



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final City Assembly

MAYOR Scott McAdams
Jack Ozment, Deputy Mayor - Reber Stein, Vice Deputy Mayor
Cheryl Westover - Mim McConnell
Phyllis Hackett - Larry Crews

MUNICIPAL ADMINISTRATOR: Jim Dinley
MUNICIPAL ATTORNEY: Theresa Hillhouse
MUNICIPAL CLERK: Colleen Ingman, MMC

Tuesday, September 28, 2010

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 5 - Ozment, Stein, Crews, Hackett, and McConnell

Absent: 1 - McAdams

IV. CORRESPONDENCE/AGENDA CHANGES

V. PERSONS TO BE HEARD

Jennifer McNichol, encouraged the Assembly to name the new multipurpose field after Lt. Sean Kreuger, who died in the July 7, 2010 Coast Guard helicopter crash. He was "the epitome of volunteerism", setting a good example for all. It is her understanding four names will be proposed for the naming of the four fields. He was instrumental in both Sitka's soccer and football programs.

VI. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Administrator - Mentioned the Household Hazardous Waste collection is set for October 9 and 10th. Reported the painting of Sawmill Cove Industrial Park Administration Building has been completed. Other projects are on schedule.

Liaison Representatives – McConnell attended Sitka Tribe of Alaska's last meeting. They would like to see the City make another contribution to Community Ride, which McConnell hoped would be on a future agenda. She attended most of the Bear

Working Group meeting. Attended two of the State Chamber of Commerce functions and volunteered as a business advisor. Hackett announced the draft Historic Preservation Plan has been submitted. Westover informed Sitka Community Hospital would be having a ground breaking ceremony to build their new clinic.

Clerk – Tomorrow September 29 the Greater Sitka Chamber Luncheon will host the Mayoral candidates. The Municipal election is one week from today, October 5th, the polls will be open from 7 AM until 8 PM. If you are not going to be here on election day you may cast your ballot through October 4 between the hours of 8 AM and 5 PM at City Hall – 3rd Floor foyer.

Other – Stein mentioned the Assembly supports Proposition No. 1 on the upcoming ballot. While the outcome will not be binding, voter approval can lead to major savings on the Blue Lake dam expansion project and lower electric bills. He attended Southeast Conference (not as a representative of the City), and he did enjoy the work of Chris Brewton and the Administrator on what they presented on our alpine hydro. Ozment announced the next Health Summit will take place in Sitka.

VII. CONSENT AGENDA

- A [10-165](#) Approve the minutes of the September 14, 2010 Assembly meeting.

This matter was APPROVED ON THE CONSENT AGENDA

VIII. UNFINISHED BUSINESS:

- B [10-136](#) Authorize the Administrator to combine the Planning Department and the Building Official functions to create a Community Development Department.- potential executive session.
- Administrator Dinley asked that this item be withdrawn for consideration at this time. Several Assembly members have asked for a Municipal Summit to be held with the Assembly, Boards and Commissions, and the staff to review the CBS current organization and to discuss possible ways to improve the public process which may include re-organizational changes not addressed at this time.*

The item was withdrawn.

IX. NEW BUSINESS:

- C [10-164](#) Request to waive a penalty and interest liability submitted by: Alaska NW Charters, LLC

Motion by Stein to amend by deleting the word tax and inserting the word penalty. The amendment PASSED on the following vote.

Yes: 6 - Ozment, Stein, Westover, Crews, Hackett, and McConnell

Absent: 1 - McAdams

A motion was made by Westover that this Item as AMENDED be APPROVED.

The motion FAILED by the following vote:

Yes: 1 - McConnell

No: 5 - Ozment, Stein, Westover, Crews, and Hackett

Absent: 1 - McAdams

D [RES 10-27](#) Approve Resolution 2010-27 in support of serving as host city for the 2011 Alaska Municipal League/Alaska Conference of Mayors and Managers and hosting a reception for meeting delegates.

A motion was made by Stein that this Resolution be APPROVED. The motion PASSED by the following vote:

Yes: 6 - Ozment, Stein, Westover, Crews, Hackett, and McConnell

Absent: 1 - McAdams

E [10-166](#) Approve reauthorizing a Controller position, reinstating a .5 PT Assistant Clerk and authorizing a .5 PT Human Resource Clerk.

Administrator Dinley stated the urgency for hiring a controller has become important enough he has considered hiring an agency. Dinley further explained a full-time assistant position previously part of the Clerk's office was transferred to the Electric Department July 1. The proposed half-time Assistant Clerk position would help make up for that loss. He added that a Human Resource assistant is needed to fill in the absence of and to assist Mr. Danielson.

Assembly members said they wanted to see the latest revenue projections before making a decision. Westover and others requested that the question be divided.

A motion was made by Crews that this Item be POSTPONED until October 12. The motion PASSED by the following vote:

Yes: 6 - Ozment, Stein, Westover, Crews, Hackett, and McConnell

Absent: 1 - McAdams

X. PERSONS TO BE HEARD:

Chief Schmitt thanked Deputy Mayor Ozment and the Assembly for their citation at the last meeting honoring the fallen officers from Hoonah.

XI. ADJOURNMENT

A motion was made by Crews that this meeting be ADJOURNED. The motion PASSED unanimously and the meeting adjourned at 7:00 PM.

ATTEST: _____
Colleen Ingman,
Municipal Clerk MMC