



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda

### City and Borough Assembly

*Mayor Steven Eisenbeisz,  
Deputy Mayor Kevin Mosher,  
Vice Deputy Mayor Crystal Duncan,  
Thor Christianson, Chris Ystad,  
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach  
Municipal Attorney: Brian Hanson  
Municipal Clerk: Sara Peterson*

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Tuesday, February 28, 2023

6:00 PM

Assembly Chambers

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#### REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-033](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[Assessing Quarterly Report](#)

[Planning Q1 2023\\_PLN Quarterly Report](#)

VI. CEREMONIAL MATTERS

*None.*

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[23-026](#) 1) Sitka Tribe of Alaska - Lawrence Widmark, and  
2) Rasmuson Foundation/State of Alaska - Broadband Alaska and Digital Equity Across Alaska

Attachments: [Special Reports](#)

**VIII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.*

**IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

**A**     [23-025](#)     Approve the minutes of the February 14 Assembly meeting

***Attachments:*** [Consent and Minutes](#)

**B**     [23-027](#)     Approve the following liquor license applications:

1) transfer of ownership/location application from Trinity Business Services, LLC dba Halibut Point Crab & Brew at 4513 Halibut Point Road to Marina Pizza & Grill LLC at 201 Katlian Street, and

2) a premises diagram application and restaurant designation permit application for Marina Pizza & Grill LLC at 201 Katlian Street

***Attachments:*** [Motion and Memos Marina Pizza](#)

[#5510 Transferee Marina Pizza & Grill LLC](#)

C [23-028](#) Approve the following marijuana license renewal applications:

1) standard marijuana cultivation facility license renewal applications submitted by Jeremy J. Erickson dba Vern's Wicked Weed at 3872 Halibut Point Road, Northern Lights Indoor Gardens LLC at 1321 Sawmill Creek Road Suites M, N, O, & P, AKO Farms LLC at 1210 Beardslee Way, vanGreen's LLC at 224 Smith Street #D & #E, AKO Farms LLC dba AKO at 213 Price Street, and

2) retail marijuana store license renewal applications submitted by Northern Lights Indoor Gardens LLC at 1321 Sawmill Creek Road Suites N, O, & P, AKO Farms LLC dba AKO Farms Direct at 1210 Beardslee Way, and

3) a marijuana concentrate manufacturing facility license renewal application submitted by AKO Farms LLC at 1210 Beardslee Way

**Attachments:** [Motion and Memos](#)

[2022-2023 Marijuana License Renewals-LGS Notice Sitka](#)

[10071 SMCF Verns Wicked Weed](#)

[10136 SMCF Northern Lights](#)

[12253 SMCF AKO Farms](#)

[16738 SMCF VanGreens](#)

[26162 SMCF AKO 2](#)

[10138 RMS Northern Lights](#)

[19898 RMS AKO Farms](#)

[16767 MCMF AKO Farms](#)

X. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

D [23-029](#) Appoint Elise Davidson Kitka to an unexpired term on the Health Needs and Human Services Commission and reappoint Casey Campbell to a two-year term on the Gary Paxton Industrial Park Board

**Attachments:** [Motion](#)

[Kitka HNHS](#)

[Campbell GPIIP](#)

XI. **UNFINISHED BUSINESS:**

- E      [23-021](#)      Discussion / Direction / Decision for consideration of property tax and utility expense exemption to the Sitka Historical Society per the terms of their lease in Harrigan Centennial Hall

**Attachments:** [01 Motion Discussion Decision Direction](#)

[02 Memo -SHS Lease](#)

[Sitka Historical Society Museum Balance Sheet Budget to Actual Income State](#)

## XII.      NEW BUSINESS:

### New Business First Reading

- F      [ORD 23-03](#)      Making supplemental appropriations for fiscal year 2023 (mid-year supplemental appropriations)

**Attachments:** [Motion](#)

[Memo and Ord 2023-03](#)

### Additional New Business Items

- G      [23-031](#)      Approve the Shared Services Agreement between the City and Borough of Sitka and the City of Whittier for dispatch services to the Whittier and Girdwood service area

**Attachments:** [Motion Memo and Shared Services Agreement](#)

- H      [RES 23-07](#)      Authorizing the Municipal Administrator to apply for and execute a grant with the US Department of Transportation (USDOT) Federal Highway Administration (FHWA) for \$606,000 to support the Wachusett Storm Sewer Rehabilitation Project

**Attachments:** [Motion Memo Res 2023-07](#)

- I      [23-030](#)      Discussion / Direction / Decision on applying for the Transportation Alternatives Program projects and match commitments - 1) safety improvements for crossing State Right of Way Sawmill Creek Road at Raptor Way and 2) State Right of Way Harbor Drive Improvement Safe Pedestrian Crossing Project

**Attachments:** [DOT TAP crossings memo](#)

- J      [23-032](#)      Discussion / Direction / Decision on the establishment of a Tourism Task Force

**Attachments:** [Memo Tourism Task Force](#)

## XIII.      PERSONS TO BE HEARD:

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIV. REPORTS****a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****XV. EXECUTIVE SESSION**

*Not anticipated.*

**XVI. ADJOURNMENT**

*Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.*

*Sara Peterson, MMC, Municipal Clerk  
Publish: February 24*