

CONSENT AGENDA

POSSIBLE MOTION

**I MOVE TO APPROVE THE CONSENT AGENDA
CONSISTING OF ITEM A.**

I wish to remove Item(s) _____

REMINDER – When making the motion to approve the consent agenda, please read the title of each item being voted on that is included in the consent vote.

Should this item be pulled from the Consent Agenda the following motion is suggested:

POSSIBLE MOTION

I MOVE TO approve the minutes of the September 24 Assembly meeting.



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Minutes - Draft

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Timothy Pike,
Thor Christianson, Chris Ystad,
JJ Carlson, Scott Saline*

*Municipal Administrator: John Leach
Municipal Clerk: Sara Peterson*

Tuesday, September 24, 2024

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

Present: 5 - Christianson, Mosher, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

Remote: 1 - Ystad

V. CORRESPONDENCE/AGENDA CHANGES

[24-146](#)

Reminders, Calendars, and General Correspondence

VI. CEREMONIAL MATTERS

Mosher congratulated the Sitka Little League Softball majors team on their summer State Championship title.

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

Sitka Tribe of Alaska Council Chairman Lawrence Widmark reported on recent business activity.

VIII. PERSONS TO BE HEARD

None.

IX. CONSENT AGENDA

A motion was made by Christianson that the Consent Agenda consisting of Items A & B be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

A [24-142](#) Approve the minutes of the September 5, 10, and 13 Assembly meetings

This item was APPROVED ON THE CONSENT AGENDA.

B [24-141](#) Approve liquor license renewal applications for the following: 1) Sitka Golf Association, Inc. dba Sea Mountain Restaurant & 19 Hole at 301 Granite Creek Road and 2) Alejandro Vasquez (non-operational restaurant eating place license)

This item was APPROVED ON THE CONSENT AGENDA.

X. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

C [24-143](#) Appoint: 1) Bruce Gazaway to a three-year term on the Library Commission and 2) Robert B. Moelder to a three-year term on the Local Emergency Planning Committee under Category 2 "Law Enforcement, Civil Defense, Fire Fighting, First Aid, Local Environmental/Hospital, and Transportation"

A motion was made by Christianson that this Item be APPROVED. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

XI. UNFINISHED BUSINESS:

D [ORD 24-22](#) Making supplemental appropriations for fiscal year 2025 (EECGB - Recycling and Municipal Fleet Electrification)

A motion was made by Pike that this Ordinance be APPROVED on SECOND AND FINAL READING. The motion PASSED by the following vote.

Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

Absent: 1 - Eisenbeisz

XII. NEW BUSINESS:

New Business First Reading

- E **ORD 24-23** Making supplemental appropriations for fiscal year 2025 (Emergency Response Vessel Electronics / Harbor Department Equipment)

 A motion was made by Pike that this Ordinance be APPROVED on FIRST READING. The motion PASSED by the following vote.

 Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

 Absent: 1 - Eisenbeisz

Additional New Business Items

- F [24-144](#) Discussion / Direction / Decision of the Municipal Administrator's annual recommended transfer to the Public Infrastructure Sinking Fund

 Finance Director Melissa Haley explained the code requirements and recommended transfer.

 A motion was made by Christianson to transfer \$4M to the Public Infrastructure Sinking Fund and make the transfer effective June 30, 2024.

 Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

 Absent: 1 - Eisenbeisz

- G [24-145](#) Approve the employment agreement between the City and Borough of Sitka and Rachel Jones as Municipal Attorney

 A motion was made by Carlson that this Item be APPROVED. The motion PASSED by the following vote.

 Yes: 6 - Christianson, Mosher, Ystad, Pike, Carlson, and Saline

 Absent: 1 - Eisenbeisz

XIII. PERSONS TO BE HEARD:

None.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

Liaison Representatives - Saline mentioned issues with the Library HVAC system. Ystad reported on the Planning Commission meeting and Port and Harbors Commission meeting.

Clerk - Peterson reviewed details of the upcoming municipal election.

XV. EXECUTIVE SESSION

None.

XVI. ADJOURNMENT

A motion was made by Carlson to ADJOURN. Hearing no objections, the meeting ADJOURNED at 6:32 p.m.

ATTEST: _____
Sara Peterson, MMC
Municipal Clerk