



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Gary Paxton
Deputy Mayor Steven Eisenbeisz,
Vice Deputy Mayor Kevin Mosher,
Kevin Knox, Dr. Richard Wein, Valorie Nelson, Thor Christianson

Interim Municipal Administrator: Hugh Bevan
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson

Monday, December 23, 2019

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

[19-279](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[01 Availability and Uses of Sitka's Excess Hydro Generation Capacity](#)

[02 Letter to SEARHC Electric Power Sale Agreement](#)

[Letter to USFS Katlian Bay Road](#)

[Sitka Conservation Society contribution](#)

[Totem Pole donation](#)

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[19-267](#) Special Report: Greater Sitka Chamber of Commerce / Visit Sitka - Rachel Roy and Laurie Booyse

Attachments: [Greater Sitka Chamber of Commerce and Visit Sitka](#)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. REPORTS**a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other****IX. CONSENT AGENDA**

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A** [19-269](#) Approve the minutes of the December 10 Assembly meeting
Attachments: [Consent and Minutes](#)
- B** [19-276](#) Approve a liquor license renewal application for House of Liquor at 705 Halibut Point Road Suite D
Attachments: [Motion and Memo](#)
[1366 LGB Notice - City of Sitka Borough of Sitka](#)
[1366 Complete Renewal Application](#)
- C** [19-277](#) Approve a liquor license renewal application for the Longliner Lodge and Suites at 485 Katlian Street
Attachments: [Motion and Memos](#)
[4117 LGB Notice](#)
[4117 Complete Renewal Application](#)
- D** [19-278](#) Approve a liquor license renewal application for Sitka Jet Center, Inc dba Sitka Hotel at 118 Lincoln Street
Attachments: [Motion and Memos](#)
[LGB Notice - City of Sitka Borough of Sitka](#)
[5442 Complete Renewal Application](#)

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

XI. UNFINISHED BUSINESS:

- E [ORD 19-41](#) Making supplemental appropriations for Fiscal Year 2020 (Administration - Personnel / Contract Services)

Attachments: [Motion Ord 2019-41](#)
[Ord 2019-41](#)

- F [ORD 19-42](#) Clarifying the Sitka General Code by amending Title 4 "Revenue and Finance" Chapter 4.09 "Sales Tax" and amending Title 15 "Public Utilities" Chapter 15 "Electric Utility Policies" (Clerical Inaccuracies)

Attachments: [Motion Ord 2019-42](#)
[Ord 2019-42](#)

XII. **NEW BUSINESS:**

New Business First Reading

- G [ORD 19-43](#) Making supplemental appropriations for Fiscal Year 2020 (Cross Trail Project Phase 6)

Attachments: [Motion Ord 2019-43](#)
[Ord 2019-43](#)

Additional New Business Items

- H [RES 19-28](#) Adopting an alternative allocation method for the FY20 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in FMA 18: Central Southeast Area

Attachments: [Motion and Memo Res 2019-28](#)
[Res 2019-28](#)
[Application Letter](#)

- I [19-273](#) Approve hire offer for Larry Reeder as Assessor

Attachments: [Motion and Memo Assessor](#)

- J [19-272](#) Approve a letter of support for Leo's Hope

Attachments: [Motion and Letter](#)

- K [19-268](#) Approve Amendment No.2 to the Payment for Services Agreement between the Sitka Tribe of Alaska and the City and Borough of Sitka

Attachments: [Motion and Amendment](#)
[City of Sitka - STA - Agreement Payment in Lieu of Taxes](#)
[City of Sitka-STA MOU 1998](#)

- L** [19-270](#) Approve proceeding with a Request for Proposals for the Cruise Ship Passenger Transit Services between Old Sitka Dock and Harrigan Centennial Hall parking area for FY21 and FY22
Attachments: [Motion Memo and Draft RFP](#)
- M** [19-271](#) Update on the proposal for a marine haulout at the Gary Paxton Industrial Park / land trade followed by Discussion / Direction / Decision to proceed with a Request for Proposals for approximately 17 acres of Lot 1 USS 3670 known as 4951 Halibut Point Road
Attachments: [Possible Motion and Memo](#)
[aerial views](#)
- N** [19-274](#) Discussion / Decision on sending an Assembly Member to attend the Seatrade Cruise Global event in Miami, FL April 20-23
Attachments: [Motion and Memo](#)
[Visit Sitka Seatrade Information to Assembly 2019.11.19](#)
[HPM Assembly Seatrade Letter 2020](#)
- O** [19-275](#) Discussion / Decision on adding select staff to the "assembly@cityofsitka.org" group email address
Attachments: [Discussion group email](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Assembly meetings are aired live on KCAW FM 104.7 and via video streaming from the City's website. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

*Sara Peterson, MMC, Municipal Clerk
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