



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City Assembly

**MAYOR Scott McAdams**  
*Jack Ozment, Deputy Mayor - Reber Stein, Vice Deputy Mayor*  
*Cheryl Westover - Mim McConnell*  
*Phyllis Hackett - Larry Crews*

**MUNICIPAL ADMINISTRATOR: Jim Dinley**  
**MUNICIPAL ATTORNEY: Theresa Hillhouse**  
**MUNICIPAL CLERK: Colleen Ingman, MMC**

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Tuesday, September 28, 2010

6:00 PM

Assembly Chambers

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### REGULAR MEETING

- I. CALL TO ORDER
- II. FLAG SALUTE
- III. ROLL CALL
- IV. CORRESPONDENCE/AGENDA CHANGES

### Government-to-Government Update with Sitka Tribe of Alaska

#### V. PERSONS TO BE HEARD

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

#### VI. REPORTS

#### a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

#### VII. CONSENT AGENDA

*All matters under Item VII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A [10-165](#) Approve the minutes of the September 14, 2010 Assembly meeting.

**Attachments:** [Minutes](#)

**VIII. UNFINISHED BUSINESS:**

- B**     **10-136**     Authorize the Administrator to combine the Planning Department and the Building Official functions to create a Community Development Department.- potential executive session.
- Attachments:**    [Comm Development](#)  
                                  [Fabian Ltr](#)  
                                  [Community Dev Docs cont](#)

**IX. NEW BUSINESS:**

- C**     **10-164**     Request to waive a tax liability submitted by: Alaska NW Charters, LLC
- Attachments:**    [NW Charters Docs](#)
- D**     **RES 10-27**    Approve Resolution 2010-27 in support of serving as host city for the 2011 Alaska Municipal League/Alaska Conference of Mayors and Managers and hosting a reception for meeting delegates.
- Attachments:**    [RES 10-27](#)
- E**     **10-166**     Approve reauthorizing a Controller position and authorizing a .5 PT Human Resource Clerk and .5 PT Assistant Clerk.
- Attachments:**    [Memo](#)

**X. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XI. EXECUTIVE SESSION****XII. ADJOURNMENT**

*Colleen Ingman, MMC  
Municipal Clerk  
Publish: September 24*