

CITY AND BOROUGH OF SITKA

ORDINANCE NO. 2024-11

**AN ORDINANCE OF THE CITY AND BOROUGH OF SITKA
ADOPTING BUDGETS AND CAPITAL IMPROVEMENT PLAN FOR THE GENERAL FUND,
INTERNAL SERVICE FUNDS, AND SPECIAL REVENUE FUNDS
FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025**

BE IT ENACTED by the Assembly of the City and Borough of Sitka, Alaska as follows:

- 1. CLASSIFICATION.** This ordinance is not of a permanent nature and is not intended to be a part of the Sitka General Code of the City and Borough of Sitka, Alaska.
- 2. SEVERABILITY.** If any portion of this ordinance or any application thereof to any person or circumstance is held invalid, the remainder of this ordinance and application thereof to any person and circumstances shall not be affected thereby.
- 3. PURPOSE.** The purpose of this ordinance is to set forth budgetary requirements for the operation of the various divisions, departments and organizations of the City and Borough of Sitka for Fiscal Year 2025.
- 4. ENACTMENT. NOW THEREFORE, BE IT ENACTED** by the Assembly of the City and Borough of Sitka, Alaska that the following expenditure budgets (see below) for the fiscal period beginning July 1, 2024 and ending June 30, 2025 and related capital improvement plan (included in the FY2025 Administrator’s Budget) are hereby adopted as follows:

	<u>REVENUE</u>	<u>EXPENDITURE BUDGET</u>		
<u>GENERAL FUND</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
General Fund	\$44,653,292	\$37,736,919	\$6,872,753	\$44,609,672

<u>INTERNAL SERVICE FUNDS</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
Information Technology Fund	\$2,580,951	\$2,460,378	\$655,000	\$3,115,378
Central Garage Fund	\$3,297,587	\$1,842,300	\$899,312	\$ 2,741,612
Building Maintenance Fund	\$1,903,152	\$2,216,277	\$-0-	\$2,216,277

<u>SPECIAL REVENUE FUNDS</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
Pet Adoption Fund	\$3,100	\$15,000	\$-0-	\$15,000
Sitka Forfeiture Fund	\$1,000	\$75,000	\$-0-	\$75,000
Library Building Fund	\$300	\$5,000	\$-0-	\$5,000
Southeast Alaska Economic Development Fund	\$2,640	\$3,000	\$-0-	\$3,000

GPIP Contingency Fund	\$4,500	\$4,000	\$-0-	\$4,000
Sitka Community Hospital Dedicated Fund	\$1,670,800	\$1,727,016	\$-0-	\$1,727,016
Student Activities Travel Fund	\$313,500	\$305,000	\$-0-	\$305,000
Fisheries Enhancement Fund	\$45,000	\$50,000	\$-0-	\$50,000
Utility Subsidization Fund	\$165,000	\$-0-	\$230,400	\$230,400
Commercial Passenger Vessel Excise Tax Fund	\$2,540,000	\$100,000	\$1,516,673	\$1,616,673
Visitor Enhancement Fund	\$716,500	\$16,750	\$75,373	\$92,123
Revolving Fund	\$22,000	\$100	\$30,000	\$30,100
Guarantee Fund	\$4,000	\$-0-	\$8,400	\$8,400
Cemetery Fund	\$2,500	\$2,500	\$-0-	\$2,500
Rowe Trust Fund	\$3,000	\$3,000	\$-0-	\$3,000
Library Endowment Fund	\$5,500	\$5,500	\$-0-	\$5,500
Bulk Water Fund	\$4,200	\$-0-	\$4,850	\$4,850
Seasonal Sales Tax/School Bond Debt Service Fund	\$1,087,016	\$1,496,736	\$-0-	\$1,496,736
<u>PERMANENT FUND</u>				
Permanent Fund	\$450,000	\$49,500	\$1,041,233	\$1,090,733

<u>GENERAL GOVERNMENTAL CAPITAL PROJECT FUNDS</u>	REVENUE	OPERATIONS	CAPITAL/ TRANSFER	TOTAL
General Capital Project Fund	\$3,938,748	\$-0-	\$3,938,748	\$3,938,748
General Fund Capital Contingent on outside funding	\$175,000	\$-0-	\$175,000	\$175,000
School Building Infrastructure Fund	\$2,473,333	\$-0-	\$400,000	\$400,000
Public Infrastructure sinking Fund	\$75,000	\$-0-	\$4,078,748	\$4,078,748

EXPLANATION

Details of individual budgets and capital improvement plans are contained in the FY2025 Administrator's Budget. Support to the Sitka School District has been included in the General Fund Expenditures. Budgeted amounts for all

funds include revenue, operating expenditures and new capital appropriations. This ordinance fulfills the requirements of Section 11.08 of the Home Rule Charter of the City and Borough of Sitka regarding annual adoption of a capital improvements program.

5. EFFECTIVE DATE. This ordinance shall become effective on July 1, 2024.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska this 28th day of May 2024.



Kevin Mosher, Deputy Mayor

ATTEST:



Sara Peterson, MMC
Municipal Clerk

1st reading: 5/14/24

2nd and final reading: 5/28/24

Sponsor: Administrator