



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final City Assembly

Mayor Cheryl Westover
Deputy Mayor Larry Crews
Vice Deputy Mayor Mim McConnell
Assembly Member Phyllis Hackett
Assembly Member Terry Blake
Assembly Member Thor Christianson
Assembly Member Pete Esquiro

Municipal Administrator: Jim Dinley
Municipal Attorney: Theresa Hillhouse
Municipal Clerk: Colleen Ingman, MMC

Tuesday, January 11, 2011

6:00 PM

Assembly Chambers

Worksession - Lobbyist Larry Markley 5PM

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 7 - Westover, Crews, McConnell, Hackett, Blake, Christianson, and Esquiro

IV. CORRESPONDENCE/AGENDA CHANGES

A [11-14](#) Government to Government Update with Sitka Tribe of Alaska

None.

[11-15](#) Student Updates - Local High Schools

None.

V. CEREMONIAL MATTERS

B [11-06](#) Citation - Mike Callahan and Charles Backus

Mayor Westover presented a citation to Mike Callahan and Charles Backus for their lifesaving efforts in saving Chris Papa after he fell into the water.

[11-13](#) Proclamation - Big Brothers Big Sisters

Mayor Westover read a proclamation recognizing January as National Mentoring Month.

VI. PERSONS TO BE HEARD

Sitka Fine Arts Camp Director, Roger Schmidt, announced the Camp would take over the Sheldon Jackson College Campus on February 1st. Schmidt along with Paul Columb and Brant Brantman, members of Right Fit, reported plans to reopen and operate the Hames Center with volunteer help.

Linda Marlin and Volney Smith spoke of a crime committed at Sandy Beach in August 2010 involving a family member. They feel they were treated unfairly by the Sitka Police Department.

VII. REPORTS

- C [11-01](#) Final Report on the Thimbleberry-Heart Lake Transmission Line Outage - Chris Brewton

Chris Brewton, Utility Director, gave a brief report to the Assembly on the Thimbleberry-Heart Lake Outage that occurred October 12th. Sitka experienced approximately 70 hours of rolling blackouts. The outage had a direct cost of \$186,000 to the City.

- [11-02](#) Sitka School Board Update

Sitka School Board member, Tim Fulton, advised the Assembly on current events at the local schools and reported the start of the budget session. He invited the Assembly to a future worksession at the School District Office.

- D **a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other**

Mayor – thanked former Chamber of Commerce Executive Director, Sheila Finkenbinder, for her work and wished her well. Also announced Sandy Lorrigan, Sitka Convention and Visitor's Bureau Director, resigned and thanked her for her work on behalf of the Sitka Community.

Administrator – Provided a brief update on projects in the Public Works Department.

Liaison Representatives – Assembly member Blake attended the recent Police and Fire Commission meeting. Assembly member Crews attended the Planning and Zoning Commission meeting – Dove Island completed it's first of five annual reviews.

VIII. CONSENT AGENDA

- E [11-03](#) Approve the minutes of the December 28, 2010 Assembly meeting.

This matter was APPROVED ON THE CONSENT AGENDA

- F [11-10](#) Approve the renewal of the following liquor licenses: 1) Salty Sals Liquor Cabinet, and 2) Larkspur Cafe.

This matter was APPROVED ON THE CONSENT AGENDA

- G** [11-12](#) Reappoint Jeff Mossige to a three-year term on the Parks and Recreation Committee.
- This matter was APPROVED ON THE CONSENT AGENDA**
- H** [RES 11-01](#) Supporting the City and Borough of Sitka FY'2012 Congressional Priorities.
- This matter was APPROVED ON THE CONSENT AGENDA**
- I** [RES 11-02](#) Supporting funding for Raven Radio.
- This matter was APPROVED ON THE CONSENT AGENDA**
- J** [RES 11-03](#) In support of two State transportation projects for Sitka.
- This matter was APPROVED ON THE CONSENT AGENDA**
- K** [RES 11-04](#) Supporting the Edgecumbe Drive pavement rehabilitation and Jeff Davis Street reconstruction projects, providing matching funding, and committing to future maintenance.
- In answer to Assembly member Esquiro's question regarding the prioritization of street projects, Public Works Director Michael Harmon explained a pavement inventory was taken and considered with other factors.*
- A motion was made by McConnell that this Resolution be APPROVED. The motion PASSED by the following vote:**
- Yes:** 7 - Westover, Crews, McConnell, Hackett, Blake, Christianson, and Esquiro
- L** [11-09](#) Approve award of a bid to Valley Rental Center, Inc. in the amount of \$17,845.00 for purchase of a riding mower.
- This matter was APPROVED ON THE CONSENT AGENDA**
- M** [11-11](#) Approve award of a design contract for the Monastery Street Water and Sewer Replacement to DOWL HKM.
- Public Works Director, Michael Harmon, explained the reason for the design contract was due to the fact the Public Works Department, while competent, was not in a position to do the entire job in addition to the other multitude of projects.*
- A motion was made by Hackett that this Item be APPROVED. The motion PASSED by the following vote:**
- Yes:** 7 - Westover, Crews, McConnell, Hackett, Blake, Christianson, and Esquiro
- IX. UNFINISHED BUSINESS:**
- N** [ORD 10-37](#) Amending Sitka General Code 15.04.260 entitled "Penalties" to correct the title under which penalties are assessed.
- A motion was made by Christianson that this Ordinance be PASSED ON SECOND READING. The motion PASSED by the following vote:**
- Yes:** 7 - Westover, Crews, McConnell, Hackett, Blake, Christianson, and Esquiro

X. NEW BUSINESS:**New Business First Reading**

- O** **ORD 11-01** Adding Sitka General Section 2.60.005 entitled "Appointment" regarding qualifications of board, commission or committee members.
- Jonathan Crouch, the AmeriCorp volunteer recently appointed to the Long Range Planning and Economic Development Commission, testified against the ordinance and stated the proposed ordinance would be a disservice to Sitka.*
- Crews and Blake, sponsors of the ordinance, expressed the need for guidelines and the importance of requiring the applicant to be a qualified voter. Other Assembly members did not see a need for a change in procedure.*
- A motion was made by Crews that this Ordinance be PASSED ON FIRST READING. The motion FAILED by the following vote:**
- Yes:** 2 - Crews, and Blake
- No:** 5 - Westover, McConnell, Hackett, Christianson, and Esquiro

Additional New Business Items

- P** **11-05** Meeting with Long Range Planning and Economic Development Commission for discussion/decision regarding Commission.
- Members of the Long Range Planning and Economic Development Commission (LRPEDC) came forward to express their opinions on the current state of the Commission. After a discussion with the Assembly, it was decided to hold a special meeting on January 18th to further discuss and provide direction to the Commission. The Mayor asked the Assembly to brainstorm before the special meeting as to what tasks they would like to see this Commission take on.*
- Q** **11-07** Discussion/Decision on the Alaska Backroads concept.
- Tonia Rioux, President of Sitka Convention and Visitors Bureau Board, and Sandy Lorrigan, Director of Sitka Convention and Visitors Bureau, explained the Alaska Backroads concept. The idea would be to market Sitka and other small communities as cruise destinations where visitors would see the "backroads" and have a different experience from what they would have in Skagway, Juneau and Ketchikan.*
- R** **11-04** Transfer \$6500 of working capital of the harbor fund to the building line item account #240-600-670-7105.000
- This matter was APPROVED**
- S** **11-08** Discussion/Decision on purchase of laptops for Assembly members.
- After some discussion, the Assembly decided the topic of purchasing laptops would be a good discussion for the budget cycle. Assembly members, did however, ask for their own individual city email accounts to be created in order to conduct all city-related communication.*

XI. PERSONS TO BE HEARD:

None.

XII. EXECUTIVE SESSION

T [11-16](#) Executive Session - Personnel Matter

A motion was made by Crews to go into Executive Session under the statutory category of discussion of subjects that tend to prejudice the reputation and character of any person, and which may have legal and financial consequences for the City and Borough of Sitka and involve matters that are required by law to be confidential to discuss the Municipal Administrator's contract. The motion PASSED by unanimous voice vote.

A motion was made by Crews to come out of Executive Session. This motion PASSED by unanimous voice vote.

A motion was made by Crews to accept what was discussed in executive session. This motion PASSED by the following vote:

Yes: 7 - Westover, Crews, McConnell, Hackett, Blake, Christianson, and Esquiro

Mayor Westover disclosed the Assembly extended Municipal Administrator Jim Dinley's Employment Agreement for 3 years at the same rate of pay. She noted the Assembly was happy with his performance and was pleased he was willing to stay on.

XIII. ADJOURNMENT

A motion was made by Hackett to ADJOURN. The meeting ADJOURNED at 10:22 pm by unanimous consent.

ATTEST: _____
Sara Peterson
Acting Municipal Clerk