City and Borough of Sitka
FY26 ANNUAL GRANTS FROM GENERAL FUND

SUMMARY SHEET

Name of Organization: **SITKA TRAIL WORKS INC.**

Name of Contact Person: Ben Hughey, Executive Director

Phone: [redacted] **Email**: [redacted]

Mailing address: [redacted] Sitka, AK 99835

Grant Category: Annual Grant: Community Development

Dollars Requested: $10,000

Match Dollars Committed:
$28,000 USDA Forest Service Agreement
$10,460 Sitka Dock Company
$61,725 Individual Contributions (STW Funds)
$20,000 Rasmuson Foundation
$25,000 Alaska Recreational Trails Program
$44,815 value of volunteer labor

Percentage: 190% STW match dollars to CBS funds ($190,000/$10,000)

Sources of Matched Dollars: STW General Fund & Reserves, USDA Forest Service Participatory Agreement, Corporations and Private Foundations, Volunteer contributions using standardized hourly valuation ($37.13 per hour in Alaska)

Brief Description of the Purpose of the Grant:

Since piloting a community volunteer program in 2023, Sitka Trail Works' volunteers have contributed over 3,222 hours to the maintenance and reconstruction of beloved local trails. By providing volunteers with essential training, tools, and collaborative opportunities, the program has empowered Sitkans to actively contribute to the preservation of public infrastructure. Initial funding from the City enabled the successful pilot phase, and continued support will be instrumental in solidifying and expanding the program's impact for years to come. With staff oversight, volunteers will continue to address ongoing trail maintenance needs within city limits and explore opportunities to serve the community.

I, Ben Hughey, do hereby certify that all information provided for this grant application is accurate and complete to the best of my knowledge.

Name: Ben Hughey Title: Executive Director Date: August 11, 2025

Detailed project description overview – total pts 10

• What grant category are you applying for? Community Development

• What will be done with these funds?

In the first two years of Sitka Trail Works' Volunteer Program's existence, Sitkans have contributed over 3,222 hours of volunteer trail maintenance with the guidance of STW crew and staff, valued at $119,632. In addition, STW has coordinated over $275,922 of in-kind support from USCG helicopter flights and marine transportation to make improvements on remote trails. This uniquely Southeast Alaskan volunteer program has proved to retain a quality team of highly skilled volunteers as well as a growing list of community members willing to show up. The City Grant will ensure this impact continues to spread across Sitka by supporting staff coordination of volunteer events, project management, safety gear and tools, and recruitment efforts. Funding from the City will directly support maintenance of local trails on City property, alleviating expense and burden on Public Works staff.

• Who will do it?

The volunteer program is supported by Sitka Trail Works' small staff team (three people) and summer crew. Since launching, over 200 people have volunteered to work on local trails and our numbers only continue to grow with new people attending events every month. The active partnership agreement between Sitka Trail Works and the USDA Forest Service to implement this volunteer program provides support and development opportunities, and the City Grant will further that impact.

• Who will be served?

A well-maintained trail network enhances outdoor recreation, tourism, and subsistence activities for locals and visitors, but the City's capacity to manage trail upkeep is limited. This volunteer-based trail maintenance program addresses this gap by increasing community engagement, fostering a sense of ownership, and providing essential trail care. By offering skills training, we provide key professional development and empower volunteers to become stewards of the Tongass while simultaneously addressing the accessibility of healthy outdoor activity for the people of Sitka.

• When will this service be provided?

Multiple volunteer and outreach events are held each quarter. Typically, staff coordinates a monthly volunteer work party, as well as smaller "rapid response" events that are communicated through a message thread of engaged volunteers. In addition to these, we host two to four trips per year off the road system that incorporate the incentive of a boat excursion with exploring a new area, like Mt Edgecumbe, Lake Eva, Sealion Cove, or the Causeway.

CBS Nonprofit grants received previously			
Fiscal Year	**Amount**	**Fiscal Year**	**Amount**
2011	$30,000	2019	8,714
2012	10,000	2020	9,000
2013	10,000	2021	8,000
2014	10,000	2022	5,750
2015	8,166	2023	6,583
2016	8,400	2024	7,286
2017	7,428	2025	4,071
2018	7,000		

Expected Outcomes (one page only) – total pts 10

• **How will the project be measured as successful?**

- A visible increase in the capacity for trail maintenance in Sitka
- A reduction in deferred maintenance issues on municipal infrastructure
- More residents engaged in public land stewardship through intentional recruitment, organized events, and training opportunities
- The retention and expansion of skilled local workforce prepared jobs at public land agencies the US Forest Service, NPS, State Parks, and CBS Public Works

To ensure we meet the highest need maintenance issues, we will work closely with CBS Public Works staff to identify projects.

• **What will the tangible community benefit be?**

Having a well maintained, connected, and attractive trail system offers our community myriad benefits. Trails are foundational to the health and wellness of our active community and provide quality tourism attractions. Building a robust volunteer force proves trails can be continually maintained to a higher standard maintaining this accessibility. The increased capacity of volunteers will allow frequent preventative maintenance of drainage, reducing the likelihood of catastrophic erosion events during extreme rainfall events that require additional municipal appropriations. This constant upkeep ensures the trails of today can be enjoyed by all for generations to come.

- HEALTH – Trails to neighborhoods encourage more Sitkans to take part in healthy outdoor activity, reducing incidence of preventable illnesses.
- ECONOMY – The outdoors offers tremendous marketing potential, as illustrated by Visit Sitka's advertising trails are necessary infrastructure for independent travelers to enjoy the renowned Tongass rainforest through firsthand interaction.
- TRANSPORTATION – the SMC Separated Pathway and the Cross Trail offer walkers and bikers a safer and more pleasant option for non-motorized commuting, reducing vehicle and parking congestion during the busy summer season.
- QUALITY OF LIFE – access to the outdoors is an important part of what makes Sitka such a great place to live. Employers like the School District with limited salary ranges need benefits like outdoor access to attract strong candidates in a competitive labor market.

• What are some benchmarks during the project that indicate things are going in the right direction?

The current program outreach shows expanded interest based on statistics of email newsletter subscribers as well as an increased list of volunteers on the rapid response message thread. In the creation of the program, a robust volunteer database has been designed using AirTable software to record volunteer hours with the associated trail projects. Other benchmarks will be the continued completion of organized monthly volunteer events and hikes promoting and increasing community engagement.

Statement of Need (one page only) – total pts 10

• How does this project align with the funding category that you are applying for?

Community Development

Trails promote business, transportation, and public health. Sitka is known for our extensive trail system that is highly used by locals and visitors alike. Sitka Trail Works helps our community grow by creating an atmosphere for community members to engage with each other and feel empowered with tangible evidence of their impact. Maintained trails attract a talented workforce and visitors, helping to sustain our local economy. The volunteer program increases the maintenance capacity of Sitka Trail Works and public agency partners to ensure our trails stay up to date to withstand time and weather impacts.

• What documented needs (e.g., McDowell Reports, the Comprehensive Plan, Youth Risk Behavior Survey, etc.) does this project address?

"Maintain and expand Sitka's diverse recreational opportunities" is a stated goal of the CBS Comprehensive Plan 2030. This program supports both Goal #1 and Goal #4 to preserve the quality of life and invest in sustainable infrastructure for future generations.

Time spent in nature keeps us healthy and happy. Public outdoor spaces provide opportunities to Sitka residents to enjoy the outdoors and participate in traditional foraging and harvesting practices. An active trail maintenance volunteer program is essential to ensure we maintain and enhance the trails so that Sitkans can continue to practice these traditions and gain access to the outdoors for generations to come. Outdoor recreation infrastructure is foundational to Sitka's future economy and community wellness.

• Does the funding from this request leverage other funds for the project? How?

Sitka Trail Works secured funding from the USDA Forest Service Tongass National Forest to launch a volunteer program in 2023. The agreement supports staffing for recruiting, training, and coordinating volunteers. CBS funding will leverage this agreement by allowing the work to span jurisdiction and bring thousands of dollars in volunteer labor focus to municipal infrastructure.

When Sitka Trail Works applies for grants and appropriations for trail projects we score highly because we can point to recuring municipal support. This is a critical component and requirement of grants from the Rasmuson Foundation and other funders.

Organizational Capacity (one page only) – total pts 10

• Track record (this or similar project delivery and management).

For years, Sitka Trail Works has supported community engagement with the outdoors through community hikes and events, bringing Sitkans together while on the trail. Sitka Trail Works is a long-standing partner to the City, providing the planning, grant-writing, and project management expertise that has led to one of the most robust trail networks in rural Alaska. Since then, while remaining true to our mission, Sitka Trail Works has launched a free summer youth program, robust group hike offerings, and, with community involvement, increased planning and development of future trails.

• Community support.

The tremendous response to the 2022 Sitka Trail Survey shows enthusiastic local interest in trails. With over 10% of the adult population (>800 people) responding to a survey, hundreds of Sitkans took time to share their detailed thoughts about the future of outdoor recreation.

As a nonprofit with a mission of connecting Sitkans with the outdoors, we have increased our online presence to be more accessible to the community on social media with the addition of a page dedicated to connecting Sitka's hikers. Many users interact with our content expressing their excitement on the community events and gratitude of trail maintenance in the community.

• Board attendance.

The nine-member board meets monthly (except December) with strong attendance, in addition to committee meetings. Board members hold full-time jobs in the community and attend meetings over their lunch hours. Board members also attend community events and donate weekend days to lead STW community hikes.

List of Board Members and Officers:

President Mike Jones (Station Manager, Alaska Seaplanes)

Vice President Yeidikook'áa Dionne Brady Howard (Indigenous Studies Chair, Outer Coast)

Treasurer Brooke Rivera (Administrative Manager, Sitka Sound Science Center)

Secretary Eric Estrada (Head Grower, Northern Lights Indoor Garden)

Lee House (Owner and Creative Lead at House Creative)

Lione Clare (Wilderness & Community Engagement Coordinator, Sitka Conservation Society)

Matt Groen (Principal, Pacific High School)

Colton Holmes (Professor, Mt. Edgecumbe High School)

Bill Spivey (Hospital Administrator, SEARHC)

Sitka Trail Works, Inc.
Balance Sheet
As of December 31, 2024

Accrual Basis

	Dec 31, 24		
ASSETS			
Current Assets			
Checking/Savings			
1000 · Cash			
1023 · FNBA Certificate of Deposit-340		50,000.00	
1020 · FNBA Certificate of Deposit-452		102,206.85	
1015 · In Kind Donations Clearing		5,677.50	
1010 · FNBA Sitka Trail Works Checking		91,319.90	
1013 · FNBA Certificate of Deposit-766		28,296.38	
Total 1000 · Cash			277,500.63
Total Checking/Savings			277,500.63
Accounts Receivable			
1100 · Accounts Receivable			
1120 · Grants		13,022.42	
1130 · Contributions/Pledges		54,046.73	
Total 1100 · Accounts Receivable			67,069.15
Total Accounts Receivable			67,069.15
Other Current Assets			
1200 · Undeposited Funds			316.00
1220 · Pre paid insurance			1,746.32
Total Other Current Assets			2,062.32
Total Current Assets			346,632.10
Fixed Assets			
1600 · Fixed Asset			
1610 · Equipment & Furnishings			
1612 · Office Equipment	8,761.96		
1616 · Trail Maintenance Equipment	35,000.00		
Total 1610 · Equipment & Furnishings		43,761.96	
1620 · Vehicles		7,630.00	
1690 · Accum Deprec		-51,391.96	
Total 1600 · Fixed Asset			0.00
Total Fixed Assets			0.00
TOTAL ASSETS			**346,632.10**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable			15,183.07
Total Accounts Payable			15,183.07
Other Current Liabilities			
2100 · Payroll Liabilities			-1,121.53
2140 · Accrued sales taxes (990 line 60)			-180.00
2310 · Deferred Contract Revenue			14,000.00
Total Other Current Liabilities			12,698.47
Total Current Liabilities			27,881.54
Total Liabilities			27,881.54
Equity			
3000 · Net Assets			

			Dec 31, 24
3010 · Unrestricted Net Assets (header)			
3012 · Unrestricted assets	124,519.14		
Total 3010 · Unrestricted Net Assets (header)		124,519.14	
Total 3000 · Net Assets			124,519.14
3090 · Retained Earnings/Unrestricted			155,032.92
Net Income			39,198.50
Total Equity			318,750.56
TOTAL LIABILITIES & EQUITY			**346,632.10**

10:02 AM
08/11/25
Accrual Basis

Sitka Trail Works, Inc.
Profit & Loss
January through December 2024

	Jan - Dec 24		
Ordinary Income/Expense			
Income			
4000 · Contributions & Donations			
4010 · Corporate/BusinessContributions		50,205.00	
4020 · Private Foundation			
4021 · Pick.Click.Give.	3,850.00		
4020 · Private Foundation - Other	20,100.00		
Total 4020 · Private Foundation		23,950.00	
4030 · Individual Contributions		54,442.92	
Total 4000 · Contributions & Donations			128,597.92
4100 · Grants			
4110 · Federal		190,487.23	
4140 · Municipal Grant - Non FLAP		4,071.00	
4150 · Private Foundation		28,833.00	
Total 4100 · Grants			223,391.23
4200 · Earned Income			
4218 · Commission Income		103.45	
4210 · Fees and Program Service			
4212 · Pass through funding	500.00		
5007 · Program Service	1,908.00		
Total 4210 · Fees and Program Service		2,408.00	
4220 · Sales			
4223 · Promotional & Educational	9,525.00		
Total 4220 · Sales		9,525.00	
Total 4200 · Earned Income			12,036.45
4900 · Other Income			
4910 · Interest and dividends		2,826.79	
Total 4900 · Other Income			2,826.79
Total Income			366,852.39
Gross Profit			366,852.39
Expense			
5000 · Personnel			
5011 · Salaries & Wages			
5012 · Office staff	165,027.51		
5013 · Trail crew/other	34,798.00		
Total 5011 · Salaries & Wages		199,825.51	
5100 · Payroll Taxes			
5101 · FICA	13,329.56		
5102 · FICAMED	3,117.39		
5103 · AK-ESC	1,783.42		
Total 5100 · Payroll Taxes		18,230.37	
5200 · Fringe Benefits			
5211 · Retirement contribution	6,271.00		
5210 · Health Insurance	10,971.00		
5221 · Workers Compensation	-1,732.00		
Total 5200 · Fringe Benefits		15,510.00	
5000 · Personnel - Other		-0.02	
Total 5000 · Personnel			233,565.86

Sitka Trail Works, Inc.
Profit & Loss
January through December 2024

			Jan - Dec 24
6000 · Contractual/Consulting			
6031 · Cultural		800.00	
6080 · Graphics & Media		200.00	
6010 · Accounting & Audit		2,265.94	
6030 · Envir/Survey		21,781.46	
6050 · Fundraising		250.00	
6070 · Tech Support		3,925.00	
6090 · Other		360.00	
Total 6000 · Contractual/Consulting			29,582.40
6100 · Travel & Training			
6110 · Travel & Per Diem		2,196.98	
6120 · Training & Conferences		7,003.84	
Total 6100 · Travel & Training			9,200.82
6200 · Occupancy			
6220 · Utilities		124.58	
6230 · Communications		1,873.38	
6250 · Building Repair & Maintenance		0.00	
6200 · Occupancy - Other		738.00	
Total 6200 · Occupancy			2,735.96
6300 · Vehicles & Local Transportation			
6310 · Vehicle lease		350.00	
6320 · Gas & Oil		905.10	
6330 · Vehicle Repairs and Maintenance		1,373.61	
6340 · Vehicle Insurance		898.00	
6350 · Mileage Reimbursement		55.95	
6390 · Marine Transport		8,475.00	
Total 6300 · Vehicles & Local Transportation			12,057.66
6500 · Supplies			
6510 · Office Supplies		1,216.03	
6512 · Meetings, Meals, Retreats		2,476.30	
6515 · Technology		3,223.71	
6525 · Advertising & Incentives		5,285.55	
6530 · Printing		4,151.69	
6540 · Postage		423.00	
6550 · Trail Program Supplies			
6551 · Tools & Equipment	6,855.14		
6553 · Fuel/oil	502.91		
6554 · Materials/Supplies	8,053.30		
6557 · Crew Groceries	2,773.30		
6558 · Safety Gear	1,367.88		
Total 6550 · Trail Program Supplies		19,552.53	
Total 6500 · Supplies			36,328.81
6600 · Equipment lease and repair			
6615 · Construction Equip Lease		54.54	
6620 · Equipment maintenance		545.22	
Total 6600 · Equipment lease and repair			599.76
6700 · Insurance/Other			
6720 · Insurance		2,548.00	
6730 · Dues/Subscriptions/Fees/Permits			
6731 · Banking Fees	677.59		
6730 · Dues/Subscriptions/Fees/Permits - Other	2,434.53		
Total 6730 · Dues/Subscriptions/Fees/Permits		3,112.12	
Total 6700 · Insurance/Other			5,660.12

Sitka Trail Works, Inc.
Profit & Loss
January through December 2024

	Jan - Dec 24
Total Expense	329,731.39
Net Ordinary Income	37,121.00
Other Income/Expense	
Other Income	
8400 · Administrative Indirect	0.00
8000 · In-kind Goods and Services (Donated Goods and Services)	0.00
Total Other Income	0.00
Other Expense	
9000 · In-kind Goods & Service Expense	-2,077.50
Total Other Expense	-2,077.50
Net Other Income	2,077.50
Net Income	**39,198.50**

SITKA TRAIL WORKS BUDGET FY 2025		2025 BUDGET TOTALS
Income		
4000 · Contributions & Donations		
4010 · Corp/Bus Contr		$71,400
4020 · Private Foundation		$35,000
4030 · Individual Contributions		$65,000
Total 4000 · Contributions & Donations		**$171,400**
4100 · Grants		
4110 · Federal		**$82,740**
4120 · State		**$79,448**
4140 · CBS Nonprofit Organiz Grant		**$5,000**
4150 · Private Foundation		**$29,000**
Total 4100 · Grants		**$196,188**
4200 · Earned Income		
Total 4210 · Commission & Prog Serv		**$500**
Total 4220 · Sales		**$10,000**
Total 4200 · Earned Income		**$10,500**
TOTAL REGULAR INCOME		**$378,088**
4900 · Other Income		
4910 · Interest and dividends		**$2,685**
4915 · Administration Recovery		
Total 4900 · Other Income		**$21,062**
TOTAL INCOME		**$399,150**

Expense		
5000 · Personnel		
TOTAL PAYROLL		**$278,957**
5100 · Payroll Taxes		**$25,606**
5200 · Fringe Benefits		**$20,457**
Total 5000 · Personnel		**$325,020**
6000 · Non-Personnel Expenses		
6000 · Contractual/Consulting		**$21,300**
6100 · Travel/Training		**$4,404**
6200 · Occupancy / Communications		**$3,210**
6300 · Allen Marine Rental & STW Vehicle		**$11,555**
6500 · Supplies & Technology		**$26,850**
6600 · Equipment lease and repair		**$500**
6700 · Insurance, Dues, Other		**$5,540**
Total 6000 · Non-Personnel Expenses		**$73,359**
TOTAL EXPENSE		**$398,377**

NET INCOME	**$773**

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 2 6 1999

SITKA TRAIL WORKS INC.
[redacted]
SITKA, AK 99835

Employer Identification Number:
[redacted]
DLN:
[redacted]
Contact Person:
RON GARBER ID# [redacted]
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990 Required:
Yes
Addendum Applies:
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

SITKA TRAIL WORKS INC.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than $25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally $25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of $20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed $10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding $1,000,000 in any year, the penalty is $100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding $1,000,000 shall not exceed $50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

The law requires you to make your annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your exemption application, any supporting documents and this exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are made widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of $20 a day for each day you do not make these documents available for public inspection (up to a maximum of $10,000 in the case of an annual return).

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form

SITKA TRAIL WORKS INC.

990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

District Director

Alaska Business License # **249231**

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that the owner

SITKA TRAIL WORKS, INC.

is licensed by the department to do business as

SITKA TRAIL WORKS, INC.

[redacted] SITKA, AK 99835

for the period

January 2, 2025 to December 31, 2026
for the following line(s) of business:

11 - Agriculture, Forestry, Fishing and Hunting

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

for Fiscal Year 2026

CBS Liabilities Form

Complete and submit this form with your Non-Profit Grant Application.

Organization Name: Sitka Trail Works

- Property Tax — Justin Harris
  Justin Harris, Supervisory Senior Accountant
  747-1853
- Sales Tax — Justin Harris
  Justin Harris, Supervisory Senior Accountant
  747-1853
- Municipal Leases — Tori Fleming
  Tori Fleming, Procurement Specialist
  747-1845
- Loan/Promissory Note — Amanda J Diehl
  Amanda Diehl, Controller
  747-1801
- Utilities — Chelsey Dumag
  Chelsey Dumag, Utility/Harbor Billing Clerk
  747-1843

CBS Department signatures must be complete to verify your organization is current on all CBS liabilities.