

CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

HARBOR DEPARTMENT

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SITKA PORT AND HARBORS DEPARTMENTS QUARTERLY REPORT

Thru: John Leach, Administrator

From: Stan Eliason, Harbormaster

To: CBS Assembly Members

Date: February 5, 2025

Department Overview:

Task I. Vessel insurance requirements and passenger for hire fees recommendations from the rate/governance study were presented to the Harbor Commission in January. Further discussion will occur this month. Task I. has no specific goal.

Task II. State of Alaska 50/50 matching grant for Fishermen's Work Float Major Repairs Project. RFP is being created and will be on the street soon. This supports Goal 4.1 of the strategic plan.

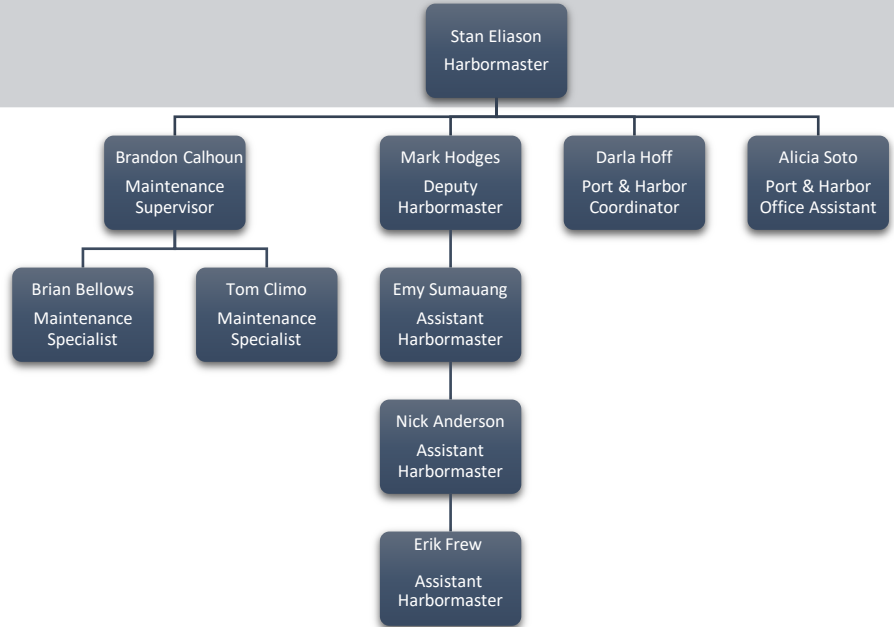
Task III. Eliason Harbor electrical-floatation upgrades. Application submitted. The committee has reviewed and scored the applications. CBS is in 2nd place for potential funding. This supports Goal 4.1 of the strategic plan.

Staffing Levels:

The Harbor Department is fully staffed. Seasonal positions will be advertised soon.

I have included the FY25 budget through January 31st, 2025. 48% of the budget is expended.

SITKA PORT & HARBORS
DEPARTMENT





Expense Budget Performance Report

Fiscal Year to Date 01/31/24

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 240 - Harbor Fund										
EXPENSE										
6206.000	Depreciation-Machinery	32,394.00	.00	32,394.00	2,741.02	.00	19,187.14	13,206.86	59	18,896.36
7106.000	Fixed Assets-Machinery	6,000.00	.00	6,000.00	.00	.00	3,173.00	2,827.00	53	.00
7200.000	Interfund Transfers Out	313,104.00	.00	313,104.00	.00	.00	313,104.00	.00	100	2,247,000.00
7301.000	Note Principal Payments	45,348.00	.00	45,348.00	.00	.00	.00	45,348.00	0	.00
7302.000	Bond Principal Payments	485,000.00	.00	485,000.00	.00	.00	245,000.00	240,000.00	51	465,000.00
EXPENSE TOTALS		\$4,184,402.73	\$7,600.00	\$4,192,002.73	\$153,370.46	\$10,100.00	\$1,982,338.69	\$2,199,564.04	48%	\$4,484,096.73
Fund 240 - Harbor Fund Totals		\$4,184,402.73	\$7,600.00	\$4,192,002.73	\$153,370.46	\$10,100.00	\$1,982,338.69	\$2,199,564.04		\$4,484,096.73
Fund 750 - Capital Project-Harbor										
EXPENSE										
5212.000	Contracted/Purchased Serv	200,000.00	1,297,648.05	1,497,648.05	5,180.75	110,719.28	90,549.00	1,296,379.77	13	1,151,506.55
5214.000	Interdepartment Services	.00	.00	.00	.00	.00	9,928.96	(9,928.96)	+++	35,758.16
5226.000	Advertising	.00	.00	.00	.00	.00	747.35	(747.35)	+++	438.75
EXPENSE TOTALS		\$200,000.00	\$1,297,648.05	\$1,497,648.05	\$5,180.75	\$110,719.28	\$101,225.31	\$1,285,703.46	14%	\$1,187,703.46
Fund 750 - Capital Project-Harbor Totals		\$200,000.00	\$1,297,648.05	\$1,497,648.05	\$5,180.75	\$110,719.28	\$101,225.31	\$1,285,703.46		\$1,187,703.46
Grand Totals		\$4,384,402.73	\$1,305,248.05	\$5,689,650.78	\$158,551.21	\$120,819.28	\$2,083,564.00	\$3,485,267.50		\$5,671,800.19