held no less than four times per year.

Revised: July 12, 2018