



# CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS  
330 Harbor Drive  
Sitka, AK  
(907)747-1811

## Meeting Agenda City and Borough Assembly

*Mayor Mim McConnell  
Deputy Mayor Pete Esquiro,  
Vice Deputy Mayor Thor Christianson,  
Phyllis Hackett, Matthew Hunter, Mike Reif and Michelle Putz*

*Interim Municipal Administrator: John P. Sweeney III  
Municipal Attorney: Robin L. Koutchak  
Municipal Clerk: Colleen Ingman, MMC*

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Tuesday, May 28, 2013

6:00 PM

Assembly Chambers

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### REGULAR MEETING

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. ROLL CALL**

**IV. CORRESPONDENCE/AGENDA CHANGES**

[13-096](#) Correspondence Materials

Attachments: [Correspondence](#)

**V. CEREMONIAL MATTERS**

[13-094](#) Certificates: Sitka Sound Seafoods and Seafood Producers Cooperative  
- Fish to Schools Program

Attachments: [Ceremonial](#)

**VI. SPECIAL REPORTS: Government to Government, Municipal  
Boards/Commissions/Committees, Municipal Departments, School District, Students  
and Guests (time limits apply)**

**VII. PERSONS TO BE HEARD**

*Public participation on any item off the agenda. Not to exceed 3 minutes for any individual.*

**VIII. REPORTS**

**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

*All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A**      [13-093](#)      Approve the minutes of the May 14, 2013 Assembly Meeting  
  
                 **Attachments:**      [Item A Minutes](#)
- B**      [RES 13-08](#)      Setting the Millage Rates for the Fiscal Year July 1, 2013 through June 30, 2014  
  
                 **Attachments:**      [Item B Res 13-08](#)

**X. UNFINISHED BUSINESS:**

- C**      [ORD 13-24](#)      Authorizing a three month lease of municipal property above the Kimsham Ball Field eastern parking lot with New Cingular Wireless PCS, LLC.  
  
                 **Attachments:**      [AT&T Cell on Wheels Temporary Lease ORD & docs](#)
- D**      [ORD 13-25](#)      Amending SGC Section 6.16.010 Entitled "Sales - Permit, Fees and Regulations" to expand permitted activities to include food sales on public property and add Section 6.16.015 Entitled "Retail Sales of Food from Mobile, Non-Motorized Vehicles" to establish permits, fees and regulations for such sales.  
  
                 **Attachments:**      [ORD 2013-25](#)
- E**      [ORD 13-26](#)      Amending SGC Chapter 4.12.025 Entitled "Exemptions" Subsection G. to define "Good Cause" for approval of late filed applications for real property tax exemptions.  
  
                 **Attachments:**      [ORD 13-26](#)
- F**      [ORD 13-27](#)      Adopting Budgets for the Fiscal Year July 1, 2013 through June 30, 2014.  
  
                 **Attachments:**      [ORD 2013-27](#)
- G**      [ORD 13-28](#)      Amending SGC Section 15.01.020 entitled "Electric Rates" by adjusting rates for all customer classes to fund voter approved improvement for the Blue Lake Hydroelectric Expansion Project and Implementing Rate Structures for General Service - Small, General Service - Large, and General Service - Public Authority Class Customers.  
  
                 **Attachments:**      [Item G Ord 13-28](#)

**XI. NEW BUSINESS:****New Business First Reading**

- H      [RES 13-09](#)      Amending a matching grant from the Alaska Department of Environmental Conservation for the UV Disinfection Facility  
**Attachments:**    [RES 2013-09](#)

**Additional New Business Items**

- I      [13-092](#)      Downtown Revitalization Group update and authorization to reappropriate \$25,000 from the FY13 budget to be used to support the efforts of the Downtown Revitalization Group  
**Attachments:**    [Item I Memo](#)  
                         [Item I Plan](#)
- J      [13-090](#)      Approve a lease for Block 2, Lot 1, of Sawmill Cove Industrial Park for a minimum of two years to S&S General Contractors  
**Attachments:**    [Item J S&S Lease](#)
- K      [13-095](#)      Award a contract to design the 60% expansion of Kettleson Memorial Library to MRV Architects in the amount of \$661,544  
**Attachments:**    [Item K Library Design](#)

**XII. PERSONS TO BE HEARD:**

*Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.*

**XIII. EXECUTIVE SESSION**

*Theobroma Chocolate delinquency*

**XIV. ADJOURNMENT**

*Sara Peterson, CMC  
Acting Municipal Clerk  
Publish: May 24*