



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Final City and Borough Assembly

Mayor Mim McConnell
Deputy Mayor Matt Hunter
Vice-Deputy Mayor Phyllis Hackett, Pete Esquiro, Mike Reif,
Benjamin Miyasato and Aaron Swanson

Municipal Administrator: Mark Gorman
Municipal Attorney: Robin L. Koutchak
Municipal Clerk: Colleen Ingman, MMC

Tuesday, March 11, 2014

6:00 PM

Assembly Chambers

WORK SESSION 5:00 PM - 5:50 PM

A worksession on the Solid Waste Management Plan was held.

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

Present: 6 - Hunter, Hackett, Esquiro, Reif, Swanson, and Miyasato

Absent: 1 - McConnell

IV. CORRESPONDENCE/AGENDA CHANGES

[14-050](#)

~~Reminders and Correspondence for 3-11-14~~

Deputy Mayor Hunter announced Item A and Item F had been pulled from the agenda. Item F would come back at a later date. Hunter added Item G would be moved before Item D to accomodate Terry Trapp who would be phoning in.

V. CEREMONIAL MATTERS

None.

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (time limits apply)

Ben Miyasato representing the Sitka Tribe of Alaska gave a brief report on current events.

Tim Fulton, Clerk for the School Board, introduced Mary Wegner and her new position as Superintendent. Wegner introduced current Blatchley Middle School Assistant Principal, Robin Taylor, as the new Assistant Superintendent.

Tim Shilling of the Department of Natural Resources gave an update to the Assembly on the proposed Nakwasina Sound Subdivision eight miles north of Sitka on the western shore of Lisianski Peninsula.

Mary Miller, Superintendent of Sitka National Historical Park, provided a report to the Assembly on recent events and activities at the Park.

VII. PERSONS TO BE HEARD

Bradley Shaffer requested assistance of the Municipal Attorney regarding personal property tax compliance and reporting. Shaffer questioned practices of the current Assessor.

VIII. REPORTS

Administrator - reported on recent events: town hall meeting, Department Head retreat, Federal trip cancelled because of weather in Washington DC, issues with the new RIDE location, employee recognition event. Gorman noted the draft FY15 budget would be available to the Assembly on March 31.

Liaison Reports: Hackett reported on the Health Needs and Human Services Commission. Reif attended town hall meeting and employee recognition event. Miyasato attended Library Board meeting, Parks and Recreation Committee. Swanson attended Police and Fire Commission meeting and Sitka Community Hospital Board meeting.

Other: Reif asked Public Works Director Michael Harmon if residents of Baranof Warm Springs had been notified of future activity with the dock. Harmon noted these details would need to be worked out. The current focus had been logistics more so than the operational side. Chris Brewton also provided a report on the Blue Lake Expansion project and issues.

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

IX. CONSENT AGENDA

A [14-050](#) ~~Reminders and Correspondence for 3-11-14~~

Item PULLED from agenda - nonaction item.

B [14-046](#) Adopt the Finance Director's interpretation of the taxation for "suggested donations" constitutes a sale of services subject to sales tax

Finance Director, Jay Sweeney, explained his determination was that the provision of services as a business, on a routine ongoing basis, for "suggested donations" constituted a sale of services subject to sales tax.

A motion was made by Reif that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Hunter, Hackett, Esquiro, Reif, Swanson, and Miyasato

Absent: 1 - McConnell

- C** [14-047](#) Award providing Transit Services to transport cruise ship passengers from the Old Sitka Dock to Centennial Hall or O'Connell Bridge parking areas to Sitka Tours lowest responsive bidder

This item was APPROVED ON THE CONSENT AGENDA.

A recess was taken from 6:55pm to 7:02pm

New Business First Reading

- G** [14-048](#) Approve of Assignment of Purchase Agreement for Raw Water in Bulk for Export to Alaska Bulk Water Inc.

Terry Trapp, CEO of True Alaska Bottling and CEO of Alaska Bulk Water, Inc., explained a request was being made to assign the bulk water contract from True Alaska Bottling to Alaska Bulk Water, Inc. because of new investors and funding needed to proceed with bulk water plans. Trapp stated the new entity, Alaska Bulk Water, Inc., would strictly be involved with bulk water.

Municipal Attorney, Robin Koutchak, reiterated the action before the Assembly tonight was for assignment.

A motion was made by Swanson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Hunter, Hackett, Esquiro, Reif, Swanson, and Miyasato

Absent: 1 - McConnell

- D** [RES 14-04](#) Authorizing a grant application to the Rasmuson Foundation for funding for the Kettleson Memorial Library Expansion Project

Administrator Gorman and the Assembly acknowledged the hard work of Commissioner Jan Love, entire Library group, and CBS staff.

A motion was made by Hackett that this Resolution be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Hunter, Hackett, Esquiro, Reif, Swanson, and Miyasato

Absent: 1 - McConnell

- E** [ORD 14-05](#) Amending SGC at Chapter 15.05 entitled "Water System" at Subsection 15.05.625 entitled "Water and Wastewater Rates - Sawmill Cove Industrial Park" to further define water volumes and address tote/container water sales for bulk water

Michael Harmon, Public Works Director, in response to a question by Reif, confirmed that treated water could not be used for bulk water.

A motion was made by Reif that this Ordinance be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Hunter, Hackett, Esquiro, Reif, Swanson, and Miyasato

Absent: 1 - McConnell

- F** [ORD 14-06](#) ~~Rescinding Chapter 4.06 of the SGC, entitled "Allocation of Revenues from the Sale of Water," and replacing it with a new Chapter 4.06 entitled "Proceeds from Bulk Water sale Contracts" - PULLED~~

Item was PULLED from agenda.

Additional New Business Items

XII. PERSONS TO BE HEARD:

None.

XIII. EXECUTIVE SESSION

None.

XIV. ADJOURNMENT

A motion was made by Swanson to ADJOURN. Hearing no objection the meeting ADJOURNED at 7:23pm.

ATTEST: _____

Sara Peterson, CMC
Acting Municipal Clerk