



CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS
330 Harbor Drive
Sitka, AK
(907)747-1811

Meeting Agenda

City and Borough Assembly

*Mayor Steven Eisenbeisz,
Deputy Mayor Kevin Mosher,
Vice Deputy Mayor Crystal Duncan,
Thor Christianson, Chris Ystad,
Timothy Pike, JJ Carlson*

*Municipal Administrator: John Leach
Municipal Attorney: Brian Hanson
Municipal Clerk: Sara Peterson*

Tuesday, February 14, 2023

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. RECITAL OF LANDS ACKNOWLEDGEMENT

IV. ROLL CALL

V. CORRESPONDENCE/AGENDA CHANGES

[23-015](#) Reminders, Calendars, and General Correspondence

Attachments: [Reminders and Calendars](#)

[CBS comments for the proposed AMHS 2023 summer schedule](#)

[PGR Assembly Report 021423](#)

[Port and Harbors Department Report](#)

VI. CEREMONIAL MATTERS

[23-016](#) 1) Proclamation - 100th Anniversary of the City and Borough of Sitka's Public Library, 2) Service Awards for Jere Christner and Douglas Osborne

Attachments: [Library Proclamation](#)

[Christner Service Award](#)

[Osborne Service Award](#)

VII. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

[23-017](#) Special Report: FY2022 ACFR/Audit - BDO, Joy Merriner

Attachments: [01 Special Report](#)

[02 ACFR 22](#)

[03 Single Audit 22](#)

[04 Audit Wrap up 22](#)

VIII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

IX. CONSENT AGENDA

All matters under Item IX Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A [23-018](#) Approve the minutes of the January 24 and February 2 Assembly meetings

Attachments: [01 CONSENT](#)

[02 Minutes motion](#)

[03 Minutes January 24](#)

[04 Minutes February 2](#)

B [23-019](#) Approve a liquor license transfer application (no premises) submitted by Alejandro Vazquez and liquor license renewal applications for: 1) Triple C Ventures Inc. dba Cascade Convenience Center at 1211 A Sawmill Creek Road and Watson Point Liquors at 1867 Halibut Point Road, 2) Pizza Express at 1321 Sawmill Creek Road, Suites E through I, and 3) House of Liquors Inc. dba Salty Sal's Liquor Cabinet at 321 B Lincoln Street

Attachments: [01 Motion and Memos Liquor Licenses](#)

[#4854 Alejandro Vazquez](#)

[#4390 Cascade Convenience Center](#)

[#202 Watson Point Liquors](#)

[#5204 Pizza Express](#)

[#3268 Salty Sals Liquor Cabinet](#)

- C [RES 23-06](#) Adopting an alternative allocation method for the FY23 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries activity in FMA 18: Central Southeast Area

Attachments: [01 Motion](#)

[02 Memo and Res 2023-06](#)

X. **BOARD, COMMISSION, COMMITTEE APPOINTMENTS**

- D [23-020](#) Appoint 1) Katherine Prussian to an unexpired term on the Parks and Recreation Committee, and 2) Dionne Brady-Howard to an unexpired term on the Historic Preservation Commission as the Sitka Tribe of Alaska representative

Attachments: [01 Motion](#)

[02 Prussian Parks and Recreation](#)

[03 Howard Historic Preservation Commission](#)

- E [23-022](#) Reappoint 1) Joel Hanson to a three-year term on the Local Emergency Planning Committee under Category 6 (members of the public), and 2) Lauren Howard to a two-year term on the Gary Paxton Industrial Park Board of Directors in the category of At-Large

Attachments: [01 Motion](#)

[02 Hanson LEPC](#)

[03 Howard GPIIP](#)

XI. **UNFINISHED BUSINESS:**

- F [ORD 23-01](#) Making supplemental appropriations for fiscal year 2023 (Alaska Trollers Association Legal Defense \$25,000)

Attachments: [01 Motion](#)

[02 Memo](#)

[03 Ord 2023-01 Alaska Trollers Assoc Legal Fees](#)

[04 ATA.ALFA Orca White Paper Handout-1](#)

[05 ATA Attorney's update](#)

[06 Alaska Trollers - Objections to Report Recommendation\(1\)](#)

[07 Articles](#)

- G [ORD 23-02](#) Making supplemental appropriations for fiscal year 2023 (Parks and Recreation Expenses \$92,615)

Attachments: [01 Motion](#)

[02 Memo Parks and Rec Ord 2023-02](#)

XII. **NEW BUSINESS:**

- H [RES 23-05](#) Authorizing the execution of a loan agreement with Federal Financing Bank, guaranteed by the United States Department of Agriculture Rural Utilities Service, in the principal amount of \$4,000,000, to finance certain previously constructed system extensions and additions to the electric distribution system and facilities of the CBS; authorizing the appropriate officers of the CBS to execute the appropriate documents for the loan and the guarantee; and, providing for other matters properly relating thereto

Attachments: [01 Motion](#)

[02 Memo and Res 2023-05](#)

[03 Sitka AK0083 A18 loan approval letter from Borrower](#)

[04 FFB-RUS-NPC-amdt-44](#)

[05 Sitka A18 Full FFB Note](#)

[06 Sitka A18 Reimbursement Note](#)

[07 Sitka Alaska 83 A18 Designation Notice](#)

[08 Sitka Alaska 83 A18 RUS Loan Contract](#)

- I [23-021](#) Discussion/Direction/Decision for consideration of property tax and utility expense exemption to the Sitka Historical Society per the terms of their lease in Harrigan Centennial Hall

Attachments: [01 Motion Discussion Decision Direction](#)

[02 Memo -SHS Lease](#)

XIII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIV. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XV. EXECUTIVE SESSION

Not anticipated.

XVI. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at <https://sitka.legistar.com/Calendar.aspx> or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular and Special Assembly meetings are livestreamed through the City's website and YouTube channel, and aired live on KCAW FM 104.7. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk

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