



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson*

*Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC*

Tuesday, February 11, 2014

6:00 PM

Assembly Chambers

WORKSESSION: 5:00PM to 5:50PM

Community Land Trust Consultant Mike Brown

[14-033](#)

Community Land Trust Presentation

Attachments: [Community Land Trust Presentation](#)

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[14-032](#)

Correspondence Materials

Attachments: [Reminder and Calendars](#)

[Public Works Update](#)

[Blue Lake Expansion Project Schedule](#)

[Blue Lake Expansion Project Monthly Update](#)

V. CEREMONIAL MATTERS

None anticipated.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

- 1) Representative Jonathan Kreiss-Tomkins - under 10 minutes
- 2) Tonia Rioux, Director of the Sitka Convention and Visitors Bureau - under 10 minutes

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.

VIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other 3 minutes each

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

X. UNFINISHED BUSINESS:

- A** [ORD 14-03A](#) Amending Sitka General Code Sections 3.16.030 entitled "Open Market Procedures", 3.16.060 entitled "Exceptions to Competitive Bidding Requirements", and adding Section 3.16.080 entitled "Procurement Monitoring"

Attachments: [Ordinance 2014-03A](#)

XI. NEW BUSINESS:

New Business First Reading

- B** [ORD 14-04](#) Authorizing renewal of sublease of space by Nugget Restaurant at the Sitka Rocky Gutierrez Airport Terminal Building

Attachments: [Ordinance 2014-04](#)

Additional New Business Items

- C** [14-026](#) Discussion/Direction/Decision on inclusion of up to \$25,000 for the RIDE's fixed route public transit service in the FY15 budget

Attachments: [Discussion Decision Direction the RIDE](#)
[the RIDE maps](#)

- D** [14-027](#) Approve a loan in the amount of \$350,000 to the Baranof Island Brewing Company from the Southeast Alaska Economic Development Revolving Loan Fund
- Attachments: [Memos from CBS and BIBCO](#)
 [Promissory Note May 2011](#)
 [Promissory Note April 2012](#)
 [Promissory Note October 2012](#)
 [BIBCO Pro Forma Financial Plan and Forecast](#)
- E** [14-028](#) Approve a special emergency grant submitted by the Sitka Community Development Corporation in the amount of \$7500
- Attachments: [SCDC grant request](#)
- F** [14-029](#) Authorize the Municipal Administrator to execute a lease between S&S General Contractors and CBS for Block 4 Lots 3 and 6 of the Sawmill Cove Industrial Park
- Attachments: [S&S Lease Block 4 Lots 3 and 6](#)
- G** [14-030](#) Authorize the Municipal Administrator to execute Amendment No. 2 to the lease agreement between CBS and S&S General Contractors & Equipment Rentals Inc. to extend the lease for approximately 38,000 square feet of property located at the Granite Creek Industrial area "Pit Run" site for approximately 6 months
- Attachments: [Amendment No.2 Granite Creek Pit Run Site](#)
- H** [14-025](#) Authorize the Municipal Administrator to execute a contract with Shaw Environmental, Inc; a Chicago Bridge & Iron Company to complete a not to exceed time and materials contract for the City and Borough of Sitka Municipal Solid Waste Management Plan and transfer up to \$250,000 from the Solid Waste Fund available working capital to project #90764 to create a budget for this work
- Attachments: [Solid Waste Management Master Plan](#)

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. EXECUTIVE SESSION**XIV. ADJOURNMENT**

*Colleen Ingman, MMC
Municipal Clerk
Publish: February 7*