

## **POSSIBLE MOTION**

**I MOVE TO** reappoint Anne Pollnow to a three-year term on the Historic Preservation Commission.



April 10, 2017

Melissa Henshaw  
Deputy Clerk/Records Specialist  
100 Lincoln Street  
Sitka, AK 99835

RE: Sitka Historic Preservation Commission appointment

Dear Honorable mayor and valued assembly members,

Enclosed herein, please find a current resume and application for a seat on the Sitka Historic Preservation Commission. Although my resume includes a variety of professional experience, I'd like to share endeavors made on a voluntary basis and a vision of opportunities for our community by way of historic preservation.

As I have in recent years for Sitka's commission, as a board member of the Alaska Association for Historic Preservation (2007- president since 2013), I've been privileged to promote, protect, and educate the public on the benefits of historic preservation. As chair of the Association's newly created Easement Committee, in the last four years AAHP has obtained for holding and management four conservation easements valued at over \$2 million. Property owners have taken advantage of this significant tax credit opportunity, while agencies have used it as a preservation tool. It is my feeling that with education and encouragement by Sitka's commission members, property owners could take advantage of this very popular benefit. So too can historic property owners receive a 20 percent tax credit during rehabilitation projects for commercial use. And by preserving and enhancing the community's historic properties, economic value is gained within the city through heritage tourism. These are just a minimum of examples the growth of a historic preservation program can manifest for the community, other than the great intangible social value in understanding our shared heritage.

For the City and Borough of Sitka, by way of previous commission terms, and throughout the community at large, I have voluntarily assisted in writing and receiving several historic preservation grants. These include for a condition survey and assessment for the Alaska Native Brotherhood Hall and the Sage Building of the Sheldon Jackson National Historic Landmark campus, which paved the way for the Sitka Sound Science Center to obtain the property.

I have an extensive knowledge base of the history of Sitka and the region, as well as for the historic properties that represent that history. I also maintain a great understanding for our city codes and the state and federal regulations governing cultural resources. This familiarity affords me the opportunity to assist the municipality in locating grant funding and other prospects such as state and federal project mitigation.

Finally, for the past several years, the commission has been working on a preservation plan that intends to bring forth a more streamlined municipal review process, and greater engagement by commission members in the area of education, heritage tourism, and partnerships. Naturally, due to my professional knowledge and position as commission chair, I have been engaged in a majority of this work. As we near completion of this project, I wish for the opportunity to persist with these efforts while continuing to share this experience with my fellow members.

Thank you for the opportunity to present my credentials.

Sincerely,

Anne E. Pollnow  
Archaeologist  
Sea Level Consulting

Enc: application, resume



Application for Appointment to Boards, Committees, and Commissions  
City and Borough of Sitka

Board/Commission/Committee: Sitka Historic Preservation Commission  
Name: Anne E. Pollnow Daytime Phone: 907-738-0794  
Address: PO Box 6326 Sitka Evening Phone: same  
Email Address: sealevelanne@gmail.com Fax Number: \_\_\_\_\_  
Length of Residence in Sitka: 18 yrs in May Registered to vote in Sitka?  Yes  No  
Employer: Self/owner of cultural resource consulting firm, Sea Level Consulting

Organizations you belong to or participate in:

I am currently a member of: Sitka Historical Society, Alaska Historical Society, American Anthropological Association, Society for American Archaeology, American Cultural Resources Association (registered professional), Sheldon Jackson Museum, and the Gastineau Channel Historical Society.

I am also a current board member and president of the statewide nonprofit, the Alaska Association for Historic Preservation.

Explain your main reason for applying:

I am applying for a seat on this commission to continue assisting the community and municipal government in further developing and carrying out a historic preservation program. As historic preservation provides tremendous economic and social benefits to communities, using my professional knowledge of the subject, I wish to grow these assets for Sitka while promoting our shared heritage.

What background, experience or credentials will you bring to the board, commission, or committee membership?

I have over 22 years of professional and academic experience in the field of cultural resource management and have been in business as a resource professional for the last 9 years. I work closely with a variety of state and federal agencies, as well as private firms and have a keen understanding of city codes and state and federal regulations governing historic properties and cultural resources. This regulatory knowledge is a duty of commission members per the Certified Local Gov't program of which Sitka qualifies and partakes.

Please disclose any potential conflicts of interest that may arise from your appointment. These may include but are not limited to:

- A substantial financial interest of \$1000 annually that could be influenced by your appointment.
- An immediate family member employed within the scope of this appointment.

As a professional in the field, at times, state and federal projects come before the commission for review for which I have been involved. In the past and as I will continue to do, I recuse myself.

Please attach a letter of interest, outline, or resume which includes your education, work, and volunteer experience that will enhance your membership.

→ (To be considered, your application must be complete AND be accompanied by one of the above supporting documents.)

Date: April 10, 2017 Signature: Anne Elise Pollnow

Your complete application and resume should be returned to the Municipal Clerk's Office by noon on the Wednesday prior to an advertised Assembly meeting.

Please note: all information submitted will be made public and published online. Appointments are normally made during open session of an Assembly meeting, however, Assembly members may vote to discuss applicant(s) in closed executive session. In this case, do you wish to be present when your application is discussed?  Yes  No

Return to:

Melissa Henshaw, Deputy Clerk/Records Specialist, 100 Lincoln Street  
Fax: 907-747-7403 Email: melissa.henshaw@cityofsitka.org



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Sitka, Alaska 99835  
907.738.0794

[sealevelanne@gmail.com](mailto:sealevelanne@gmail.com)  
[www.sealevelsitka.com](http://www.sealevelsitka.com)



**ANNE ELISE POLLNOW**  
Sea Level Consulting Owner and Principal Archaeologist

#### **STATEMENT OF QUALIFICATIONS**

Anne Pollnow is the sole owner of Sea Level Consulting (SLC), a cultural resource firm based in Sitka, Alaska since 2008. Sea Level Consulting provides services required for the identification, evaluation, and treatment of cultural resources as needed for compliance with federal, state, and local regulations including the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA). SLC specializes in Southeast Alaska history and archaeology and the unique laws and regulations relating to Alaska tribes. Services include archaeological and historic surveys, anthropological studies, determination of eligibility and affect reports, cultural resource plans and agreements, monitoring, recovery excavation, and consultation with local tribes. SLC has also assisted and led Alaska communities through the processes of preservation planning, establishing historic districts, and developing heritage tourism industry strategies. All work complies with the Secretary of Interior's Standards and Guidelines and protocols set forth by the Alaska Office of History and Archaeology. Sea Level is a Disadvantaged Business Enterprise under certification number 9900594.

#### **MISSION**

Sea Level Consulting recognizes the value of preserving the past without compromising the economic opportunities of today. Through a variety of methods, SLC assists governmental agencies, developers, property owners, and tribal entities to achieve preservation and environmental compliance goals with sensitivity and efficiency. SLC's diverse and extensive historic preservation experience inspires creative and sustainable solutions for all stakeholders.

#### **EDUCATION**

Master of Arts: Cultural Resource Management and Humanities, Adams State University, Alamosa, Colorado  
Graduate Certificate: Archaeology and Ancient History, Leicester University, Leicester, England  
Bachelor of Arts: Anthropology and Archaeology, Washington State University, Pullman, Washington  
Archaeological Field School: Washington State University, Pullman, Washington

#### **EXPERTISE**

- Local, state, and federal historic preservation laws – National Historic Preservation Act, National Environmental Policy Act (NEPA), Department of Transportation 4f, Alaska Historic Preservation Act (NHPA), local ordinances
- Determination of eligibility (DOE) reports
- Archaeological and historic field surveys and evaluations
- Creative mitigation efforts
- Conservation/preservation easement agreements
- Preservation and cultural resource management plans
- Anthropological studies and historic context reports

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## PROFESSIONAL EXPERIENCE

### As Sea Level Consulting

#### 2017

- **Historic Properties Survey and National Register Assessment for SEARHC M. Edgcombe Facilities** located on the Sitka Naval Air Station and Army Coastal Defenses NHL, Japonski Island, Sitka, AK. Contracted with Southeast Alaska Regional Health Consortium, Juneau, AK.

#### 2016

- **Archaeological Investigations and Reporting for the City and Borough of Sitka's Nelson Logging Road Project, Sitka, Alaska**, contracted to LEI Engineering and Surveying, Salem, OR.
- **Archaeological Investigations and Reporting for the U.S. Forest Service's El Capitan to Neck Lake Road Project, Prince of Wales Island, Alaska**, contracted to LEI Engineering and Surveying, LLC.

#### 2015

- **Archaeological Investigations and Reporting for the Alaska Department of Transportation's Gravina Island Road Project, Sitka, Alaska**, contracted to AMEC Corporation Vancouver, Canada.
- **Archaeological Investigations and Reporting for the U.S. Forest Service's El Capitan to Neck Lake Road Project, Prince of Wales Island, Alaska**, contracted to LEI Engineering and Surveying, LLC.
- **WWII Searchlights and Base End Stations of Sitka Sound, Sitka, AK.** Contracted with the Sitka Tribe to develop a WWII publication for the public per a MOA with the US Army Corps of Engineers for cultural resource mitigation.
- **Archaeological Monitoring for Petersburg Downtown Pavement Rehabilitation Drainage Improvements Petersburg, Alaska Sitka, AK**, contracted with Secon, Juneau, AK.

#### 2014

- **Archaeological Assessment and Historic Survey Reporting for various mine sites throughout Southeast Alaska**, contracted with Waterman Mitigation Partners, Burley, Washington
- **Archaeological Investigations and Reporting for the Alaska Department of Transportation's Katlian Bay Road Project, Sitka, Alaska.** Contracted to AMEC Corporation Vancouver, Canada.
- **Archaeological Monitoring for Halibut Point Road Pavement Rehabilitation Drainage Improvement and Bridge Replacement in Sitka, Alaska (State Project No. 693511, Federal No. HPP-0993(19)).** Sitka, AK, contracted with ASRC-McGraw, Sitka, AK.
- **Cultural Resources Management Plan for Hecla-Greens Creek Mining Company**, contracted with Hecla-Greens Creek, Admiralty Island, Alaska
- **Archaeological Monitoring for during Environmental testing at the former Unocal Bulk Plant 0736 (per Sitka Tribe of Alaska request)**, contracted with Conestoga-Rovers & Associates, Inc. APE located adjacent to the Sitka Indian Village and Russian Cemetery.
- **Cultural Resources Assessment for the Trillium Mitigation Bank, El Capitan Passage, North Prince of Wales Island, SE Alaska** contracted with Waterman Mitigation Partners, Burley, WA

#### 2013

- **Archaeological Monitoring for Halibut Point Road Pavement Rehabilitation Drainage Improvement and Bridge Replacement in Sitka, Alaska (State Project No. 693511, Federal No. HPP-0993(19)).** Sitka, AK, contracted with ASRC-McGraw, Sitka, AK.
  - **Archaeological Monitoring for The City and Borough of Sitka (CBS) Phase II water and sewer improvements from Lincoln Street to Sawmill Creek Road of Baranof Street in Sitka, Alaska (CBS Project No. 90710)**, contracted with City and Borough of Sitka, Sitka, AK.
  - **Archaeological Monitoring for The City and Borough of Sitka (CBS) Sitka Sea Walk from Crescent Harbor to National Historic Park along Lincoln Street and Sitka Harbor in Sitka, Alaska (CBS Project No. 90693, 90695)**, contracted with City and Borough of Sitka, Sitka, AK.
  - **Archaeological Assessment, Historic Survey, and National Register Evaluation of the Nevada Creek/Alaska Treasure Mine Historic District, Douglas Island, Juneau, AK**, contracted with Waterman Mitigation Partners, Burley, WA
  - **Cultural Resources Assessment of the Penn Alaska Prospect, Taku Inlet, Juneau, Alaska**, contracted with Waterman Mitigation Partners, Burley, WA
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- **Cultural Resources Assessment for the Trillium Mitigation Bank, El Capitan Passage, North Prince of Wales Island, SE Alaska** contracted with Waterman Mitigation Partners, Burley, WA
- **Grant Writer/Manager Lincoln Street Historic District Project**, for City and Borough of Sitka, Sitka, AK
- **Conservation/Preservation Easement Agreement Draft for Holy Assumption Orthodox Church, Kenai, AK and Nevada Creek/Alaska Treasure Mine Historic District** for the Alaska Association for Historic Preservation, Anchorage, AK

#### 2012

- **Archaeological Monitoring during Hyder Causeway Reconstruction and Trestle Replacement, Hyder, AK.** Contracted with Orion Marine Contractor, Inc. Tacoma, WA.
- **Cultural Resource Inventory of Halibut Point Road for the Pavement Rehabilitation and Drainage Improvements, Sitka, AK.** Contracted with John Barnett, Project Environmental Coordinator, SE Preconstruction, DOT&PF, Southeast Region.
- **Archaeological Monitoring during Environmental testing at the former Unocal Bulk Plant 0736 (per Sitka Tribe of Alaska request),** contracted with Conestoga-Rovers & Associates, Inc. APE located adjacent to the Sitka Indian Village and Russian Cemetery.

#### 2011

- **Archaeological Monitoring for Rocky Gutierrez Airport Runway Safety Area Improvements, Sitka, AK** contracted with Tutka, LLC, Wasilla, Alaska. APE and project located within the Sitka Naval Air Station National Historic Landmark (NHL)
- **Archaeological Monitoring for Yakutat Area-Wide Paving Airport Runway 11-29 Pavement Repairs & CBY Utilities in Yakutat, AK,** contracted with Seccon Southeast Alaska. APE and project located adjacent to several cemeteries with unknown boundaries.
- **Cultural Resource Inventory of North Tongass Highway Improvements: Ward Cove to Whipple Creek Pavement Rehabilitation, Phase 3, Wards Cove to Refuge Cove.** Contracted with John Barnett, Project Environmental Coordinator, SE Preconstruction, DOT&PF, Southeast Region

#### 2010

- **Archaeological Monitoring for Sitka-Japonski Utility & Road Improvements, Sitka, AK,** contracted with Southeast Earthmovers, Inc. APE and project was within the Sitka Naval Air Station & Air Defenses NHL
- **City and Borough of Sitka Historic Preservation Plan,** contracted with City and Borough of Sitka, Alaska. A city and borough wide public plan to manage the community's cultural resources.
- **Archaeological Monitoring for during Environmental testing at the former Unocal Bulk Plant 0736 (per Sitka Tribe of Alaska request),** contracted with Conestoga-Rovers & Associates, Inc. APE located adjacent to the Sitka Indian Village and Russian Cemetery.
- **Alaska Native Brotherhood Hall Historic Building Survey,** contracted with Alaska Native Brotherhood Camp #1. Successfully wrote and managed grant to hire architectural firm to conduct condition assessment of NHL ANB Hall.
- **RFP for Centennial Totem Pole project,** contracted with Southeast Cultural Center & Sitka National Historical Park
- **Recommendation National Register of Historic Places Eligibility for the United States Geological Survey Magnetic Observatory, Sitka, AK,** contracted with Rogers Environmental, NEPA compliance.

#### 2009

- **Recommendation of National Register of Historic Places Eligibility for Lot 50, Block 1, USS 2542, Sitka Indian Village, Sitka, AK,** contracted with Jessica Perkins, Tribal Attorney for Sitka Tribe of Alaska, Section 106, NHPA compliance
- **Archaeological monitoring for Indian River Road Improvements, Sitka, AK,** contracted with McGraw Custom Construction and Alaska DOT&PF, Southeast Region. Conducted tribal consultation, APE adjacent to native cemetery and unmarked burials
- **National Register Nomination of Ada Pears Cottage, Sitka, AK,** contracted with Dr. Trista Patterson, included federal rehabilitation tax credit documentation

#### 2008

- **Determination of Eligibility Investigation for the No Name Creek Bridge (Bridge No. 327), Sitka, AK.** Contracted with Jane Gendron, Environmental Coordinator for Alaska DOT &PF, Southeast Region, Juneau, Alaska, Section 106 NHPA compliance

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- **Ketchikan Airport Hazardous Tree Survey for Culturally Modified Trees, Ketchikan, Alaska.** Contracted with Jane Gendron, Environmental Coordinator for Alaska DOT &PF, Southeast Region, Juneau, Alaska, Section 106 NHPA compliance

#### **Archaeologist**

- **2007-08, Stephen Braund & Associates, Anchorage, AK.** Contracted with Dawson Construction to write and follow through on monitoring plan for cultural resources during construction.
- **2006, Sitka National Historical Park,** Completed shovel tests and test units, reconnaissance survey, GIS mapping, archival research, artifact collection and analysis while supervising a crew of two. Prepared final report per Section 106, NHPA.
- **2006, Sitka Trail Works, Sitka, AK, Deborah Lyons, Executive Director.** Field and archival research for Section 106 compliance report. Site is comprised of bunkers, gun emplacements, and artifacts from a World War II NHL located on and near Japonski Island, Sitka, AK.
- **2006, Midwest Archaeological Center, Lincoln, NE Supervisor: Dr. William Hunt, Project Director.** Created an archaeological inventory recording archaeological and geological data from shovel tests at the Sitka National Historical Park in Sitka, AK.
- **2004, Larson Anthropological Archaeological Services, LTD, Tse-whit-zen Archaeological Recovery at Port Angeles, WA Grave Docking Project,** Crew supervisor at an experimental mechanical screening machine, managing and instructing members of the Lower Elwa Kallam Tribe, in the identification of artifacts, faunal, and human remains and collection methods in a challenging climate that consisted of extra-long work days and repatriation efforts. This project was done in conjunction with the Washington DOT, Kiewit General Contractors, the Lower Elwa Kallam Tribe, and Western Shores Archaeological Services.

#### **Archaeological Technician**

- **2002-04, GS-07, US Forest Service, Sitka Ranger District, Sitka, AK, Supervisor: Patrick Bower.** Managed cultural resources in the Sitka Ranger District, Tongass Nat'l Forest, AK. Conducted field and archival investigations independently and as a supervisor for paid and volunteer expeditions in especially remote areas of SE Alaska. Performed resource surveys in rough terrain, identifying prehistoric and historic sites, flora, fauna, marine shell, fish, and mammal species, and human remains. Recording involved mapping sites to include features, topographic, and land form descriptions, soil, stratigraphic, site slopes and aspects. Lab and office duties included inventory and cataloging of artifacts and creating and maintaining databases using Excel, Access, ArcGIS, and ArcView. Composed site and eligibility reports in compliance with federal laws and regulations. Position required developing interpretative programs of cultural resources for educational public outreach projects. Became certified in boat/skiff operations and familiar with charts and navigation of waterways, aviation safety for frequent small aircraft flights, wilderness survival, bear safety, and training including familiarity with higher powered rifles. Publications include, *Exploring Port Althorp from the Chugach: Archaeology from the Port Althorp Investigations, Research and Survey PIT project* (PIT Traveler 27: 3-5).
  - **2003, TRC Environmental Consultants, Albuquerque, NM.** Excavation of archaic archaeological site requiring artifact and lithic and stratigraphic identification and data extraction and excavation.
  - **1995, Center for Northwest Anthropology, Pullman, WA Supervisor: Dr. William Andrefsky,** Reconnaissance and transit survey of the Hanford Reach along the Columbia River commissioned by Battelle Northwest Laboratories. Position required site, artifact, flora, fauna identification, dating, photography, mapping using datum systems, and computer-aided analysis.
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## HISTORIC PRESERVATION COMMISSION

NAME	CONTACT NUMBERS	TERM STARTS	EXPIRES	CATEGORY
ANNE POLLNOW PO Box 6326	738-0794 sealevelanne@gmail.com	4/28/15	4/22/17	<b>CHAIR</b> At large
ANA DITTMAR 217 Marine Street Unit B	623-7537 anadittmar1@hotmail.com	4/10/12 5/27/15	4/10/15 5/27/18	<b>Vice-Chair</b> At large
ROBERTA LITTLEFIELD 4102 Halibut Point Road	738-4004 c 747-3444 h roblylittlefield@gci.net	7/13/10 4/24/12 5/27/15	01/27/12 4/24/15 5/27/18	<b>SECRETARY</b> Native community
JAMES POULSON 1610 Sawmill Creek Rd	747-3219 w 747-6567 h sitka@operamail.com	2/22/11 2/25/14	2/22/14 2/25/17 9/8/18	Historical Society <i>Ozment's term</i>
SCOTT SALINE PO Box 3183	738-7889 c shsaline@gci.net	4/26/16	4/26/19	At large
KITTY SOPOW 3414 Halibut Point Road	907-545-2850 kittysopow@gmail.com	2/28/17	2/28/20	At large
ROBERT SAM 456 Katlian Street	623-7097 bob.sam@sitkatriben-sn.gov	2/24/15	2/24/18	STA
CLARA GRAY PO Box 401	752-7880 clara.gray@sitkatriben-sn.gov	4/12/16	2/24/18	STA (alternate) <i>Miller's term</i>
Samantha Pierson Planner I	747-1814 samantha.pierson@cityofsitka.org			Staff Liaison/ Secretary
Aaron Swanson 1410 C Sawmill Creek Rd	747-5499 h 623-7869 c assemblyswanson@cityofsitka.org			Assembly Liaison

7 members from selected categories 3-year terms

Sitka Historical Society (1), Native Community (2) - one representing Sitka Tribe of Alaska), At-Large (4)

Established by Ordinance 92-1075, Amended by Ordinance 93-1150, Addition by Ordinance 97-1409

Second Wednesday, 6:00 p.m. – Harrigan Centennial Hall, 330 Harbor Drive

Quorum is met when 4 Commission members are present

Revised: March 2, 2017