

POSSIBLE MOTION

I MOVE TO approve Resolution
2012-07 on first and final reading.



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

MEMORANDUM

TO: Jim Dinley, Municipal Administrator
Mayor Cheryl Westover and Members of the Assembly

FROM: Melissa Henshaw, Planner *MH*

SUBJECT: Certified Local Government Grant for Alaska Arts Southeast, Inc.

DATE: April 4, 2012

The Historic Preservation Commission is unanimously recommending approval a Certified Local Government (CLG) grant. The recommendation was made at their March 14, 2012 meeting.

The grant is as follows:

Resolution 2012-07 for Alaska Arts Southeast's application is for public preservation education: Signage. This would be a complimentary public education program of workshops and guided tasks.

The State Historic Preservation Office announced that there was funding left over from round one which took place in the fall of 2011. Therefore, they opened the CLG grant application process again. The deadline for the application was February 24th. A resolution from the Assembly is mandatory and is due by end of April.

There was a Resolution in support of the CLG grant awarded to the same entity in the fall of 2011 which was approved by the Assembly.

There has not been a decision as far as the administrative fee being collected for these types of pass through grants. However, the applicant is aware that there may be a fee.

Providing for today...preparing for tomorrow

CITY AND BOROUGH OF SITKA

RESOLUTION 2012-07

A RESOLUTION BY THE CITY AND BOROUGH OF SITKA SUPPORTING ALASKA ARTS SOUTHEAST, INC. APPLICATION UNDER THE ROUND 2 CYCLE OF FY2012 HISTORICAL PRESERVATION FUND GRANT PROGRAM FOR CERTIFIED LOCAL GOVERNMENTS

WHEREAS, Alaska Arts Southeast, Inc. is an Alaska 501(c)3 non-profit corporation organized in 1973 dedicated to providing a quality arts education to children from all parts of Alaska and throughout the country; and

WHEREAS, Alaska Arts Southeast, Inc. is the legal name for Sitka Fine Arts camp that in 2011 took ownership of the Sheldon Jackson College Campus; and

WHEREAS, Alaska Arts Southeast, Inc. has provided Alaskan youth with the opportunity to develop artistic interests and skills in an intensive artistic experience through stimulating, high quality instruction in visual arts, music, dance, theater, writing, and Alaska native Arts; and

WHEREAS, Alaska Arts Southeast, Inc. has nearly 600 students attend the Sitka Fine Arts Camp each summer; and

WHEREAS, in the last five years students have come from over 70 Alaska Communities and from throughout the country; and

WHEREAS, in 2007 Alaska Arts Southeast, Inc. received the “Coming Up Taller” award from the White House which recognizes outstanding youth arts programs in the country; and

WHEREAS, the City and Borough of Sitka provided financial support through its General Fund Grants for non-profit organizations; and

NOW, THEREFORE, BE IT RESOLVED that the Assembly of the City and Borough of Sitka, Alaska hereby supports the round 2 cycle of the FY2012 application of the Alaska Arts Southeast, Inc. for a \$38,535 grant through the Historic Preservation Fund Grant program for Certified Local Governments.

PASSED, APPROVED, AND ADOPTED by the Assembly of the City and Borough of Sitka, Alaska, on this 10th day of April, 2012.

Cheryl Westover, Mayor

ATTEST:

Colleen Ingman, MMC
Municipal Clerk

LETTER OF APPLICATION

State Historic Preservation Officer
Alaska Division of Parks and Outdoor Recreation
550 West 7th Avenue, Suite 1310
Anchorage, Alaska 99501-3565

This is an application for an FY12 grant from the Historic Preservation Fund to a Certified Local Government (CLG):

Certified Local Government Name: City and Borough of Sitka

Federal Tax Identification Number: 92-0041163

Project Title: Public Education - Signage

Location: Sheldon Jackson Campus _____

Type of CLG Grant Project:

- Survey
- Inventory
- National Register nomination
- Historic preservation planning
- Public preservation education
- Predevelopment
- Development
- Acquisition

Project budget required: (Use figures from budget form, page 8)

a. Estimated total project cost	\$38,535	_____
b. Federal share (60%)	\$23,121	_____
c. Applicant's share (40%)	\$15,414	_____

Source of applicant's share: (Use figures from budget form, bottom of page 8)

a. Cash	\$2,000	_____
b. In-kind goods and services	\$11,414	_____
c. Donated goods and services	\$2,000	_____

Project Manager: Roger Schmidt _____
 Mailing address: PO Box 3086 _____
 Sitka, Alaska 99835 _____
 Telephone: 907 747 3085 _____
 E-mail address: rschmidt@fineartscamp.org _____

Preservation Commission Chair: James Kinsman

Mailing address:
 114 Wolf Drive
 Sitka, AK 99835 _____

Telephone: 907-747-4228 _____
 E-mail address: jkinsman@yahoo.com _____

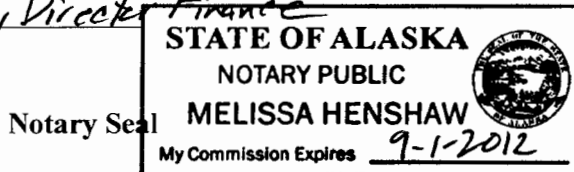
CLG Contact Person: John P. "Jay" Sweeney III - Finance Director _____
 Mailing address: 100 Lincoln ST
 Sitka, Alaska 99835 _____

Telephone: 907-747-1836
 E-mail address: jay@cityofsitka.com

[Signature]
 Signature/Authorized Local Government Official

2/24/12
 Date

Mike Middleton Deputy Director Finance
 Print or Type Name and Title



Subscribed and sworn before me this 24th day of February, 2012.

Melissa Henshaw
 Notary for the State of Alaska My commission expires 9-1-2012

HISTORIC PRESERVATION FUND Certified Local Government

Public Preservation Education

I. PROJECT DESCRIPTION

Aim, Scope, & Significance Of Project

The aim of this public education project is to increase community appreciation for the Sheldon Jackson School National Historic Landmark Site. Although the central iconic campus buildings have stood for 100 years, community members have taken them for granted and did not appreciate how integral they were to Sitka's essence - until they stood abandoned for four years after the College closed. In February 2011, the College Trustees, having at last eliminated the College debt by selling its adjacent lands, chose to gift the core campus of 20.4 acres and 20 buildings to Alaska Arts Southeast.

AASE in turn, has chosen to partner with other nonprofit arts, humanities, cultural, and science organizations in a venture that gives the Partners access to the Campus and its facilities for their own programs, and for launching new collaborative educational programs with AASE. As the owner of the land and buildings, Alaska Arts Southeast has accepted major responsibility for the Landmark site. Acquiring the Campus and buildings gives a great boost to the arts in Sitka and the arts education programs that we have provided during our 37 year history.

The educational nature of this most choice location has been preserved, despite all predictions that it would be sold for commercial development. We aim to restore an awareness of the significance of this historic site to the residents of Sitka and to preserve the buildings.

Our project is to present the history of this National Landmark Site. The story we want to tell is the impact of this institution in the lives of Alaska Natives. It is an important story that goes beyond merely putting signs on buildings. Our obligation is to try to present the impact that the School had on the lives of the thousands of Alaska Natives who attended the School over the past century and a quarter. This story is an integral part of Alaska's complex multicultural history where indigenous people were pressured to become "assimilated", often without their desire. Yet from the perspective of Sheldon Jackson, the missionary educator, his School was to be the means of developing a better relationship between Alaska's indigenous people and the western culture. (Better than the conquest and reservationizing that was used in the rest of the States.)

Telling the Sheldon Jackson Campus Story means including the Alaska Native perspectives with sensitivity and honesty. It means taking the time to interview Native elders who attended the

School; it means researching and selecting appropriate photos from archives; it means including "both sides" of the story, so that visitors to the Campus gain a sense of the goals of the missionary educators and the desires of the Natives who wanted skills that would prepare them to participate in the western culture. "Like other missionary schools in the contiguous United States, Sheldon Jackson School sought to educate, Christianize, and technically train Native Americans with the goal of permanently removing them from the Native community and integrating them into Euro-American society" (From National Historic Landmark Nomination, 2001.)

This project is far more than placing signs on the buildings, though that will be part of the outcome. We want to reinforce through photos and text the story of why this Campus is a National Historic Landmark Site.

Since 1878 this site has been the home of education – beginning with an elementary and trade school, evolving later to a high school, then to a Jr. College, and finally to a four-year college. The first building burned down in 1882, but by 1884 there were 15 buildings on campus. The iconic Ludlow and Peabody quadrangle buildings (NY architects) were finished in June 1911. Although interior adaptations were made over the past century, the exteriors are practically unchanged, except for the consequences of rain.

Relationship of Project to past, present, or future preservation work

In the first ten months of Alaska Arts Southeast ownership, 500 persons volunteered 20,000 documented hours of work on Campus. In the first five months, volunteers opened the closed Campus and made basic repairs in order to prepare the Campus for the largest Fine Arts Camp ever: 567 students from 37 Alaska communities and 21 other states. Careful attention was given to protecting the architectural and visual elements while basic cleanup and stabilization was performed. Since that initial effort to reopen the Campus, volunteers and craftsmen have continued to improve the buildings, under the leadership of a Facilities Committee chaired by Ted Laufenberg, licensed Professional Engineer, who has worked with other Historic Landmark buildings in Sitka.

AASE has a long-range Facilities Plan for the Campus: Phase 1 was to prepare the Campus for Fine Arts Camp use, by reconnecting electrical and plumbing systems, and providing basic life safety updates (fire escapes, smoke alarms, etc.). Phase 2 is to update insulation and heating systems so the buildings can be used year round; this depends on finding the grants to accomplish this expensive effort. Phase 3 is to carry out building preservation work in a planned and progressive manner until each of the Landmark buildings reaches at least the Stabilization level, and some reach Preservation or Rehabilitation status. Phase 4 is to secure long-range financial security for the Campus through a blend of rentals, collaborative programs, and user fees.

Telling the historic story of the Campus and relating it to the Landmark buildings will occur in each of the Phases and will be reflected in the signage as information is obtained from the Native community.

In January we received notification that we were awarded a CLG grant to carry out our public education fenestration workshop and practicum, but as of this date, we have not received the funds.

Intended Audience

Local Historic Structures are best protected and preserved when there is a strong core of people who believe in the importance of history and feel a responsibility to care for historic places. We expect that this project will lead to increased appreciation for the importance of the Campus by both Alaska Natives and non-Natives.

II. PRESERVATION OBJECTIVES

Discuss how project relates to annual CLG grant priorities established for this FY.

Priority #2 Projects that increase public awareness of historic preservation and establish new partnerships to strengthen a local preservation program. Projects that use historic properties for anniversary commemorations and projects that install interpretive signs calling attention to significant historic places are encouraged.

Each of these priority activities is addressed in this project on the Sheldon Jackson Campus.

Discuss how project contributes to goals and objectives of State HP plan.

Goal #2 Form new partnerships to expand and strengthen the historic preservation community. Objectives: Support and strengthen local historic preservation efforts. Encourage Alaska Natives to identify concerns and develop strategies to protect their cultural resources.

Alaska Arts Southeast, as the new owner of the SJ National Historic Landmark Site, is now a partner in the preservation community.

Goal #5 "...Promote historic preservation as a successful economic development tool to maintain, enhance, and revitalize communities and to promote tourism."

This project is one small part of our continuing process to transform the Sheldon Jackson Campus into a premier Arts, Humanities, Culture, and Science campus. We have returned portions of the Campus to tax-generating status, provided an exciting variety of ongoing programs on Campus, and brought scores of artists to Sitka.

Discuss how project meets an identified priority of your community.

Restoring the SJ campus to an active site meets several community priorities: safety, security, and economic development. We are converting empty buildings into a community campus for families to experience the arts in a safe and secure location. We are generating income for local

and visiting artists. We are expanding the options for tourist activities. We are contributing to City income through sales tax and utility fees.

Discuss how the project contributes to implementation of your local historic preservation plan.

The Sitka Historic Preservation Plan "supports the historic preservation of all the National Historic Landmark sites in Sitka". Minutes of the local Historical Commission document their past support for preservation of the SJ Campus.

III. PROJECT LOCATION

Describe geographic area encompassed by project; maps. Include # buildings, structures.

See appended campus map and photos. Note layout of campus in 1911 when the Landmark buildings were dedicated and compare with recent photo-map.

IV. WORK PLAN

Explain how work will be accomplished.

Phase One: Establish Panel of Experts to research Archival Photos from Sitka Historical Society and State Museum Archives, establish preferred locations for Signs, interview Sheldon Jackson Native graduates for anecdotal history of Campus life; capture the stories from Native graduates of what it felt like to be "assimilated".

Phase II. Prepare text material that describes building features, past uses, and provides information about the people whose names were given to the buildings. Design and prepare signs that are weather resistant, culturally appropriate, and historically accurate.

Phase 3. Install signs

During Phases 1-3 our AASE team will work closely with the recently established City of Sitka Signage Committee and the adjacent National Historic Park. We are working with them on the design and signage for Sitka Sea Walk - a walking path from downtown to Totem Park, which crosses a part of the Campus. At this point in time, the Committee plans to place a kiosk where our properties intersect to provide orientation for tourists walking to the Park.

Describe relevant planning studies, research reports, etc.

CAMPUS PRESERVATION PLAN, 2004 (Prepared by University of Oregon, Program in Historic Preservation; and the National Park Service, Alaska Regional Office; funded by The Getty Foundation.) This 180 page document begins by recounting the College history, follows with a timeline of building construction, then assessments of landscape, followed by a

description of the SJ "character defining features", and then proceeds with almost a hundred pages of detailed reports on the eight Landmark buildings and 12 later buildings; photos from crawlspaces to attic trusses are included. The surveyors' recommendations follow each identified problem.

Using that document as the foundation, we prepared a Campus Plan in 2011, that is used by our Facilities Committee as they set priorities and schedule projects.

Provide a work schedule.

First Quarter:

Establish a Committee of Campus History Experts to work with our AASE Consultants. Persons such as the following will be asked to help us tell the story, if the project is funded: Rosemary Carlton, former Curator of the SJ Museum, Robert Banghart, Director of Alaska State Museums, John Littlefield, SJ graduate, Nancy Ricketts, former SJ Library Archivist, Tommie Joseph, Tlingit artist in residence; representatives from the Sitka Tribe, Charles Bovee, former Dean of SJ College, Nancy Yaw Davis, daughter of Les Yaw, the long-time president of Sheldon Jackson during the school's evolution from trade school to college.

Second and Third Quarters:

Research State and SJ Archives for historic photos and narrative.
Interview SJ graduates.
Development the Campus Story with Native graduates.
Collaboration with City, National Park Service, and Alaska State Museum as they develop their signage.

Fourth Quarter:

Assemble first sign as a prototype to test materials, layout, placement and acceptance, before preparing additional signs.

Clearly and adequately describe the project

See Work Schedule.

V. FOR PUBLIC EDUCATION PROJECTS DOES THE PROPOSAL HAVE

- **A historic preservation focus**
Yes, See Narrative
- **Clearly identified audience**
Yes, See Narrative
- **Letters of commitment and support, as appropriate.**
Yes, See Appendix

VI. PROJECT PERSONNEL

Resumes of all professionals or a job description



M o n i q u e A n d e r s o n
Alaska Professional Landscape Architect



A N D E R S O N L A N D P L A N N I N G

Opened in early 2011, Anderson Land Planning is a small landscape architecture business providing a regional Southeast Alaska emphasis. Ms. Anderson focuses her work on parks, public institutions, playgrounds, trails and landscape planning. Her broad experience as both designer and public steward gives her a unique perspective on the development and maintenance of new facilities. She also places a strong emphasis on community involvement during the design process.

E X P E R I E N C E

Prior to opening this business, Ms. Anderson served as the Municipality of Anchorage Parks Superintendent for four years and was responsible for development and stewardship of over 11,000 acres of parks and trails. Under Ms. Anderson's leadership, the Parks Department placed a major focus on improving volunteerism in Anchorage through the newly established Anchorage Park Foundation. Neighborhood parks were a focus effort with city funding matched with Rasmuson Foundation 'Challenge Grants' and leveraged by volunteer hours for improvements in 50 Parks. Upgrades included rehabilitation or replacement of park facilities and amenities to enhance use of the neighborhood parks.

Ms. Anderson was also a project manager/designer at Land Design North for nine years in Anchorage. She completed a range of projects statewide and has a proven technical background in public parks, playground design and inspection, trail design, irrigation, streetscapes, native plants and natural resource components.

E D U C A T I O N Colorado State University, BS Landscape Architecture, 1996

C E R T I F I C A T I O N S Registered Professional Landscape Architect, Alaska #10961
International Society of Arboriculture Certified Arborist #PN-7201A

Current Project List for Monique Anderson

- Sitka Sea Walk - Crescent Harbor Tennis Courts to Sitka National Historical Park, Sitka, AK (in progress)
- Sitka Fine Arts Camp - Grounds Maintenance Plan for Sheldon Jackson Campus, Sitka, AK, 2011
- Sitka National Historical Park, Pedestrian Pathways and Ethno botanical planting plan, Sitka, AK 1999, 2004
- Takatz Hydroelectric FERC Permitting - Recreation Resources Study, Sitka, AK (in progress)
- Kodiak Public Library, Kodiak, AK (in progress)

Rebecca Poulson

107 Jeff Davis St., Sitka, Alaska 99835

Sitka Historical Research/Presentations:

2010 Presented research on a Russian log building at the Russian American Conference in Sitka.

2011 Extensive documentary research on Sitka Alaska boatbuilding; interviewed Sitka Native boatbuilders, most of whom were SJ graduates; presented this work at the Alaska Historical Society Meeting in September 2011.

2012 Current research interest is the history of Sheldon Jackson College, in particular the roots and influence of the Cottages community. Plans to conduct video interviews with people associated with the SJ School, using a professional grade camera, microphones, and audio and video editing software.

Authored historical articles in *WoodenBoat* magazine, the *Daily Sitka Sentinel*, and the newsletter of the Sitka Maritime Heritage Society.

Work with Interpretive Signs:

1997 Researched and wrote the signs atop Castle Hill under contract with the State of Alaska. This contract involved multiple meetings with nine organizations, including the Sitka Tribe of Alaska.

Current Project: Working with the Sitka Tourism Commission on the City of Sitka's project to create and install interpretive signs throughout Sitka (a CPET funded project), which will involve working with the public, historians, and community groups.

Restoration Work:

Restored own house, which was built in 1886 as part of the Sheldon Jackson Campus; Has helped restore other historic buildings in Sitka; has extensive knowledge of historic preservation and Alaskan architecture.

Community Service:

2002 to 2011 President and de facto Director of the nonprofit Sitka Maritime Heritage Society, working with City, State and Federal governments, holding public meetings and events. The Maritime Society mission is to preserve and educate the public about Alaska's maritime history.

Design: Freelance artist and printmaker; publishes a calendar of art and poetry since 1994. Designed the visitor map on the back of the *All About Sitka* visitor publication.

"Even more than history research, my passion the past several years has been in education and interpretation. I have been teaching art in the schools the past few years, and have been studying interpretation and exhibit design."

Identify local government personnel to be involved in project and duties.

One of the City staff serves on the CLG Sitka Historical Commission and will follow this project for the Municipal government.

Describe local historical commission role; review of grant products

Members of the Sitka Historical Commission have been involved in strategic discussions about protection of the Historic Landmark Site over the past years. Individual members personally volunteered time during our Spring push to reopen the Campus buildings. Several members have continued to participate in the volunteer work parties that are presently working on the Allen Auditorium. Members will monitor this project, and provide welcome suggestions for signage content.

Letter of support from local Historical Commission.

See Appendix.

Identify contract employees and duties.

Monique Anderson, Landscape Architect, will be the AASE Team Leader for this Project and will have responsibility for assembling the consulting Team that carries out the goals of the Project.

Rebecca Poulson, local artist, has extensive experience in preparation of outdoor historical signage. Lifelong Sitkan with experience in boat building and home restoration, she will research SJ photo archives and interview Native graduates.

Ted Laufenberg, licensed Professional Engineer for over 30 years, has experience working with other National Historic buildings in Sitka. He is Chairman of the Campus Building Committee, serves on the AASE Board, and is a regular participant on Campus overseeing the physical changes that are occurring; he will provide engineering consultation to the project.

Peter Weiland, private contractor, specializes in repairs to old Sitka buildings. He was one of the principal contractors for the SJ Campus repairs made in February-June last year: he led volunteer crews that replaced shingles, patched roofs, and restored fire escapes, etc. He is familiar with the Secretary of Interior Guidelines, and is certified for dealing with lead paints; he will assemble and install signs.

VII. BUDGET

See budget page

VII. FINAL PRODUCTS

Workshops, publications, brochures. Identify audience. Prioritize for partial funding, if grant cut.

Ultimately our goal is to provide signage throughout the Campus that explains the historic significance of the Campus, and identifies the unique characteristic features. We expect this to be

a multiyear project as more buildings come on line and we add more information about the historic characteristics of the Campus to enrich our visitors' experience. However, the first year will require the most time and sensitivity as we develop the Story of Native Education, and record the perspectives of the Native community. It is their school and their experiences that are preserved in this Historic Landmark site and the adjacent areas. If funding is cut, we will reduce the number of signs.

VIII. ADDITIONAL INFORMATION

Letters of support as appropriate

See Appendix.

Photocopies of relevant photographs

See Appendix.

APPENDICES

1. Aerial Photo View of Campus buildings, 2005
2. Map sketch of Campus buildings 1912 Pg 19 from U. of O. Document
3. Letter of Support from Sitka Historical Commission
4. Letter of Support from Alaska State Historical Museum
5. Additional Letters of Support

BUDGET PAGE

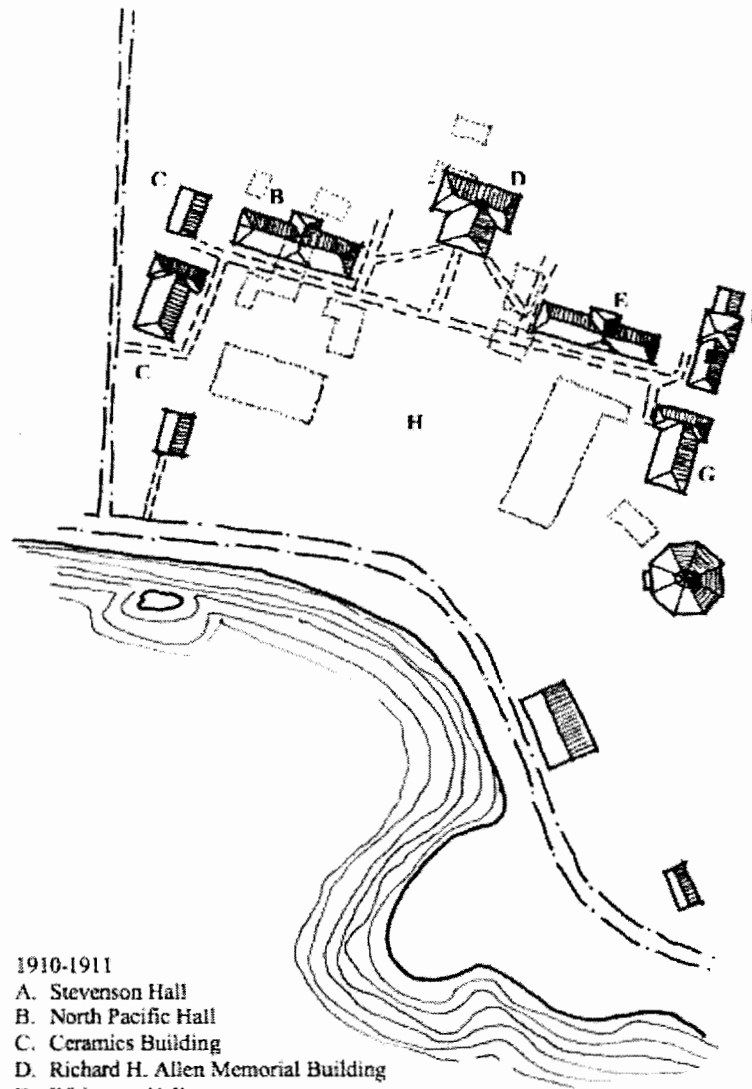
Budget Category	Direct Costs	
	60% Federal	40% Applicant
Personal Services	0	
Travel/ Per Diem	0	
Contractual Services	12,000	8,000
Supplies/Materials	9,000	6,000
TOTALS	\$21,000	\$14,000
Total Direct Cost	35,000	
State Surcharge (10.1%)	3,535	
Total PROJECT COST	38,535	
Applicant share (40%)	15,414	
Federal Share (60%)	23,121	
Less State Surcharge	3,535	
Grantee may be reimbursed up to (with receipts)	\$19,586	

Source of Applicant Funds

Cash	2,000
In Kind Goods & Services	11,414
Donated Goods & Services	2,000
40 % of Project Cost (Applicant Share)	15,414
60 % of Project Cost (Federal Share)	23,121
Total Project Cost	\$38,535



1912



- 1910-1911
- A. Stevenson Hall
 - B. North Pacific Hall
 - C. Ceramics Building
 - D. Richard H. Allen Memorial Building
 - E. Whitmore Hall
 - F. Power Plant
 - G. Fraser Hall
 - H. Quadrangle

STATE OF ALASKA

Department of Education & Early Development
Division of Libraries, Archives & Museums

Linda Thibodeau, Director

SEAN PARNELL, GOVERNOR

Sheldon Jackson Museum
104 College Drive
Sitka, AK 99835
(907) 747-8981
(907) 747-3004 Fax

February 17, 2012

Division of Parks and Outdoor Recreation
Office of History and Archaeology
550 West 7th Ave., Suite 1310
Anchorage, Alaska 99501-3565

Alaska Arts Southeast
Certified Local Government Funding Application for Public Preservation Education

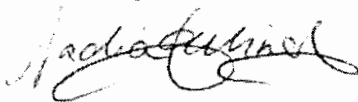
To Whom It May Concern:

This letter is in support of Alaska Arts Southeast grant application for interpretive signage for the Sheldon Jackson College National Historic Landmark. Alaska Arts Southeast now owns seven of the contributing buildings to the National Landmark and a majority of the quadrangle (a contributing element).

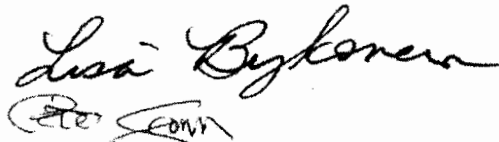
The Sheldon Jackson Museum, as part of the National Historic Landmark is the oldest building on the campus. The most frequent question posed by museum visitors is, "What are those old buildings?" Interpretive signage on the campus will help answer those visitor questions, honor the legacy of Alaska's oldest school, and additionally be a means to gain needed support for preservation of the historic buildings and campus.

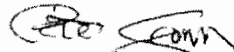
The Sheldon Jackson Museum staff looks forward to collaborating on this project and supports the positive benefits it will bring to all the organizations that make up the revitalized Sheldon Jackson campus and National Historic Landmark.

Sincerely,



Nadia Jackinsky
Curator of Collections
Sheldon Jackson Museum




Lisa Bykonen
Peter Gorman
Protection/Visitor Services Staff

STATE OF ALASKA

SEAN PARNELL, GOVERNOR

Department of Education & Early Development

Libraries, Archives & Museums

Linda S. Thibodeau, Director

PO Box 110571
Juneau, Alaska 99811-0571
(907) 465-2911
(907) 465-2151 Fax
linda.thibodeau@alaska.gov

February 21, 2012

To whom it may concern:

The cultural history of the Sheldon Jackson School's former campus is vitally important not only to Sitka, but to Alaska as a whole. It is the story of Alaska Native education and our state's multicultural history. As the former campus has been separated and is in the process of redesigning itself, it is imperative to remember the history of the institution that precedes it. The Sheldon Jackson campus story must include all of the elements presented in the grant project as outlined by the Sitka Fine Arts Camp, the primary occupant of the former campus. The project is well-conceived and will help create a deeper awareness of the cultural history of the campus.

The Alaska Division of Libraries, Archives & Museums and the Sheldon Jackson Museum, part of the Alaska State Museum, is pleased to present this letter of support for the project. Furthermore, we would like to recognize the leadership and commitment to partnership demonstrated by Roger Schmidt as director of the Fine Arts Camp. The occupants of the former campus look to Roger as a leader and innovator in our efforts to cooperatively renew and revitalize the Sheldon Jackson School campus while remembering its history and honoring its legacy. Sitkans, former students and visitors will all learn and grow from this project.

I look forward to hearing the good news that the grant has been funded and the project is underway.

Sincerely,



Linda Thibodeau, Director and State Librarian

Alaska's Libraries, Archives and Museums
Preserve the past...Educate Alaskans...Realize potential

Sitka Historic Preservation Commission

~~~~~

*City and Borough of Sitka  
100 Lincoln Street  
Sitka, AK 99835*

## *Commission Members*

*James Kinsman, Chair*

*Peter Gorman, Vice Chair*

*Judith Ozment, Historical  
Society*

*Roberta Littlefield, Native  
Community*

*Archie Nielsen/Stephanie  
Edenshaw, STA*

*Thor Christianson, Assembly  
Liaison*

*Melissa Henshaw, Staff Liaison*

*Gail Johansen Peterson,  
Secretary*

~~~~~

www.cityofsitka.com

The Sitka Historic Preservation Commission at its monthly meeting on March 14, 2012 approved the FY12 grant application submitted to the State of Alaska by Alaska Arts Southeast for funding from the Historic Preservation Fund.

The aim of this public education project is to developing signage for the Sheldon Jackson College Fine Arts campus explaining the history of the institution and its role in Alaskan history.

The Commission reviewed the application and determined the project will make a significant a contribution to historic preservation in this community and help increase awareness of the historical importance of the Sheldon Jackson National Historic Landmark.'

The project will help the community according to the grant application by:

"Restoring the SJ campus to an active site meets several community priorities: safety, security, and economic development. We are converting empty buildings into a community campus for families to experience the arts in a safe and secure, location. We are generating income for local and visiting visitors. We are expanding the options for tourist activities. We are contributing to City income through sales tax and utility fees.

The Commission voted unanimously to recommend this project to the Sitka Assembly and the State Office of History and Archaeology.

Sincerely,

James Kinsman
Chair

**Historic Preservation Commission
Harrigan Centennial Hall
Regular Meeting of March 14, 2012
Minutes**

I. CALL TO ORDER

Chair James Kinsman called the meeting to order at approximately 6:05pm.

II. ROLL CALL

Present: James Kinsman, Peter Gorman, Roby Littlefield, Judith Ozment, and James Poulson (excused 7:35pm).

Absent: Stephanie Edenshaw and Archie Nielsen.

Vacancy: At-Large (1 seat).

Assembly Liaison (absent): Thor Christianson.

City Staff: Melissa Henshaw, Planning Department; Gail J. Peterson, contract secretary.

Guests: Anna Dittmar; and Mari, an exchange student.

III. APPROVAL OF AGENDA

M – Poulson /S – Ozment to approve the Agenda.

Motion carried unanimously.

IV. APPROVAL OF MINUTES: February 8, 2012 Regular Meeting.

M – Poulson/S – Ozment to approve February 8, 2012 minutes as submitted.

Motion carried unanimously.

V. GUESTS &/OR PERSONS TO BE HEARD

Anna Dittmar stated she was present to listen. In the future the parish of St. Michael's might request a letter of support for a Rasmuson Foundation Tier Grant.

VI. REPORTS & CORRESPONDENCE.

a) Chair – Spoke with Jeanne Ayers regarding reporting requirements for CLG grants.

b) Commissioners:

Commissioner Littlefield reviewed the agenda for the upcoming Clan Conference.

Commissioner Poulson reported on progress with the completion of Allen Auditorium.

Commissioner Ozment reported on activities with the Sitka Historical Society and attended the meeting for the Museum expansion design.

Commissioner Gorman received a letter from the Chair of the Interpretive Signs Subcommittee of the Tourism Commission regarding the signage project.

c) Assembly Liaison – None.

d) Staff – None.

VII. REQUESTS FOR REVIEW – None.

VIII. UNFINISHED BUSINESS

a) Sitka Historic Preservation Plan

i. Review Comments – Doug Gasek Remarks (cont pg 13 of 17, D19).

Commissioners continued review of Doug Gasek's comments on the draft plan.

➤ "Tool Box" for review process – could be appended to the Plan.

➤ Overlay for the city planning map of historic areas of interest.

- Orientation Kit for Commissioners (D20); an outline of items to include in an orientation kit could be placed in the appendix (include CLG grant and Annual report requirements).
- Cultural sensitivity is a main goal; change “should” to “will” (D21).
- Include definitions in a Glossary, appended to the Plan (D22).

Review will continue next month with pg 43 (Doug Gasek’s comments pg 14 of 17)

IX. NEW BUSINESS

- a) **Certified Local Government Grant Application - Alaska Arts Southeast, Inc. M-Gorman/S-Ozment to approve and write a letter of support for Alaska Arts Southeast application for CLG Historic Preservation Funds. Motion carried unanimously.**

Commissioner Gorman will draft the letter, based on the format of CLG letters of support previously written. The Chair or his appointee will attend the Assembly meeting when the CLG matter is considered.

- b) **White Sulphur Bathhouse**

Chair Kinsman recused himself and asked Vice-Chair Gorman to preside for this item on the agenda.

A brief introduction of this matter was provided by Jay Kinsman as an employee of USFS. The three alternatives were outlined. USFS is requesting comments on mitigations to each alternative. Specifically, USFS is requesting the Historic Preservation Commission to participate in the process by providing comments on mitigations to all three alternatives. Half a dozen responses have been received from those who were sent a questionnaire.

Acting Chair Gorman asked for comments and questions from Commissioners.

M-Poulson/S-Gorman to submit a letter of support for Alternative One and propose mitigations (use old materials in the new building, especially the carvings and other important representations of the community) since as an Historical Commission we support maintaining important cultural sites. Motion carried.

Commissioner Poulson will draft the letter and email it to Melissa to submit. Schedules and timelines were considered for preparing the letter for submission.

Commissioner Poulson and Mari, the exchange student, were excused.

- c) **Pacific High School Renewal**

Two Commissioners reported on a presentation by the architects. The design compliments the Russian Bishop’s House. Commissioners were impressed.

Commissioners discussed an award for residents, businesses, and organizations whose efforts preserve historic buildings and districts. How to recognize local efforts for historic preservation will be placed on the agenda for next month.

- d) **Certified Local Government Annual Report**

Commissioners reviewed with Planner Henshaw items required for preparation of the Annual CLG Report.

- A building surveyed was the cottage on Jeff Davis Street, prior to its demolition.
- Historic Preservation Plan is in draft form and undergoing active review. Commissioners have spent 15 minutes at a minimum during each monthly meeting to review comments received on the draft Historic Preservation Plan.
- Requests for review and items like the Bath house, which was a request for formal consultation, if any in 2011, will be reported as an overall count and a narrative summary will be provided in the annual report.
- Several Letters of Support were requested and written for various groups during the year: Thad Poulson for the Friends of Sheldon Jackson College; Harvey Brandt for the Lutheran Church and applicants for CLG grants.

X. COMMISSIONER COMMENTS.

Commissioners thanked guests for attending and answered a question on the process to volunteer. Ms. Dittmar was referred to the City Clerk's Office and web page.

**XI. NEXT MEETING DATE(S) and/or Agenda Items:
Wednesday, April 11, 2012 6pm at Harrigan Centennial Hall.**

XII. ADJOURNMENT.

M – Ozment/S – Littlefield to adjourn.

Motion carried.

The Chair adjourned the meeting at approximately 7:50 pm.

Minutes Prepared by: Gail J. Peterson, Contract Secretary