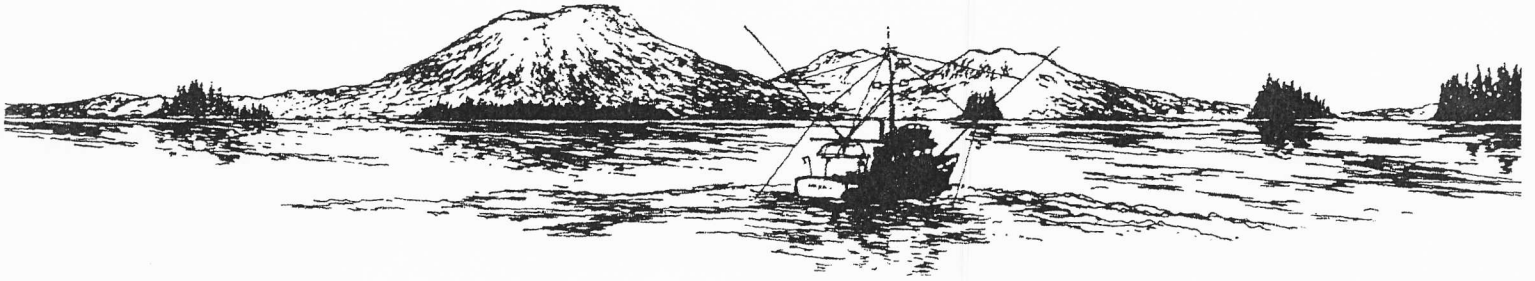


SITKA SCHOOL DISTRICT

www.ssd.k12.ak.us

300 Kostrometinoff
Sitka, Alaska 99835
Phone: (907) 747-8622
Fax: (907) 966-1260



DATE: July 7, 2010

TO: Mayor and City and Borough Assembly

FROM: Sitka School District
Steve Bradshaw, Superintendent

RE: Award of the Keet Gooshi Heen Electrical Up-Grades Project: Re-Bid

On July 6, 2010, during a special school board meeting, the Sitka School Board recommended that the City of Sitka Assembly accept the Keet Gooshi Heen Elementary School project bid from Sitka Electric in the amount of \$668,400.

"Educating Today's Children to Become Tomorrow's Leaders"



City and Borough of Sitka


PUBLIC WORKS

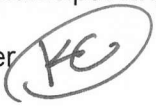
100 LINCOLN STREET • SITKA, ALASKA 99835

PHONE (907) 747-1804 • FAX (907) 747-3158

MEMORANDUM

To: Mayor McAdams and Assembly Members
James Dinley, City Administrator

Through: Michael Harmon, P.E., Public Works Director
Stephen Weatherman, P.E., Municipal Engineer 

From: Kelli Cropper, Project Manager 

cc: Dave Wolff, Finance Director
Steve Bradshaw, Sitka School District Superintendent

Date: 2 July 2010

Subject: Keet Gooshi Heen Elementary School Electrical Upgrades (Re-Bid) Project:
SSD Major Maintenance Project, EED Project #DR-07-102

Background

There are a number of maintenance projects at the Keet Gooshi Heen Elementary School (KGH) which comprise the overall State of Alaska Department of Education & Early Development (EED) Major Maintenance Project. The Electrical Upgrades Project is the last specific project to bid. The Roof Replacement was completed last summer ahead of schedule and under budget, the EED approved 'in house' work is about 65% complete and will be 100% complete by the end of this summer.

The Keet Gooshi Heen Elementary School Electrical Upgrades Project Re-Bid, Bids were opened Friday 2 July 2010. The responsive, responsible, qualified low bid was received from Sitka Electric Company in the amount of \$628,400.00, base bid and \$40,000.00 fixed item (contingency money) for a total bid of \$668,400.00.

The Electrical Upgrades Project includes replacement of the fire alarm system and devices, replacement of the intercom system, replacement of the clocks (system), replacement of the computer network and the installation of a new wireless system, replacement of audio equipment, replacement of some light fixtures, cutting and patching, and other work as necessary to accommodate the installation and/or replacement of the systems listed above.

Analysis

The project was bid in accordance with the CBS Procurement Policies and State of Alaska Department of Education and Early Development (EED) requirements.

Sitka Electric Company is qualified to perform the Keet Gooshi Heen Elementary School Electrical Upgrades Project and it offered the Responsive, Responsible, and Low Bid. Funds are available for the award of the contract.

The EED has approved an amended budget relocating unspent project funds for award of the Electrical Upgrades Project and the Sitka School Board has reviewed and recommended the Award of the contract for this Work to Sitka Electric Company.

Fiscal Note:

The Keet Gooshi Heen Re-Roof, Remodel, and Electrical Upgrade Project - EED Major Maintenance Project #DR-07-102 is funded for \$1,775,447 (total project funds). The remaining un-encumbered project funds total \$680,592.00 and allow for award of a contract in the amount of \$668,400.00. The remaining unencumbered funds allow for additional contingency and other project costs.

Recommendation:

Approve Award of the Keet Gooshi Heen Elementary School Electrical Upgrades Contract in the amount of \$668,400.00 to Sitka Electric Company.