

Should this item be pulled from the consent agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve Resolution 2016-08 on first and final reading.

MEMORANDUM

To: Mayor McConnell and Members of the Assembly
Mark Gorman, Municipal Administrator

From: Michael Harmon, P.E., Public Works Director *DT For MH*
Nick Kepler, Maintenance & Operations Superintendent *NK*

Reviewed: Jay Sweeney, Finance Director *JS*

Date: April 20, 2016

Subject: Cross Trail Multimodal Pathway – Federal Land Access Program (FLAP)
Grant Application for \$1,819,400 for Phase 6 Construction

Attached to this memorandum is a detailed information letter from Sitka Trail Works (STW) describing the proposed Cross Trail FLAP 6 project. CBS will be partnering with STW to design and construct the Cross trail extension from Harbor Mountain Road to Starrigavan Recreation Area. With Assembly approval STW will compile the grant application on behalf of CBS.

The total project cost is estimated to be \$2 million. The grant request will be for 90.97% of project costs or \$1,819,400. CBS will commit to a \$4,000 in-kind match in addition STW will commit to secure the remainder of the match requirement of \$176,600 to reach a total of \$180,600 or 9.03% match of the total project cost of \$2 million.

The grant application to fund this project shall need to be submitted by May-2016 and the grant funds will be available to use in October-2018. If the Assembly decides prior to October-2018 that it is not in the best interest to construct additional infrastructure CBS can de-obligate grant funds no penalty.

Once phase 6 of the Cross Trail is constructed it will be added to the CBS's infrastructure to be maintained by city staff.

Fiscal Note

The Municipality intends to charge the maximum allowable of indirect cost reimbursement to the grant. This will reduce the amount of the grant available for project costs. The Municipality intends to reimburse Sitka Trail Works, to the extent allowable under the grant, for its indirect costs as was done with prior cross trail grants. The rationale for indirect cost reimbursement is that both the Municipality, and its contractors, incur significant indirect costs administering grants. The Municipal Finance Department must account for grants and prepare grant reimbursement reports and expenditure reimbursement requests. In addition, the Municipality, as the Grantee, bears the cost of external Single Audit Act auditing of the grant.

If the grant is received, the Municipality must still obtain expenditure appropriations of grant funds in upcoming budgets. Receipt of a grant does not provide an automatic appropriation to spend.

Recommendation:

Approve Resolution 2016-08 authorizing CBS to apply for a grant from the Alaska Federal Lands Access Program (FLAP).

CITY AND BOROUGH OF SITKA

RESOLUTION NO. 2016-08

A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF SITKA SUPPORTING THE CITY'S APPLICATION TO THE ALASKA FEDERAL LANDS ACCESS PROGRAM (FLAP) GRANT PROGRAM FOR \$2,000,000 FOR CONSTRUCTION OF PHASE 6 OF THE CROSS TRAIL MULTIMODAL PATHWAY IN 2019

WHEREAS, a grant from the Alaska Federal Lands Access Program (FLAP), if awarded, will fund the Phase 6 Cross Trail Multimodal Pathway (Cross TMP) construction from Harbor Mountain to the Alaska Marine Highway Terminal and Starrigavan; and

WHEREAS, the Sitka Cross Trail multimodal pathway project is a community priority since the pathway provides a non-motorized transportation alternative to Sitka's roads and links schools, recreation facilities, downtown, trails, subdivisions and other major public destinations; and

WHEREAS, the Sitka Cross Trail is a publicly-identified priority in the 2003 Sitka Trail Plan to which the City is a MOU partner, the 2002 Sitka Non-Motorized Transportation Plan, Sitka Parks and Recreation Plan, 2007 CBS Comprehensive Plan and 2011 Sitka Outdoor Recreation Action Plan; and

WHEREAS, the City and Borough of Sitka Assembly has passed eleven separate resolutions since 1998 in support of the Cross Trail project; and

WHEREAS, the Cross TMP Phase 6 construction provides the final link to the Alaska Marine Highway and Starrigavan Recreation area and campground with neighborhood access at the new McGraw Old Sitka Rocks Dock; and

WHEREAS, the Cross TMP Phase 6 will provide a safe and pleasant non-motorized transportation alternative to Halibut Point highway for residents and visitors; and

WHEREAS, the Cross TMP Phase 6 will provide an alternative emergency evacuation route if Halibut Point Road becomes impassible as a result of a catastrophic earthquake and/or tsunami; and

WHEREAS, the Cross TMP Phase 6 will be a sustainable, multimodal pathway design requiring little to no major maintenance over time.

THEREFORE, BE IT RESOLVED, that the Municipal Administrator of the City and Borough of Sitka, Alaska is hereby authorized to negotiate, execute and administer any and all documents required for the application and acceptance of funding from the Alaska Federal Lands Access Program and to manage those funds on behalf of the City and Borough of Sitka.

BE IT FURTHER RESOLVED, that the Municipal Administrator of the City and Borough of Sitka, Alaska is hereby directed to execute any and all agreements with the Alaska Federal Lands Access Program in such a way as to provide for the maximum amount of indirect cost reimbursement to the City and Borough Sitka allowable under Federal guidelines and regulations.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska on this 26th day of April 2016.

Mim McConnell, Mayor

ATTEST:

Sara Peterson, CMC
Municipal Clerk